



[illegible]

DD MM YY YY

## 11. Date of Expiry

**D D M M Y Y Y Y**

12. Please give details of the previous passport which contains the visa/entry clearance that you wish to transfer

[illegible]

14. Home (landline) telephone number

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15. Your mobile telephone number

## 16. Email address

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[illegible]

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18. Father's family name

[illegible]

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20. Mother's family name

**ONLY TO BE COMPLETED BY APPLICANTS UNDER 18 WHO WISH TO TRANSFER A CHILD ACCOMPANIED VISA.**

**IF YOU WISH TO CHANGE THE ADULT(S) SPECIFIED ON YOUR CURRENT VISA, THEN YOU MUST SUBMIT A FRESH APPLICATION**

21. If accompanied, please provide details of up to two adults who will accompany you, including their passport numbers and your exact relationship to them (this must be the same adult(s) on your current visa)

[illegible]

PLEASE NOTE: If a child is travelling without their parents, he/she should present written notification from the child's parent or legal guardian that they consent to the child's visit

## Additional Information

22. Is there any other information you wish to be considered as part of your application?

Put a cross (x) in the relevant box

Yes ☐ No ☐ If 'Yes' go to question 24

Put a cross (x) in the relevant box

Yes ☐ No ☐

[illegible][illegible]

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\_\_\_\_\_

Telephone number:

\_\_\_\_\_

If you run out of space please use additional sheets of paper to provide us with all the relevant information required as part of your application.

I hereby apply for a transfer of a visa/entry clearance to the United Kingdom. The information I have given is complete and true to the best of my knowledge. I also declare that the photograph submitted with this form is a true likeness of me. I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the United Kingdom Diplomatic Mission handling my application.

I am aware that it is an offence under the Immigration Act 1971 (as amended) to make a statement which I know to be false, or not believe to be true, in order to obtain a visa/entry clearance to the UK. I am also aware that my application will be automatically refused and I may be banned from going to the UK for 10 years if I use a false document, lie or withhold relevant information. I may also be banned if I have breached immigration laws in the UK. I am further aware that should I use a false document, lie or withhold relevant information my details may be passed to law enforcement agencies.

I declare that the documents that I have supplied with this application are genuine and the statements I have made with this application are truthful. I understand that UK Border Agency (or a trusted third party) may make reasonable checks to confirm the accuracy and authenticity of evidence I have provided and documents I have submitted with this application. I further understand that UK Border Agency (or a trusted third party) may also make reasonable checks on any sponsors to my application to verify statements contained in the application and establish that I will comply or have complied with the terms of any visa granted.

I understand that I may be required to provide a record of my fingerprints and a photograph of my face ("biometric data") as part of my application. If I refuse to do so, my application may be treated as invalid and, if so, will not be considered further. (See Statutory Instrument 2006 No 1743 - The Immigration (Provision of Physical Data) Regulations 2006, Regulation 7(1)).

I understand that UK entry clearance applications may be handled by British Missions in other locations, including outside the country in which I have applied for entry clearance and that this may involve the transferring of my application and supporting documents to and from another Mission. I understand that the UK Border Agency will be responsible for transferring my application and supporting documents safely. I understand in these circumstances my application will still be handled in line with UK Border Agency published customer service standards.

I understand that the fee payable is for an application processing and entry clearance decision-making service, not for the guaranteed delivery of a visa, therefore I will not be entitled to a refund should my application for entry to the UK or Commonwealth and Overseas Territories be refused or granted for a shorter time period than I applied for. I also understand that my visa application fee will be refunded only if the application is withdrawn in writing within 3 months and 7 days of the original date of application and prior to the submission of biometric data or any processing taking place.

I am aware that I may be billed for any medical treatment undertaken in the UK and that I do not have recourse to public funds during my stay in the UK.

I understand that all information provided by me will be processed by the UK Border Agency in accordance with the Data Protection Act 1998. I am aware that the UK Border Agency is the data controller in relation to the information provided by me in this application form. I am aware that the information I provide, including biometric data, will be treated in confidence, but it may be disclosed to other government departments, agencies, local authorities, foreign governments, and other bodies, to enable the UK Border Agency or those bodies to perform their functions. Any disclosures will be in accordance with the Data Protection Act 1998. I also understand that the information provided by me may also be used for staff training purposes.

I also understand that the information provided by me, or information made available to UK Border Agency during the processing of my application, may be shared with my sponsor(s) or any person(s) acting on their behalf or any applicant linked to my application (for example to my spouse / partner if we apply for visas for a trip together) for the sole purpose of considering my application. I am aware that if there is any information I do not want you to disclose to them I will tell you by enclosing a letter with my supporting documentation. If such requests prevent you from making legitimate inquiries, my application may be refused.

I understand that my details may in certain circumstances be passed to fraud prevention agencies to prevent and detect fraud and money laundering. I also understand that such agencies may provide the UK Border Agency with information about me. Further details explaining when information may be passed to or from fraud prevention agencies and how that information may be used can be obtained from the UK Border Agency website. I declare that the information given on this form is correct to the best of my knowledge and belief. I also consent to the processing of information provided by me by the UK Border Agency.

Date \_\_\_\_\_

\_\_\_\_\_

DD MM YY YY

Yes ☐ No ☐ If 'Yes' please give details of agent/representative's name and address >>>>>>>>>

\_\_\_\_\_

What language did you communicate in with the agent/representative to complete the form? >>>>>>>>

\_\_\_\_\_

## Supporting Documents

Please ensure you submit all the relevant original documents that you want the Entry Clearance Officer to see when considering your application. The UK Immigration Rules make it clear that it is your responsibility to satisfy the Entry Clearance Officer that you are genuinely seeking entry to the UK for the purpose and duration that you have stated. Submission of particular documents does not guarantee that your visa will be issued. It is your decision how you satisfy the Entry Clearance Officer that your intentions are as you state in your application. It is your choice which documents you submit. Further guidance on supporting documents can be found on the UKBA web pages.

### Your photograph must be:

- Colour
- Passport style and size (45mm high x 35mm wide)
- A recent and true likeness, showing full face, with no hat, helmet or sunglasses, although you can wear everyday glasses
- Original - that is not digitally or optically altered (for example it must not be 'photoshopped' or 'touched-up')
- Taken against an off-white, cream or light grey background so that your features are clearly distinguishable against the background
- Printed on low-gloss, plain-white photo-quality paper (with no watermarks or embossing)

**Photographs that do not conform to these standards will be rejected and may cause a delay in processing your application.**

### Advisory:

To know your Customs obligations when travelling to the UK, please consult Notice 1, found at [www.hmrc.gov.uk](http://www.hmrc.gov.uk).

### Which type of visa/entry clearance do you wish to transfer?

Please state what type of visa/entry clearance you wish to transfer from your old passport/travel document to your new passport/travel document e.g. 5 year visitor visa, 2 year student dependant visa etc.

### On which date do you wish to travel to the UK?

In DD/MM/YYYY format.

### Has there been any change in your circumstances since your current visa/entry clearance was issued which may be relevant to this application?

Answer Yes/No. It is your responsibility to ensure that the Entry Clearance Officer is made aware of any changes to your circumstances that have happened since your original visa/entry clearance was issued, whether or not you consider it to be relevant or material to your application. This can include, but is not limited to, a change in circumstances such as; change in your employment/income, any criminal charges or convictions you have received since the original visa/entry clearance was issued, marital/civil partnership changes.

### Is there any other information about your circumstances that the Entry Clearance Officer should be made aware of?

Answer Yes/No. Please give details here of anything you think may be relevant to this application to transfer your visa/entry clearance.

#### 1. Given name(s) (as shown in your passport)

These are all the names you were given at birth, but not your family/surname. They must be the same as recorded in your passport. Please do not use titles such as Mr. Snr or Esq.

#### 2. Family name (as shown in your passport)

The name by which your family is known (also known as surname/last name) and must be as recorded in your passport. Please do not use titles such as Snr.

#### 3. Other names (including any other names you are known by and/or any other names that you have been known by)

Any other names by which you are or have been known, for example, maiden name, name at birth, if different.

#### 4. Sex

This should be your sex at time of application.

#### 5. Date of Birth

In DD/MM/YYYY format. As recorded in your passport.

#### 6. Nationality

This must correspond with the authority that issued your travel document/passport. If you hold dual nationality you should select the issuing country of the passport/travel document you wish to travel with. If 'Stateless' please enter this as your nationality and provide details of the country that issued your travel document.

#### 7. Do you hold, or have ever held any other nationality or nationalities?

Answer Yes/No. If 'Yes', please provide details of which nationality or nationalities you hold or have held, along with details of your travel document or passport number if applicable/available.

#### 8. Current passport or travel document number

The number should be entered as shown in your passport. If you hold a 1951 Convention travel document please provide this number.

#### 9. Place of issue

Please include both the city and the country that issued the passport or travel document.

#### 10. Date of issue

In DD/MM/YYYY format.

#### 11. Date of expiry

In DD/MM/YYYY format.

#### 12. Please give details of the previous passport which contains the visa/entry clearance that you wish to transfer

Please state the number of your previous passport/travel document - this is the passport/travel document which contains the visa/entry clearance you wish to transfer to your new passport/travel document

#### 13. Contact details

You should provide the address of where you live rather than your family home. You MUST include your full residential address details including house number or name/street/village/town/city/state/province/postal or zip code/country.

#### 14. Home (landline) telephone number

You should provide your home telephone number if you have one, including the area, city and country codes (this is not your mobile number). If you have no home telephone number please enter 'None' and provide a mobile number in the following question. You must provide at least one telephone number you can be contacted on as we may need to contact you if we need to discuss your application.

#### 15. Your mobile telephone number

Please provide your mobile/cellular telephone number, including the country code.

#### 16. Email address

Please provide a valid email address. If you have no email address please enter 'None'.

#### 17. Father's given name(s)

These are all the names your father was given at birth, but not his family/surname.

#### 18. Father's family name

This should be the name by which your father's family is known.

#### 19. Mother's given name(s)

These are all the names your mother was given at birth, but not her family/surname.

#### 20. Mother's family name

This should be the name by which your mother's family is known.

#### 21. If accompanied, please provide details of up to two adults who will accompany you, including their passport numbers and your exact relationship to them (this must be the same adult(s) on your current visa)

Please provide details of accompanying adult's full name, date of birth, passport number, address and telephone number. Up to two adults may be listed as accompanying you (the child). These details will be recorded on your (the child's) visa. If in the future you (the child) want to travel without the named adult(s), or with different adult(s) you (the child) will need a new visa/entry clearance. If the adult(s) you are accompanying to the UK already has a UK visa, or does not require one, please provide evidence of this.