

Small Premium Projects (SPP) is for qualifying conservation projects with total project costs of \$20,000.00 or less. Please follow these instructions to apply for the tax credit:

- 1) Before the project begins construction or installation, go to ODOE webpage for **Small Premium Projects**. <http://oregon.gov/energy/BUSINESS/Incentives/Pages/EIP-SPP.aspx>
- 2) Read the **SPP Opportunity Announcement Section 1-4**. This covers important general information about the program.

- 3) Return to webpage and click on the blue tab associated with your specific technology. Then click on the link to read the **Technical Specification** for your project type. This document is *crucial* in completing the application form. You will need to read this document COMPLETELY to understand the program and to establish the pre-determined incentive for your project. (**Note:** Weatherization projects are found under *Building Envelope Thermal Improvement*)

- 4) The last page of the **Technical Specifications** provides a table in which you will calculate the estimated tax credit you will be requesting based on the prescriptive tax credit rate.

- Return to webpage and click in the link for the **Small Premium Projects (SPP) Informational Filing** (application) and complete the form. You will transfer the estimated tax credit amount you calculated in the Technical Specifications over to the application form.

The tabs below take you to a specific, informational page for each technology sector. Please click on each tab to review the current forms, opportunity announcement, technical specification, and other useful info

[LED Outdoor Lighting](#) | [Solar Thermal Water Heating](#) | [Heat Pump Service Water Heating](#) | [Building Envelope Thermal Improvement](#) | [High Performance Home Building](#)
[Premium Efficiency Electric Air Conditioning Equipment](#) | [Direct-fired Radiant Heating in High Volume Spaces](#) | [Adjustable Flow Irrigation Pumping](#) | [Energy Improvements to Commercial Greenhouses](#)
[Agricultural Irrigation System Improvement](#) | [Compressed Air Systems Components](#) | [Boiler-Vent Dampers](#) | [Industrial Piping Insulation](#) | [Ductless Heat Pump with Variable Refrigerant Flow](#)
[Pass-through Information](#)

Building Envelope Thermal Improvement

Opportunity Announcement:
Please read the Opportunity Announcement before starting the application

[Opportunity Announcement](#)

Technical Specification:
[5.4 Technical Specification: Building Envelope Thermal Improvement](#)

Forms / Applications:
Complete this Informational Filing form (preliminary application) and mail it to P.O. Box 2008, Salem OR 97308. Payment must be included with the form to be accepted.

[Small Premium Projects \(SPP\) Informational Filing \(application\)](#)

Application for Small Premium Projects (SPP) Final Certificate
[Building Envelope Thermal Improvement Final Application](#)

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 State Directories
 Agencies A to Z
 Oregon Administrative Rules
 Oregon Revised Statutes
 About Oregon.gov

WEB SITE LINKS
 Text Only Site
 Accessibility
 Oregon.gov
 File Formats
 Privacy Policy

PDF FILE ACCESSIBILITY
 Adobe Reader is required to view PDF files. Click the "Get Adobe Reader" image to get a free download of the reader from Adobe.

- Mail ONLY the completed **Informational Filing** and \$100 fee to:

SPP – EIP
PO Box 2008
Salem, OR 97308

- When ODOE receives your Informational Filing and \$100 fee, ODOE will send back a confirmation letter providing an Informational Filing number and the total tax credit amount requested. You may begin the project when you receive this confirmation letter from ODOE.
- After the project is complete, repeat the steps to return to the webpage and submit the Final Application to the same PO Box along with the Small Premium Projects Final Review Fee. **Make sure you click on the correct tab again to bring up the same project type you completed.** The tax credit can be claimed after ODOE processes the Final Application and issues a Final Tax Credit Certificate.

[Agricultural Irrigation System Improvement](#) | [Compressed Air Systems Components](#) | [Boiler-Vent Dampers](#) | [Industrial Piping Insulation](#) | [Ductless Heat Pump with Variable Refrigerant Flow](#)
[Pass-through Information](#)

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