

OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY UNDERGROUND STORAGE TANK PROGRAM

GENERAL PERMIT REGISTRATION FORM AND 30-DAY NOTICE

TO INSTALL AND OPERATE REGULATED UNDERGROUND STORAGE TANKS

- Complete one general permit registration package for each separate facility you are registering.
- Each registration package includes the registration form (pages 7 & 8) with signature blocks, a fee matrix to calculate the required registration fee (page 7) and the notification and description of underground storage tank systems (pages 9, 10 & 11).
- If you are installing more than five (5) tanks, please make additional copies of the description pages (pages 9, 10 & 11) and list the additional tanks on the copies you make.
- You must call your regional office to receive authorization to proceed with the installation 72 hours prior to beginning work. See page 4 for office locations.

CHECKLIST

- ✓ Be sure signatures are provided for the tank owner, permittee and property owner, even where one person fills all three roles.
- ✓ Complete the registration form (pages 7 and 8) and the notification and description of underground storage tank systems (pages 9, 10 & 11) for all tanks being installed at the facility.
- ✓ Make copies for your records.
- ✓ Enclose your check payable to:

Oregon Department of Environmental Quality

✓ Return the general permit registration form (pages 7 and 8), the notification and description of underground storage tank systems (pages 9, 10 & 11) and the correct total fee amount to:

DEQ Attn: Revenue Section 811 SW 6th Avenue Portland, Oregon 97204

September 2012 Page 1 of 11 09-LQ-093

GENERAL INFORMATION PAGE

DESCRIPTION OF GENERAL PERMIT PROGRAM

In lieu of issuing individual permits, Oregon's UST permitting program has adopted general permits by rule as follows:

General Permit to Install (OAR 340-150-0160): this rule identifies the conditions and requirements that cover the construction of an UST system.

General Permit to Operate (OAR 340-150-0163): this rule identifies the conditions and requirements that cover the operation of an UST system that meets the performance standards for new or upgraded facilities. Facilities with a general permit to operate are authorized to deposit a regulated substance such as motor fuel into an UST.

By signing the registration forms, you are certifying that you will comply with all the conditions and requirements of the general permits to install and operate. Upon receipt of the completed registration forms, the Department will issue a Registration Certificate to Install. This certificate **does not** authorize fuel delivery. To receive a Certificate to Operate authorizing fuel delivery you must submit to your DEQ regional office the following documentation:

- 1. UST Installation Checklist,
- 2. Information associated with the equipment installed including a list of major system components, third-party evaluations, manufacturers' checklists, photographs and fire authority sign-off, if available.

When you receive your Certificate to Operate you must provide the Operating Certificate Number to your fuel distributor so they can deliver product to your facility.

DEFINITIONS

Install – means the physical construction of all or part of an underground tank, including but not limited to, activities such as excavating; backfilling; testing; proper placement of tank, piping, release detection devices, corrosion protection systems, spill and overfill devices and any associated administrative activities such as notifications, record keeping and record submissions.

NAICS Code – North American Industry Classification System (see pages 5 & 6)

Operate – means depositing a regulated substance into, storing a regulated substance in or dispensing a regulated substance from an underground storage tank and such other activities, including but not limited to, performing release detection, maintaining corrosion control, preventing spills and overfills, investigating and confirming suspected releases, conducting maintenance, modifications, replacement and repairs of equipment, maintaining financial responsibility and submitting records on the UST and underground piping's performance.

Owner – means a person who currently owns an UST or owned an UST during the operational life of the tank. If registered with the Secretary of State, Corporations Division, the tank owner is the legal business name.

Permittee – means the owner or person designated by the owner, who is in control or has responsibility for daily UST system operation and maintenance, financial responsibility and UST operator training requirements under a general permit pursuant to OAR 340-150-0160 through 340-150-0168. If registered with the Secretary of State, Corporations Division, the permittee is the legal business name. The permittee is mailed the annual compliance fee invoice.

Property Owner – means the legal owner of the real property on which an UST is located (the name that appears on the County deed records).

Registration Certificate – the document the Department issues to acknowledge receipt of a general permit registration form. The registration certificate to operate authorizes delivery of regulated substances, including motor fuels. The registration certificates to install, decommission or manage a system in temporary closure do not authorize product deliveries.

September 2012 Page 2 of 11 09-LQ-093

INSTRUCTION PAGE

TANKS REQUIRING A GENERAL PERMIT REGISTRATION FORM

- 1. All underground tanks, including emergency generator tanks, containing petroleum products or listed chemicals, which are not exempt (examples are gasoline, diesel, industrial solvents, pesticides and herbicides).
- 2. Tanks and piping with 10% or more of their total volume beneath the ground.
- 3. Farm or residential motor fuel underground tanks larger than 1,100 gallons in capacity.
- 4. Tanks containing regulated substances and not permanently decommissioned prior to May 1, 1988.

EXEMPT TANKS (GENERAL PERMIT REGISTRATION NOT REQUIRED)

- 1. Farm or residential motor fuel tanks of 1,100 gallon capacity or less.
- 2. Heating oil tanks used for heat on the same property where the tanks are located.
- 3. Septic Tanks.
- 4. Pipeline Facilities.
- 5. Surface Impoundments.
- 6. Storm Water or Waste Water Collection Systems
- 7. Flow-Through Process Tanks.
- 8. Liquid Traps.
- 9. Tanks that are above the surface of the floor in an underground area.

GENERAL PERMIT REGISTRATION FORM

- 1. Please fill in the name, address and phone number of the facility. Include the Facility ID number if this form is being submitted for an existing facility that has previously registered other tanks.
- 2. Please provide the NAICS code for each facility (See pages 5 and 6).
- 3. For new tanks, a registration fee of \$135.00 per tank and an installation fee of \$400 per tank are due for the current year. For multi-chambered or multi-compartment tank, the registration fee is \$135.00 and the installation fee \$400 for each chamber or compartment. Please fill in the number of new tanks or compartments in the space provided in the general permit registration fee section. Multiply this number by \$535 to calculate the total amount owed.
- 4. Please fill in the tank owner's legal name, address and phone number. The legal name is the name of the tank owner as filed with the Secretary of State, Corporations Division, if applicable. The tank owner must sign the registration form.
- 5. The tank owner can name a permittee for each facility. Please ask the permittee in charge of the facility to fill in their legal name, address and phone number. The legal name is the name of the permittee as filed with the Secretary of State, Corporations Division, if applicable. The permittee must sign the registration form.
- 6. Please fill in the property owner's name, address and phone number. The property owner's name should be the name in the county deed records. The property owner must sign the registration form.
- 7. There must be three signatures for each completed registration form the tank owner, permittee and property owner. IF ONE PERSON FILLS ALL THREE ROLES, THAT PERSON MUST SIGN THREE TIMES.
- 8. Complete pages 9, 10 and 11, Notification and Description of Underground Storage Tank Systems.

LICENSED SERVICE PROVIDERS AND SUPERVISORS

ORS 466.750 and OAR Chapter 340, Division 160 requires that licensed service providers perform tank installation work. NOTE: AN OWNER OR PERMITTEE MAY PERFORM UST SERVICES ONLY IF THEY HAVE TAKEN AND PASSED THE APPROPRIATE UST SUPERVISOR EXAMINATION OFFERED BY A NATIONAL TESTING SERVICE (OAR 340-150-0156). During certain critical phases as specified in the rules, a licensed supervisor must be present on site to monitor the work. Lists of licensed service providers and supervisors are available upon request by calling (503) 229-6652 or toll-free in Oregon 1-800-742-7878 (a message answering machine).

September 2012 Page 3 of 11 09-LQ-093

INSTRUCTION PAGE

UST SYSTEM OPERATOR REQUIRED

The owner or permittee of each UST facility issued an operating certificate must employ Class A, Class B and Class C operators who can properly operate and maintain the UST system and respond to events indicating emergency conditions and alarms caused by spills or releases from the UST system. For more details on implementing this requirement see rule OAR 340-150-0210 or go to http://www.deq.state.or.us/lq/training.htm#training.

HELP WITH THIS REGISTRATION FORM

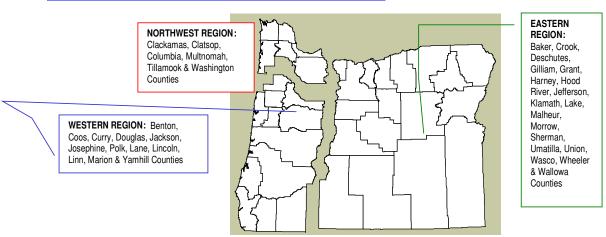
If you have any questions about this registration form, please phone the DEQ UST Program at (503) 229-6652. You can also phone the UST Program's toll-free number, 1-800-742-7878. This is a message answering machine for calls made within Oregon. Underground Storage Tank Program staff will return your calls within 24 hours. You can also send an e-mail to tanks.info@deq.state.or.us. Our regional staff are also available to answer questions regarding the general permit program and this general permit registration form (see below for telephone numbers).

COPIES OF GENERAL PERMIT CONDITIONS AND REQUIREMENTS AND UST PROGRAM RULES

Copies of the general permit to install and operate conditions and requirements and UST Program rules and laws can be obtained from:

- 1. Any of the DEQ offices listed below,
- 2. By calling the UST HELPLINE at 1-800-742-7878,
- 3. Send an e-mail to tanks.info@deq.state.or.us or
- 4. Downloading from the UST home page at:

http://www.deq.state.or.us/lq/tanks/ust/index.htm



WESTERN REGION / SALEM

Phone: 503-378-8240

EASTERN REGION / THE DALLES

Phone: 541-298-7255

NORTHWEST REGION / PORTLAND

Phone: 503-229-5263

WESTERN REGION / COOS BAY

Phone: 541-269-2721

WESTERN REGION / EUGENE

Phone: 541-686-7838

UST HELPLINE (IN OREGON): 1-800-742-7878

September 2012 Page 4 of 11 09-LQ-093

INDEX OF SELECT STANDARD INDUSTRIAL CODES

NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM FOR UNDERGROUND STORAGE TANKS

The North American Industry Classification System was developed by the Federal Government to aid in gathering economic statistics and to help compare information from different government agencies. The Department of Environmental Quality uses NAICS codes to analyze underground storage tank locations and to identify the businesses that own tanks.

NAICS codes define industries according to their economic structure. They classify businesses by their main activities and other measures of economic activity. These NAICS codes are NOT the same as those used on tax forms

DEQ has developed this select list of NAICS codes from existing businesses that have underground storage tanks in Oregon. If your business is not listed, the complete list of 2012 NAICS codes can be found in the reference section of your local library or by going to the Census Bureau's website at:

http://www.census.gov/cgi-bin/sssd/naics/naicsrch.

Please use the *SIX* digit code that describes the main activity of your business. Find the correct sector, being careful when selecting manufacturing, wholesale or retail. (There are similar codes in each of these categories.) Then find the major group that describes your business. The *SIX* digit code should be listed within that major group. For assistance, please contact the UST Compliance Section, (503) 229-6652.

SECTOR 11 – AGRICULTURE, FORESTRY, FISHING AND HUNTING

	Hommina
111140	Wheat Farming
111219	Other Vegetable (except Potato) and Melon
	Farming
111422	Floriculture Production
111998	All Other Miscellaneous Crop Farming
112111	Beef Cattle Ranching and Farming
112112	Cattle Feedlots
113310	Logging
115112	Soil Preparation, Planting and Cultivating
115113	Crop Harvesting, Primarily by Machine
115114	Postharvest Crop Activities (except Cotton
	Ginning)
115310	Support Activities for Forestry

SECTOR 21 – MINING, QUARRYING, AND OIL AND GAS EXTRACTION

EXTERNOTION	
212321	Construction Sand and Gravel Mining

SECTOR 22 – UTILITIES

221119	Other Electric Power Generation
221210	Natural Gas Distribution
221310	Water Supply and Irrigation Systems
221320	Sewage Treatment Facilities

SECTOR 23 - CONSTRUCTION

236220	Commercial and Institutional Building
	Construction

237130	Power and Communication Line and
	Related Structures Construction
237210	Land Subdivision
237310	Highway, Street and Bridge Construction
238210	Electrical Contractors
238220	Plumbing, Heating, and Air Conditioning
	Contractors
238310	Drywall and Insulation Contractors

SECTORS 31-33 – MANUFACTURING

311812	Commercial Bakeries
321113	Sawmills
321114	Wood Preservation
323110	Commercial Lithographic Printing
324110	Petroleum Refineries
325120	Industrial Gas Manufacturing
325510	Paint and Coating Manufacturing
327320	Ready-Mix Concrete Manufacturing
327332	Concrete Pipe Manufacturing
327410	Lime Manufacturing
331111	Iron and Steel Mills
339114	Dental Equipment and Supplies
	Manufacturing

SECTOR 42 – WHOLESALE TRADE

3EC10h 42	- WHOLESALE TRADE
423820	Farm and Garden Machinery and
	Equipment Merchant Wholesalers
423830	Industrial Machinery and Equipment
	Merchant Wholesalers
424110	Printing and Writing Paper Merchant
	Wholesalers
424410	General Line Grocery Merchant
	Wholesalers
424430	Dairy Product (except Dried or Canned)
	Merchant Wholesalers
424490	Other Grocery and Related Products
	Merchant Wholesalers
424710	Petroleum Bulk Stations and Terminals
424720	Petroleum and Petroleum Products
	Merchant Wholesalers (except Bulk Stations
	and Terminals)
425110	Business to Business Markets

SECTORS 44-45 – RETAIL TRADE

441110	New Car Dealers
444130	Hardware Stores
444210	Outdoor Power Equipment Stores
445292	Confectionery and Nut Stores
447110	Gasoline Stations with Convenience Stores
452111	Department Stores (except Discount
	Department Stores)
452910	Warehouse Clubs and Supercenters
452990	All Other General Merchandise Stores
454311	Heating Oil Dealers

INDEX OF SELECT STANDARD INDUSTRIAL CODES

SECTORS 48-49 - TRANSPORTATION AND WAREHOUSING

481211	Nonscheduled Chartered Passenger Air
	Transportation
482111	Line-Haul Railroads
484210	Used Household and Office Goods Moving
484220	Specialized Freight (except Used Goods)
	Trucking, Local
485111	Mixed Mode Transit Systems
485310	Taxi Service
485410	School and Employee Bus Transportation
486210	Pipeline Transportation of Natural Gas
487990	Scenic and Sightseeing Transportation,
	Other
488310	Port and Harbor Operations
488490	Other Support Activities for Road
	Transportation
491110	Postal Service
492110	Couriers
493110	General Warehousing and Storage
493130	Farm Product Warehousing and Storage

SECTOR 51 - INFORMATION

	515111	Radio Networks
ĺ	515120	Television Broadcasting
ĺ	517310	Telecommunications Resellers

SECTOR 52 – FINANCE AND INSURANCE

522120	Savings Institutions
522210	Credit Card Issuing
525930	Real Estate Investment Trusts

SECTOR 53 – REAL ESTATE AND RENTAL AND LEASING

000101100	HEAL LOTATE AND HENTAL AND LEADING
531110	Lessors of Residential Buildings and
	Dwellings
531120	Lessors of Nonresidential Buildings (except
	Miniwarehouses)
532111	Passenger Car Rental
532120	Truck, Utility Trailer, and RV (Recreational
	Vehicle) Rental and Leasing
532412	Construction, Mining, and Forestry
	Machinery and Equipment Rental and
	Leasing

SECTOR 54 – PROFESSIONAL, SCIENTIFIC AND TECHNICAL SERVICES

SECTOR 55 – MANAGEMENT OF COMPANIES AND ENTERPRISES

SECTOR 56 – ADMINISTRATIVE AND SUPPORT AND WASTE MANAGEMENT AND REMEDIATION SERVICES

561720	Janitorial Services					
561730	Landscaping Services					
562211	Hazardous Waste Treatment and Disposal					

SECTOR 61 – EDUCATIONAL SERVICES

611110
611310
011010

SECTOR 62 – HEALTH CARE AND SOCIAL ASSISTANCE

622110	General Medical and Surgical Hospitals
622210	Psychiatric and Substance Abuse Hospitals
623210	Residential Mental Retardation Facilities

SECTOR 71 – ARTS, ENTERTAINMENT, AND RECREATION

713910	Golf Courses and Country Clubs
713930	Marinas

SECTOR 72 – ACCOMMODATIONS AND FOOD SERVICES

72	1110	Hotels (except Casino Hotels) and Motels
72	1211	RV (Recreational Vehicle) Parks and
		Campgrounds

SECTOR 81 – OTHER SERVICES (EXCEPT PUBLIC ADMINISTRATION)

	,
811111	General Automotive Repair
811192	Car Washes
811198	All Other Automotive Repair and Maintenance
814110	Private Households

SECTOR 92 - PUBLIC ADMINISTRATION

OLOTOTI SE - I ODLIO ADMINIOTIATION					
921110	Executive Offices				
921190	Other General Government Support				
922120	Police Protection				
922140	Correctional Institutions				
922160	Fire Protection				
923130	Administration of Human Resource				
	Programs (except Education, Public Health				
	and Veteran's Affairs Programs)				
924120	Administration of Conservation Programs				
926120	Regulation and Administration of				
	Transportation Programs				

September 2012 Page 6 of 11 09-LQ-093



OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY UNDERGROUND STORAGE TANK PROGRAM

GENERAL PERMIT REGISTRATION FORM AND 30-DAY NOTICE

FOR DEQ USE ONLY
Date Rec'd
Ck No
Amt Rec'd \$
Deposit UST Permit Fees

TO INSTALL AND OPERATE REGULATED TANKS

PLEASE PRINT

FACILITY NAME: FACILITY ADDRESS:					
CITY, STATE & ZIP:					
PHONE:NAICS CODE:			CILITY nown)	NUMBER	:
PROVIDE THE NAME OF	THE SERV	ICE PRO	VIDER D	OING TH	IE
INSTALLATION:			_ SP LIC	CENSE#_	
GENERAL PERMIT REGI	STRATION	FEE			
For new tanks , a registration fee of \$135.00 per tank and an installation fee of \$400 per tank is due for the current year. For multi-chambered or multi-compartment tanks, the registration fee is \$135.00 and the installation fee is \$400 for each chamber or compartment. To calculate the registration fee owed please fill in the blanks below:					
Number of new tanks or comp	partments	X	=		Total Fee Due
This registration fee will also serve as the first annual compliance fee for the remaining portion of the year in which the registration form is submitted.					

September 2012 Page 7 of 11 09-LQ-093

GENERAL PERMIT REGISTRATION FORM TO INSTALL AND OPERATE USTs

1. TANK OWNER* as registered with the Secretary of State, Corporations Division	Mailing Address (<i>Please Print</i>)
Name of Official (<i>Please Print</i>)	City, State and Zip Code
Signature of Official Date	Area Code and Telephone Number
I will install and operate the USTs described on the <i>Notification</i> pages in accordance with the conditions and requirements of the state of the sta	on and Description of Underground Storage Tank Systems
pages in accordance with the conditions and requirements of	the applicable general permits.
2. PERMITTEE* as registered with the Secretary of State, Corporations Division	Mailing Address (<i>Please Print</i>)
of state, corporations Division	
Name of Official (<i>Please Print</i>)	City, State and Zip Code
Signature of Official Date	Area Code and Telephone Number
I will install and operate the USTs described on the <i>Notification</i>	
pages in accordance with the conditions and requirements of t	the applicable general permits.
3. PROPERTY OWNER is name that appears	Mailing Address (<i>Please Print</i>)
on the County deed record for this property.	
Name of Official (<i>Please Print</i>)	City, State and Zip Code
	233
G. COCC.:1	
Signature of Official Date	Area Code and Telephone Number
* If this facility or tanks are owned by a person, or operated by a person, or operated by a person corporations Division, please use that legal business name for purpose.	
71 2 11	
If you want annual tank fee invoice mailed to a p	
please provide the invoice name and address bel	ow. Otherwise leave this box blank.
	City State and Tip Code
4. INVOICEE NAME (Please Print)	City, State and Zip Code
Mailing Address (<i>Please Print</i>)	Area Code and Telephone Number

September 2012 Page 8 of 11 09-LQ-093

Notification and Description of Underground Storage Tank Systems						
TYPE OF OWNER		INDIAN COUNTRY				
Federal Government State Government Local Government	nmercial	Tanks are located on land within an Indian Reservation or on trust lands outside reservation boundaries. Tanks are owned by a Native American nation or tribe.			n:	
		TYPE OF	FACILITY			
Gas Station Petroleum Distributor Air Taxi (Airline) Aircraft Owner Auto Dealership		Federal - Non-Military Utilities Resider Industrial Farm				
		FINANCIAL RE	SPONSIBILITY			
		I will meet the financial r	esponsibility requirements			
		in accordance with OAR	340 – Division 151			
Check All that Apply Pollution Liability Insurance Self Insurance Exempt (Federal or State Government) Letter of Credit Local Government Local Government						
The financial responsibility requirements are designed to make sure that the tank owner, property owner or permittee can pay the costs of cleaning up leaks and compensating third parties for bodily injury and property damage caused by leaking USTs. A plain language summary of the financial responsibility requirements can be downloaded from the Internet at http://www.epa.gov/swerust1/pubs/dollars.htm . For a list of known insurance providers go to http://www.epa.gov/swerust1/pubs/inslist.htm .						
	_	CONTACT PERSON IN	N CHARGE OF TANKS	_		
Name: Job Title:		Address:		Phone Number (Include Area Code):		
CERTIFICATION (Read and sign after completing all section)						
I certify under penalty of law that I have personally examined and am familiar with the information submitted in this and all attached documents, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the submitted information is true, accurate, and complete.						
Name and official title of owner or owner authorized representative (Print)	er's	Signature			Date Signed	

NOTIFICATION AND DESCRIPTION OF UNDERGROUND STORAGE TANK SYSTEMS						
(Comple	te for each tai	nk at this locat Tank No.	ion) Tank No.	Tank No.	Tank No.	
Tank Identification Number	Talik No.	Talik NO.	Talik No.	Talik NO.	Talik NO.	
1. Status of Tank (Check (√) only one)						
Currently In Use						
Temporarily Out of Use						
Permanently Out of Use						
2. Date of Installation (month & year)						
3. Estimated Total capacity (gallons)						
4. Material of construction (Check ($$) all	that apply)					
Asphalt Coated or Bare Steel						
Cathodically Protected Steel						
Epoxy Coated Steel						
Composite (Steel with Fiberglass)						
Fiberglass Reinforced Plastic						
Lined Interior Double Walled						
Polyethylene Tank Jacket						
Concrete Excavation Liner						
Unknown Other Meterial Please Specific						
Other Material, Please Specify Has Tank been Repaired?						
Check (√) Box if Yes						
Date of Repair						
5. Piping – Material (Check (√) all that ap	nly)					
Bare Steel	piy)					
Bare Steel Wrapped						
Galvanized Steel						
Fiberglass Reinforced Plastic						
Copper						
Cathodically Protected						
Double Walled						
Secondary containment						
Unknown						
Not in Contact With Soil						
Other Material, Please Specify						
6. Piping – Type (Check ($$) all that apply)						
Suction – no valve at tank						
Suction – valve at tank						
Pressure						
Gravity Feed						
Has Piping been Repaired?						
Check $()$ box if Yes						
Date of Repair						
23.00004						

NOTIFICATION AND DESCRIPTION OF UNDERGROUND STORAGE TANK SYSTEMS										
(Complete for each tank at this location)										
	Tank No.		Tank No.		Tank No.		Tank No.		Tank No.	
Tank Identification Number										
7. Substance Currently or Last Stored in Greatest Quantity by Volume										
(Check (√) Only One Substance Per Tank)										
Gasoline										
Diesel										
Gasohol										
Kerosene										
Heating Oil										
Used Oil										
Hazardous Substance										
CERCLA Name and/or										
CAS Number										
							<u> </u>			
Mixture of Substances										
Please Specify Mixture										
op oan,										
										-
Other										
Please Specify Other										
cass speed, said.										
8. Release Detection (Check ($$) all tha	t Apply								
,	Tank	Pipe	Tank	Pipe	Tank	Pipe	Tank	Pipe	Tank	Pipe
Manual Tank Gauging				·		·				·
Tank Tightness Testing										
Inventory Control										
Automatic Tank Gauging										
Vapor Monitoring										
Groundwater Monitoring										
Secondary Containment										
Automatic Line Leak Detector										
Line tightness Testing										
No Release Detection Required										
(Emergency Generator // Field Constructed Tanks)										
Other Method Allowed by										
Department										
Other Method, Please Specify										
9. Spill and Overfill Protection										
Overfill Device Installed										
Spill Device Installed										