

***Note : You must pay Rs. 500/- along with this admission form as the cost of the prospectus in addition to the entrance test fee while submitting the same at the designated city centre.**

APPLICATION FORM
MET/PAM-CAT -2007
MBA Two Year/MCA Three Year Course

Paste unattested
passport size
Photograph
(Don't staple the
photograph)

**The Application form must be filled in English
(Block letters) by the candidate in his/her own
handwriting neatly, only with black gel pen.**

(for Office Use Only)

Roll No

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Centre

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1. Full Name of the Candidate: _____
2. Father's Name: _____
3. Mother's Name: _____
4. Address: _____

City _____ Phone with Code _____

5. Date of Birth:

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 MBA

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 MBA/MCA Both

(Tick √ appropriate box)

7. Details of Fee Payment Rs. 1000/- (Rs. 750/- for SC/ST/Physically Handicapped candidates)

Bank Draft No _____ Amount _____ Date: _____ Bank _____

8. Whether SC/ST

| | |
|-----|----|
| Yes | No |
|-----|----|

 Handicapped

| | |
|-----|----|
| Yes | No |
|-----|----|

 9. Sex

| | |
|------|--------|
| Male | Female |
|------|--------|

(Tick √ Appropriate Box)

10. Claims for Reserved category: Write the code of the reserved category in the box as per details in the Prospectus, if applicable.

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11. Name of the State of which you are a resident:

12. Residence:

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 (1 - Punjab 2 - Other than Punjab)

13. Examination Passed/Appeared

| Examination | University/Board | Roll No | Year | Subject Studied | Marks Obtained (%) |
|-----------------|------------------|---------|------|-----------------|--------------------|
| Matriculation | | | | | |
| +2 | | | | | |
| Graduation | | | | | |
| Post-Graduation | | | | | |
| Any Other | | | | | |

DECLARATION BY THE CANDIDATE

I hereby solemnly affirm and declare that I have carefully read the prospectus and the application form has been filed by me in my own handwriting and information given in the application form is correct. I further solemnly affirm and declare that if I fail to provide proof of academic eligibility at the time of the counselling, my candidature may be cancelled. I will have no claim whatsoever. I also affirm that I have not been debarred by any University, from taking examination.

Place: _____

Signature of the Candidate

Date: _____

IMPORTANT INSTRUCTIONS

Fill up the Application Form in your own handwriting in capital letters and submit at the designated City Centre where you wish to take MET-2007/PAM-CAT-2007 Test for MBA Two Year/MCA Three Year Course along with the following Documents:

- Bank Draft to be tagged on front of Application Form of RS. 1000/- (Rs. 750/- for SC/ST/handicapped candidates) drawn in favour of Registrar, Guru Nanak Dev University, Amritsar, Payable at Amritsar.
- Computer Form (please don't tag with Application Form-A, present in loose form) Attendance-cum-Identification Form.
- Attested copy of SC/ST Certificate & Handicapped Certificate from CMO if applicable.
- Attested copy of Residence certificate.
- Admit Card duly filled (please don't tag with Application Form-A). Present in loose form while submitting Application Form and get Roll No.-cum-Admit Card on the spot.
- Four, passport size unattested photographs one each to be pasted with gum on the Application Form, Admit-Card, Computer Form and Attendance-cum-Identification Form.

Prospectus

**Management Entrance Test
(MET -2007)**

AND

**Punjab Admission to MCA Common Aptitude Test
(PAM-CAT-2007)**

**For Admission to MBA/MCA Courses in the Departments,
Institutions and Colleges affiliated to
Guru Nanak Dev University, Amritsar
Punjabi University, Patiala
Punjab Technical University, Jalandhar**



**Guru Nanak Dev University
Amritsar-143 005**

Dr. Gurnam Singh
Coordinator

Dr. M. D. Singh
Co-coordinator

Price: Rs. 500/-

For further information contact:

0183-2258802-09,2450601-14, Ext. 3431 (Dr. Gurnam Singh)
3286 (Dr. M.D.Singh)

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| | Attendance-cum-Identification Form | |
| | Computer Form | |

IMPORTANT DATES

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| 1. Receipt of Application Forms at designated City Centres and issuance of Roll Nos. on the spot without late fee. | 4.6.2007 to 10.6.2007 from 8.30 A.M. to 5.00 P.M. (Including Saturday, Sunday & other Public Holidays) |
| 2. Receipt of Application Forms at Guru Nanak Dev University, Amritsar only With late fee of Rs. 1000/- With late fee of Rs. 2000/- | Upto 13.6.2007, 5.00 PM. Upto 15.6.2007, 5.00 PM. (Including Saturday, Sunday & other public holidays) |
| 3. Date of Entrance Test | 17.6.2007 (SUNDAY) |
| 4. Timings of Test: Paper I (Common for MBA and MCA) | 10.00 AM to 12.00 Noon |
| Paper II (i) For MBA candidates only (ii) For MCA candidates only | 12.30 PM to 1.15 PM 1.30 PM to 2.15 PM |
| 5. Date of Declaration of Result | On or before 22.6.2007 |
| 6. Commencement of Counselling | To be notified in the press and will also be available on website www.gnduonline.org |

IMPORTANT NOTE:

1. No Application Form will be accepted after 15.6.2007, 5.00 PM
2. Application Form will not be accepted by Courier / Post.
3. For further information contact: 0183-2258802-09, 2450601-14, 3431 (Dr. Gurnam Singh)
Ext. 3286 (Dr. M.D. Singh)

IMPORTANT INSTRUCTIONS FOR ENTRANCE TEST

- A. Fill up the Application Form in your own handwriting in capital letters and submit the same at the designated City Centre where you wish to take Joint Entrance Test for MET-2007 and PAM-CAT-2007 along with the following documents:
- Bank Draft to be tagged on front of Application Form** of Rs. 1000/- (Rs. 750/- for SC/ST Candidates/Physically Handicapped Candidates) drawn in favour of Registrar, Guru Nanak Dev University, Amritsar, payable at Amritsar.
 - Computer Form not to be tagged and must be presented in loose form alongwith Application Form.**
 - Attendance-cum- Identification Form.
 - Attested copy of SC/ST/Physically Handicapped Certificate, if applicable.
 - Attested copy of Residence Certificate.
 - Admit Card duly filled to be **presented in loose form along with Application Form** and do get Roll No.-cum-Admit Card on the spot.
 - Four passport size photographs** one each to be pasted with gum on the Application Form, Computer Form, Admit Card and Attendance-cum- Identification Form.
- B. **List of designated City Centres for submission of Application Form and on the spot issuance of Roll No.-cum-Admit Card without late fee from 4.6.07 to 10.6.07 between 8.30 A.M. to 5.00 P.M. (Including Saturday, Sunday & other public holidays)**
- Amritsar:** Adm. Block, Ground Floor, Guru Nanak Dev University.
 - Bathinda:** Punjabi University Regional Campus, Near TV Tower.
 - Gurdaspur:** Regional Campus, Guru Nanak Dev University, Hardochhanni Road.
 - Jalandhar:** Maharaja Ranjit Singh Regional Campus, Guru Nanak Dev University, Village Ladhewali.
 - Ludhiana:** Guru Nanak College for Women, Model Town.
 - Patiala:** Punjab School of Management Studies, Arts Block VI, Punjabi University.
 - SAS Nagar:** Govt. College, Phase VI.
- C.
- Application Form with late fee of Rs. 1000/- upto 13.6.2007 by 5.00 PM. and Rs. 2000/- upto 15.6.2007 by 5.00 PM will be accepted at MBA/MCA Entrance Test Cell, Admn. Block, Guru Nanak Dev University, Amritsar personally and Admit Card/Roll No. will also be issued on the spot for Amritsar Centre only.
 - Bring the Admit Card and Computer Form at the above designated Centres in loose form i.e. don't tag or staple the same.
 - In no circumstance, whatsoever, Application Form will be accepted by Courier/Post.**

Government of Punjab Department of Technical Education & Industrial Training (Technical Education Branch-II)

Notification

No.13/9/06-ITE2/831

Dated: 26/4/2007

The Governor of Punjab is pleased to appoint the Guru Nanak Dev University, Amritsar as the authority competent to conduct the "Management Entrance Test" (MET-2007). On the basis of the test, the University shall also recommend and authorize admission to Master in Business Administration (MBA), Two Year Course being run in the affiliated institutions, for the academic session 2007-2008. The admission shall be made in the following Institutions:

A. Guru Nanak Dev University, Amritsar

| Sr No. | Name of the Institution | Intake |
|---------------|--|---------------|
| 1 | Guru Nanak Dev University Campus, Amritsar | 60 |
| 2 | Guru Nanak Dev University Campus, Amritsar | 30 (HRM) |
| 3 | Guru Nanak Dev University Regional Campus, Gurdaspur | 30 |

B. Punjabi University, Patiala

| Sr No. | Name of the Institution | Intake |
|---------------|---|---------------|
| 1 | Punjab School of Management Studies, Patiala | 112 |
| 2 | University School of Management, Talwandi Sabo | 76 |
| 3 | Punjabi University Regional Centre for Information Tech. & Management, Mohali | 36 |

C. Punjab Technical University, Jalandhar

| Sr.No | Name of the Institution | Intake |
|--------------|---|---------------|
| 1 | Malout Institute of Management and Information Technology, Malout (Mukatsar) (Established and Promoted by Punjab Govt.) | 60 |
| 2 | Amritsar College of Engineering & Technology, Bye Pass, Amritsar | 60 |
| 3 | Apeejay Institute of Management, Jalandhar | 120 |
| 4 | Bhai Gurdas Institute of Engineering & Technology, Patiala Road, Sangrur | 60 |
| 5 | Bhai Gurdas Institute of Engineering & Technology, Patiala Road, Sangrur | 60 |
| 6 | Bhutta College of Engineering & Technology, VPO Bhutta, Distt. Ludhiana | 60 |
| 7 | Chandigarh Engineering College, Landran | 60 |
| 8. | CT Institute of Management and Information Technology, Jalandhar | 120 |
| 9 | CT Institute of Engineering Management and Technology, Jalandhar | 60 |
| 10 | Centre for Management Training & Research, Village Khanpur, Kharar | 90 |
| 11 | Chitkara Institute of Engineering & Technology, Village Jhansla, Rajpura | 60 |
| 12 | College of Management & Technology, Shanti Nagar, Behind Urban Estate-2, Near Sirhind Bye Pass, Patiala | 60 |
| 13 | Desh Bhagat Institute of Management & Computer Science, Mandi Gobindgarh Road, Amloh | 90 |
| 14 | Doraha Institute of Management and Technology, Doraha | 60 |
| 15 | GGs College of Modern Technology, SAS Nagar, Mohali | 60 |
| 16 | GNA Institute of Management & Technology, GT Road, Mehtan, Tehsil | 60 |

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| | Phagwara | |
| 17 | Gujranwala Guru Nanak Institute of Management and Technology, Ludhiana | 60 |
| 18 | Guru Nanak Institute of Management and Technology, Gujarkhan Campus, Model Town, Ludhiana | 120 |
| 19 | Indo Global College of Engineering, Abhipur | 60 |
| 20 | Lala Lajpat Rai Institute of Engineering & Technology, Ghal Kalan, Moga | 60 |
| 21 | Lala Lajpat Rai Memorial Management Institute, Dhudike Moga | 60 |
| 22 | Lovely Institute of Management, G.T. Road, Near Chehru Railway Bridge, Phagwara, Kapurthala. | 120 |
| 23 | Lovely Institiite of Technology, Phagwara | 120 |
| 24 | Ludhiana.College of Engineenng & Technology, Chandigarh Road, Ludhiana | 60 |
| 25 | Punjab College of Technical Education, Baddowal Ludhiana | 120 |
| 26 | Punjab Institute of Management and Technology, Mandi Gobindgarh | 90 |
| 27 | Rayat Institute of Management, VPO Rail Majara, Chandigarh-Amritsar GT Road, Distt. Nawanshahar | 60 |
| 28 | Rayat & Bhara Institute of Engineering & Bio-Technology, Sahuran, Kharar | 60 |
| 29 | RIMT Institute of Engineering & Technology, Sirhind Side, Mandi Gobindgarh, Distt. Fatehgarh Sahib | 60 |
| 30 | RIMT Institute of Management & Computer Technology, Beside Om Parkash Bansal Modern School, Sirhind Side, Mandi Gobindgarh, District: Fathegarh Sahib. | 120 |
| 31 | Sant Baba Bhag Singh, Institute of Engineering & Technology, VPO Padhiana, Distt. Jalandhar | 60 |
| 32 | SAS Institute of Information Technology, C-124, Eltop Area, Phase-VIII, Mohali | 120 |
| 33 | Swami Sarva Nand Institute of Management & Technolgy, Village Talwandi, G.T. Road, Dina Nagar, Distt. Gurdaspur | 30 |
| 34. | Sri Sai College of Engineering & Technology, Badhani, Pathankot | 60 |

Note: The number of colleges and the number of seats may increase/decrease depending upon the notification issued by the Government of Punjab/AICTE before the start of counselling.

The Governor of Punjab is also pleased to further declare the following criteria for appearing at the Management Entrance Test and for making admission thereafter:

(D) ELIGIBILITY CRITERIA (EDUCATIONAL QUALIFICATIONS AND RESIDENT STATUS) FOR MANAGEMENT ENTRANCE TEST

For admission to the MBA Course through the Management Entrance Test (MET), 85% seats will be reserved for the internal candidates from within the State of Punjab and 15% will be open to candidates from outside State.

As per the latest guidelines of the All India Council for Technical Education (AICTE), the basic educational qualification for the various Management Courses shall be as under:-

All those candidates who have any recognised Bachelor's Degree of minimum three years duration in any discipline.

The eligible criteria for admission including educational qualification as specified by Punjab Technical University, Jalandhar, Guru Nanak Dev University, Amritsar and Punjabi University, Patiala will be applicable for admission to the institutions colleges affiliated to respective universities.

(E) MODE OF TEST

The Guru Nanak Dev University, Amritsar would decide the conditions and modalities for the conduct of Management Entrance Test, together with the centres for the conduct of examination.

(F) ELIGIBILITY FOR ADMISSION TO MBA COURSE

- (i) Apart from the basic educational qualifications prescribed above, the general eligibility criteria shall be as contained in Punjab Government, Department of Technical Education & Industrial Training, **Punjab Memo No. 35/44/95-IT(2)/978 dated 21st March 2003** which is annexed to this notification. This communication shall be treated as a part and parcel of this notification, for all purposes, and all the **provisions of this notification shall be read along with the contents of the said communication.**
- (ii) **There shall be no cut-off marks in MET** but only the candidates who appear in the MET-2007, and who have not been otherwise disqualified and whose rank has been declared by the Guru Nanak Dev University, Amritsar shall be eligible to appear in the counselling in the order of MET, merit/ranking subject, of course, to their having passed the basic qualifying examination mentioned in Part A, hereinbefore. Applying for, but not appearing at the MET shall not be sufficient to attain this eligibility.

(G) RESERVATION

- (i) The reservation of seats shall be as per the Punjab Government, Department of Technical Education & Industrial Training, Punjab. **Memo No. 13/2/05-ITE2/489 dated 20th February, 2006** which is annexed to this notification. This communication shall be treated as a part and parcel of this notification, for all purposes, and all the provisions of this notification shall be read along with the contents of the said communication.
- (ii) **The attention of the applications desirous of claiming reservation under any category whatsoever is especially drawn to the conditions and stipulation that only the certificates that have been issued on or before the last date of submission of applications forms for MET to Guru Nanak Dev University, Amritsar and have been annexed with the application forms shall be considered.** The candidates are accordingly advised in their own interest, to get the requisite certificates issued well before the cut-off date otherwise their certificates shall not be considered and their claim for reservation shall be summarily rejected. No extension shall be granted in this regard, under any circumstances. This provision should be given wide publicity and also included conspicuously in the prospectus-cum-information brochure to be issued by Guru Nanak Dev University, Amritsar.
- (iii) The Guru Nanak Dev University, Amritsar shall make a provision in the MET application form for a candidate to indicate the category, if any, under which they are seeking reservation. There shall also be a provision to indicate the subcategory of the category, if any, under which reservation is being sought, so that *inter se* gradation can be facilitated. These sub categories have been elucidated in the Punjab Government, Department of

Technical Education and Industrial Training **Memo No. 13/2/05- ITE2/489 dated 20th February, 2006**, which is annexed to this notification. Punjab Government may also set up a committee to effect inter se gradation of candidates claiming reservation under certain categories, as indicated in the aforesaid memo dated 20th February, 2006.

- (iv) **A candidate shall be eligible to make claim for reservation under one reserved category only.** However, the procedure for counselling shall be as per the Punjab Government Welfare Department (Reservation Cell) **Memo No. 7/21/2004-RS1/1674-1677 dated 20th December 2004.**

(H) GENERAL CONDITIONS

- (i) The students shall be liable to pay/development fee and other charges as per the rates of fee/development fee and other charges as fixed by the government of Punjab/AICTE/Concerned University from time to time.
- (ii) The Management Quota shall be as per Punjab Government Department of Technical Education & Industrial Training **Memo No. 13/129/2003 ITF2/1030 dated 5th April, 2004** which is annexed to this notification.
- (iii) Admissions to the Management Courses, both for 85% seats for Punjab resident and 15% seats for outsiders shall be made strictly on the basis of MET - 2007. In case seats not being filled under respective category vice versa eligibility may be considered.
- (iv) 85% seats would be reserved for the candidates from within the State and 15% will be open to all candidates from outside the state of Punjab. The eligibility criteria for 85% seat will be that the candidates should be a resident of Punjab State in terms of Punjab Government, Department of Personnel and Administrative Reforms (PP II Branch) letter No. 1/3/95-3PPII/9619 dated 6th June 1996 and letter No. 1/3/95-3PPII/81, dated 1st January 1999, or have passed graduation from a recognised institution situated in Punjab. The candidate would be required to submit a certificate to this effect from the Principal/Head of Institution last attended in the prescribed Proforma.
- (v) There shall be a joint counselling by Guru Nanak Dev University, Amritsar with representatives from all other three Universities. There will be no second counselling and counselling shall be conducted by the Guru Nanak Dev University, Amritsar and after that Universities/Institutes shall be free to undertake it at their own level.
- (vi) Any seats falling vacant after first counselling or any drop out vacancy will be filled by the institute on the criteria of admission under management quota. A seat once accepted, in one institute shall not be changed to another institute.
- (vii) If any new institution is approved or seats are increased/alterd in the existing-institutions by the AICTE and such approval is received before the commencement of the counselling, Guru Nanak Dev University, Amritsar shall issue a public notice of the same to be published, for the information of the candidates. These new institutes as well as addition/alteration in seats shall be taken into consideration and admission shall be made accordingly. However, any such approval etc. received after the above mentioned time, shall not be taken into consideration and no admission to such institutes shall be made for the academic session 2007-2008, without a specific order of the Government of Punjab.

- (viii) The fee structure for Foreign Nationals/PIO shall be the same as was in vogue for NRI candidates.
- (ix) The guidelines for admission of Foreign Nationals/ PIO shall be as per Punjab Government Notification No. 13/75/2001-ITF2/296 dated Chandigarh the 23rd January 2002.
- (x) Non refundable counselling fee of Rs.10,000/- (Rupees Ten Thousand only) be collected by the University as counseling fee from each student and after deducting its own share amounting to Rs. 2500/- the University shall refund the remaining amount through Demand Draft to the concerned colleges within 30 days after counseling. The University may send compliance report to the Government.
- (xi) If a student surrenders a seat with in a date prescribed by Guru Nanak Dev University, Amritsar the College/University shall refund the fee by deducting 10% of tuition fee as administrative charges and also return the original certificates if retained by them. However, for such cases the University shall not refund the counseling charges on adjustable amount.

(I) OVER-RIDING PROVISION

Nothing in this notification shall be operative in so far as it is inconsistent with the law of the land as laid down in the judgment of the Hon'ble Supreme Court of India in the case of **T.M.A. Pai Foundations and others Vs. State of Karnataka and others (2002) 8 SCC 481: AIR 2003 SC 355.** Any such inconsistency may be brought to the notice of the Government of Punjab, clearly highlighting the inconsistency for immediate rectification.

Principal Secretary to Govt. of Punjab
Deptt. of Technical Education & Industrial Training

Endst. No. 13/9/06-ITE2/

Dated Chandigarh, the

A copy is forwarded to the Controller, Printing and Stationery, Punjab, Chandigarh for information and necessary action. It is requested that the notification may be published in the State Government Extra-Ordinary Gazette and 50 copies of the notification may be supplied to Government for record.

Sd/-
Principal Secretary
Technical Education & Industrial Deptt., Punjab

Endst. No. 13/9/06-ITE2/

Dated Chandigarh, the

A copy is forwarded to the Director, Technical Education Training, Punjab, Chandigarh for information and necessary action.

Sd/-
Superintendent

Endst. No. 13/9/06-ITE2/ 833

Dated Chandigarh, the 26.4.07

A copy is forwarded to the Registrar, Guru Nanak Dev University, Amritsar. He is requested to publish the notification in toto in the brochure and also send the brochure to Government for approval before it is got printed and is made available to the public. Besides, intimation about the admission may also be sent to Government.

Sd/-
Superintendent

Endst. No. 13/9/06-ITE2/

Dated Chandigarh, the

A copy is forwarded to the Registrar, Punjab Technical University, Jalandhar Punjab University Patiala, for information and necessary action.

Sd/-
Superintendent

Government of Punjab
Department of Technical Education & Industrial Training (Technical Education Branch-II)

Notification

No. 13/9/07-ITE2/824

Dated: 26/4/2007

The Governor of Punjab is pleased to appoint the Guru Nanak Dev University, Amritsar as the authority competent to conduct the “Punjab Admission to MCA Common Aptitude Test 2007” (PAM-CAT-2007). On the basis of this test, the University shall also recommend and authorize admission to Master in Computer Application. (MCA), Three Years Course being run in the affiliated institutions for the academic session 2007-08. The admission shall be made in the following Institutions:-

A. Guru Nanak Dev University, Amritsar

| Sr No. | Name of the Institution | Intake |
|--------|--|--------|
| 1 | Guru Nanak Dev University Campus, Amritsar | 30 |
| 2 | Guru Nanak Dev University Regional Campus, Gurdaspur | 30 |
| 3 | College of Engineering, Punjabi University Neighborhood Campus, Rampura Phul | 30 |

B. Punjabi University, Patiala

| Sr No. | Name of the Institution | Intake |
|--------|--|--------|
| 1 | Shri Guru Harkrishan College for Management and Technology, SST Nagar, Rajpura Road, Patiala | 60 |
| 2 | College for Management and Technology, Opp. NFC Township, Goniana Road, Bathinda | 60 |
| 3 | Desh Bhagat Institute of Advanced Computer Science, Amloh Road, Village: Sunti, Mandi Gobindgarh | 60 |
| 4 | Mata Gujri Institute of Management & Higher Education, Fatehgarh Sahib | 45 |
| 5 | Punjabi University Campus, Patiala | 80 |
| 6 | Yadwindra College of Engineering, Talwandi Sabo | 60 |
| 7 | Punjabi University Regional Centre for Information Technology and Management, Mohali | 36 |
| 8 | SSD Women's Institute of Technology, Amrik Singh Road, Bathinda | 45 |

C. Punjab Technical University, Jalandhar

| Sr.No | Name of the Institution | Intake |
|-------|--|--------|
| 1 | Amritsar College of Engineering & Technology, Amritsar | 60 |
| 2 | Apeejay Institute of Management, Rama Mandi, Hoshiarpur Road, Jalandhar | 120 |
| 3 | Bhai Gurdas Institute of Management and Technology, Sangrur | 60 |
| 4 | Chandigarh Engineering College, VPO Landran, S.A.S., Nagar, Mohali | 60 |
| 5 | Chitkara Institute of Engineering & Technology, Vill-Jhansala, Rajpura, Distt. Patiala | 60 |
| 6 | GGN Institute of Management and Tecwtology, Civil Lines, Ludhiana | 45 |
| 7 | G.G.S. College of Modern Technolgy, Kharar, Mohali | 60 |
| 8 | Gian Jyoti Institute of Management and Technology, Phase-II, S.A.S. Nagar, Mohali | 60 |

| | | |
|----|---|-----|
| 9 | Guru Nanak Institute of Management and Technology, GurjarKhan Campus, Model Town, Ludhiana | 60 |
| 10 | Khalsa Institute of Management and Technology for Women, Civil Lines, Ludhiana | 30 |
| 11 | Lala Lajpat Rai Institute of Engineering & Technology, Near P.S. Sader, Moga-Ferozepur, G.T. Road, Moga. | 45 |
| 12 | Lovely Institute of Technology Jalandhar-Ludhiana, G.T. Road, Near Chehru Railway Bridge, Phagwara | 60 |
| 13 | Lovely Institute of Manegement, Lovely Mall, Dr. Ambedkar Chowk, Jalandhar City | 120 |
| 14 | Punjab College of Technical Education, ITBD Camp Baddowal, Ludhiana | 60 |
| 15 | Punjab Institute of Management and Technology, Near GPS, Mandi Gobindgarh | 60 |
| 16 | RIMT Institute of Engineering & Technology, Sirhind Side, Mandi Gobindgarh, Distt. Fatehgarh Sahib | 60 |
| 17 | Regional Institute of Management & Technology, Om Prakash Bansal Modern School Campus, Harbanspura, Mandi Gobindgarh, , | 60 |
| 18 | Sahibzada Ajit Singh Institute of Information & Technology, C-124, Eltop Area, Phase VIII, Mohali.Village | 60 |
| 19 | Sri Sai Iqbal College of Management & Technology, VPO Badhani, Pathankot | 60 |
| 20 | Sri Sukhmani Institute of EngIneering & Technology, Dera Bassi, Patiala | 60 |
| 21 | Swami Sarvanand Institute of Management and Technology, Village Talwandi, G.T. Road, Dina Nagar, Distt. Gurdaspur | 30 |
| 22 | Sri Sai College of Engineering &. Technology, VPO Badhani, Pathankot | 60 |

Note: The number of colleges and the number of seats may increase/decrease depending upon the notification issued by the Government of Punjab/AICTE before the start of counselling.

The Governor of Punjab is also pleased to further issue the following criteria for holding the Entrance Test and making admission thereafter:

(D) ELIGIBILITY CRITERIA (EDUCATIONAL QUALIFICATIONS AND RESIDENT STATUS) FOR MANAGEMENT ENTRANCE TEST

For admission to the MCA Course through the Management Entrance Test (PAM-CAT), 85% seats will be reserved for the candidates from within the State of Punjab and 15% will be open to candidates from outside the State.

As per the latest guidelines of the All India Council for Technical Education (AICTE) the basic educational qualification for the various Management Courses shall be as under:-

All those candidates who have any recognised Bachelor's Degree of minimum three years duration in: any discipline, WITH Mathematics at 10+2 school level or have passed BCA course of minimum three year duration from any recognised university.

The eligible criteria for admission including educational qualification as specified by Punjab Technical University, Jalandhar, Guru Nanak Dev University, Amritsar and Punjabi University, Patiala will be applicable for admission to the institutions/ colleges affiliated to respective Universities.

(E) MODE OF TEST

The Guru Nanak Dev University, Amritsar would decide the conditions and modalities for the conduct of PAM-CAT for admissions to MCA, together with the centres for the conduct of examination.

(F) GENERAL ELIGIBILITY FOR ADMISSION TO MCA COURSE

- (i) Apart from the basic educational qualifications prescribed above, the general eligibility criteria shall be as contained in Punjab Government, Department of Technical Education & Industrial Training, Punjab Memo No. 35/44/95-IT (2)/978 dated 21st March 2003, which is annexed to this notification. This communication shall be treated as a part and parcel of this notification, for all purposes, and all the provisions of this notification shall be read along with the contents of the said communication.
- (ii) **There shall be no cut-off marks in the PAM-CAT for admission to MCA**, but only the candidates who appear in the PAM-CAT-2007, and who have not been otherwise disqualified and whose rank has been declared by the Guru Nanak Dev University, Amritsar shall be eligible to appear in the counselling in the order of PAM-CAT merit/ranking, subject, of course, to their having passed the basic qualifying examination mentioned in Part A, hereinbefore. Applying for, but not appearing at the PAM-CAT shall not be sufficient to attain this eligibility.

(G) RESERVATION

- (i) The reservation of seats shall be as per the Punjab Government, Department of Technical Education & Industrial Training, Memo No. 13/2/05-ITE2/489 dated 20th February, 2006 which is annexed to this notification. The communication shall be treated as a part and parcel of this notification, for all purposes, and all the provisions of this notification shall be read along with the contents of the said communication.
- (ii) **The attention of the applicants desirous of claiming reservation under any category whatsoever is especially drawn to the condition and stipulation that only the certificates that have been issued on or before the last date of submission of applications forms for PAM-CAT to Guru Nanak Dev University, Amritsar and have been annexed with the application form shall be considered. The candidates are accordingly advised in their own interest, to get the requisite certificates issued well before the cut-off date otherwise their certificates shall not be considered and their claim for reservation shall be summarily rejected. No extension shall be granted in this regard, under any circumstances.** This provision should be given wide publicity, and also included conspicuously in the prospectus-cum-information brochure to be issued by Guru Nanak Dev University, Amritsar.
- (iii) The Guru Nanak Dev University, Amritsar shall make a provision in the PAM-CAT application form for a candidate to indicate the category, if any, under which they are seeking reservation. There shall also be a provision to indicate the sub-category of the category, if any, under which reservation is being sought, so that *inter se* gradation can be facilitated. These sub-categories have been elucidated in the Punjab Government, Department of Technical Education and Industrial Training Memo No. 13/2/05-ITE2/489 dated 20th February, 2006, which is annexed to this notification. Punjab Government may also set up a committee to effect *inter se* gradation of candidates claiming reservation under certain categories, as indicated in the aforesaid memo dated 20th February, 2006.

- (iv) **A candidate shall be eligible to make claim for reservation under one reserved category only.** However, the procedure for counselling shall be as per the Punjab Government Welfare Department (Reservation Cell) Memo No. 7/21/2004-RS1/1674-1677 dated 20th December 2004.

(H) GENERAL CONDITIONS

- (i) The students shall be liable to pay fee/development fee and other charges as per the rates of fee/development fee and other charges as fixed by the Government of Punjab/AICTE/Concerned University, from time to time.
- (ii) The Management Quota shall be as per Punjab Government, Department of Technical Education & Industrial Training Memo No. 13/129/2003 ITF2/1030 dated 5th April, 2004 which is annexed to this notification.
- (iii) Admissions to the Management Courses, both for 85% seats for Punjab resident and 15% seats for outsiders, shall be made strictly on the basis of PAM-CAT-2007. In case seats not being filled under respective category vice versa eligibility may be considered. If the candidates from entrance examination i.e., PAM-CAT-2007 are not available the admission can take place on the *inter se* merit in qualifying examination.
- (iv) 85% seats would be reserved for the candidates from within the State and 15% will be open to all candidates from outside the State. The eligibility criteria for 85% seats will be that the candidates should be a resident of Punjab State in terms of Punjab Government, Department of Personnel and Administrative Reforms (PP II Branch) letter No. 1/3/95-3PPH/9619 dated 6th June 1996 and letter No. 1/3/95-3PPH/81 dated 1st January 1999, or have passed graduation from a recognised institution situated in Punjab. The candidate would be required to submit a certificate to this effect from the Principal/.Head of Institution last attended in the prescribed Proforma.
- (v) There shall be a joint counselling by Guru Nanak Dev University, Amritsar with representatives from all other three Universities. There will be no second counselling and counselling shall be conducted by the Guru Nanak Dev University, Amritsar and after that universities/institutes shall be free to undertake it at their own level.
- (vi) Any seats falling vacant after first counselling or any drop out vacancy will be filled by the institute on the criteria of admission under management quota. A seat once accepted in one institute shall not be changed.
- (vii) If any new institution is approved or seats are increased/alterd in the existing institutions by the AICTE and such approval is received before the commencement of the counselling, Guru Nanak Dev University, Amritsar shall issue a public notice of the same to be published, for the information of the candidates. These new institutes as well as addition/alteration in seats shall be taken into consideration and admission shall be made accordingly. However, any such approval etc. received after the above mentioned time shall not be taken into consideration and no admission to such institutes shall be made for the academic session 2007-2008.
- (viii) The fee structure for Foreign Nationals/PIO shall be the same as was in vogue for NRI candidates.
- (ix) The guidelines for admission of Foreign Nationals/ PIO shall be as per Punjab Government Notification No. 13/75/2001-ITE2/296 dated Chandigarh the 23rd January, 2002.
- (x) Non refundable counselling fee of Rs.10,000/- (Rupees Ten Thousand only) be collected by the University as counseling fee from each student and after deducting its own share amounting to Rs. 2500/- the University shall refund the remaining amount through Demand Draft to the concerned colleges within 30 days after counseling. The University may send compliance report to the Government.

- (xi) If a student surrenders a seat with in a date prescribed by Guru Nanak Dev University, Amritsar the college/University shall refund the fee by deducting 10% of tuition fee as administrative charges and also return the original certificates if retained by them. However, for such cases the University shall not refund the counseling charges on adjustable amount

(I) OVER-RIDING PROVISION

Nothing in this notification shall be operative in so far as it is inconsistent with the law of the land as laid down in the judgment of the Hon'ble Supreme Court of India in the case of **T.M.A. Pai Foundations and others Vs. State of Karnataka and others (2002)8 SCC 481: AIR 2003 SC 355**. Any such inconsistency may be brought to the notice of the Government of Punjab, clearly highlighting the inconsistency, for immediate rectification.

Principal Secretary to Government of Punjab,
Department of Technical Education & Indl. Training

Endst. No. 13/9/06-ITE2/

Dated Chandigarh, the

A copy is forwarded to the Controller, Printing and Stationery, Punjab, Chandigarh for information and necessary action. It is requested that the notification may be published in the State Government Extra-Ordinary Gazzette and 50 copies of the notification may be supplied to Government for record.

Sd/-

Principal Secretary
Technical Education & Industrial Deptt., Punjab

Endst. No. 13/9/06-ITE2/

Dated Chandigarh, the

A copy is forwarded to the Director, Technical Education and Industrial Training, Punjab, Chandigarh for information and necessary action.

Sd/-

Superintendent

Endst. No. 13/9/06-ITE2/ 827

Dated Chandigarh, the 26.4.07

A copy is forwarded to the Registrar, Guru Nanak Dev University, Amritsar. He is requested to publish the notification in toto in the brochure and also send the brochure to Government for approval before it is got printed and is made available to the public. Besides, intimation about the admission may also be sent to Government.

Sd/-

Superintendent

Endst. No. 13/9/06-ITE2/

Dated Chandigarh, the

A copy is forwarded to the Registrar, Punjab Technical University, Jalandhar Punjab University Patiala, for information and necessary action.

Sd/-

Superintendent

MET-2007 AND PAM-CAT-2007

1. GENERAL INFORMATION

As authorized by Punjab Government, the Guru Nanak Dev University, Amritsar shall conduct Entrance Test for admission to Master in Business Administration (MBA), Two Year Course and Master in Computer Application (MCA), Three Year Course in the Departments/Institutions/ Colleges affiliated to Guru Nanak Dev University, Amritsar, Punjabi University, Patiala and Punjab Technical University, Jalandhar on **17th June 2007**

2. ELIGIBILITY FOR ENTRANCE TEST

- 2.1 For admission to the MBA/MCA courses through MET-2007 and PAM-CAT-2007, 85 percent seats will be reserved for the residents of Punjab State and 15 percent seats will be open to candidates outside the State.
- 2.2 The residence condition of Punjab candidates as given in 2.1 above will be determined in terms of instructions issued by the Government of Punjab, Department of Personnel and Administrative Reforms (Personnel Policies Branch) in their circular Letter No. **1/3/95-3PP-II/9619 dated 6.6.96 and 1/3/95-3PP-II/81 dated 1.1.1999 (Annexure).**
- 2.3 **Candidates who have appeared for the qualifying examination whose result has not been declared, may be allowed to appear provisionally in the Entrance Test at their own risk and responsibility.** Their candidature for admission to MBA / MCA course shall be considered only if they submit a duly attested copy of the detailed marks card/requisite certificate in original (stating the marks obtained) of the qualifying examination at the time of counselling.
- 2.4 **The candidature of all the candidates to the Entrance Test shall be purely provisional.** If on verification at a later stage, it is found that a candidate does not fulfill the eligibility conditions, his/her candidature will be cancelled and he/she will have no claim, whatsoever, against the University/College. The candidates are, therefore advised in their own interest to go through the eligibility conditions carefully and make sure of their eligibility before appearing in the examination.

3. EDUCATIONAL QUALIFICATIONS FOR ADMISSION

As per the latest guidelines of the All India Council for Technical Education (AICTE), the basic educational qualifications for admission to these courses shall be as under:

For MBA Course

All those candidates who have any recognized Bachelor Degree with minimum three years duration in any discipline.

For MCA Course

All those candidates who have any recognized Bachelor Degree with minimum three years duration in any discipline, with Mathematics at 10+2 school level or have passed BCA of minimum three years duration from any recognized University.

However, the eligibility criteria for admission including educational qualification as specified by Punjab Technical University, Jalandhar, Guru Nanak Dev University, Amritsar and Punjabi University, Patiala will be applicable for admission to the institutions/ colleges affiliated to respective Universities.

SPECIFIC ELIGIBILITY CONDITIONS FOR ADMISSION LAID DOWN BY THE RESPECTIVE UNIVERSITIES

Educational qualifications for admission to the Departments, Institutes and Colleges affiliated to three Universities, namely, Guru Nanak Dev University, Amritsar, Punjabi University, Patiala and Punjab Technical University, Jalandhar shall be as prescribed by the respective Universities. The same, as supplied by the concerned Universities, are reproduced below:

(i) GURU NANAK DEV UNIVERSITY, AMRITSAR

For MBA

A recognized Bachelor's degree under 10+2+3 system or Postgraduate Degree or any other equivalent Degree with at least 50% marks in aggregate.

For MCA

The minimum qualifications for admission to the First year of this programme shall be 50% marks in aggregate or an equivalent grade point average in any of the following examinations:

Graduation with Mathematics/Statistics/Quantitative Techniques in any branch of Computer Science/Computer Application as one of the subjects at graduation level;

OR

P.G. Diploma in any branch of Computer Science/Computer Application of Guru Nanak Dev University or equivalent thereto.

(ii) PUNJABI UNIVERSITY, PATIALA

For MBA

Candidates should have secured a minimum of 50% marks in the Bachelors or Masters Degree examination (45% marks for SC/ST and physically handicapped with at least 40% disability).

For MCA

Candidate who have passed the Bachelor's degree (10+2+3)/BCA in any discipline of the statutory University with 50% marks in aggregate (45% marks for SC/ST and physically handicapped with at least 40% disability). The candidates must have passed the senior secondary (10+2) or equivalent examination

or higher degree examination with Mathematics/ Statistics/ Business Mathematics/ Business Statistics/ Quantitative Techniques or equivalent as compulsory/optional/ additional subject or paper.

(iii) PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

For MBA

Candidates should have passed any recognized Bachelor's Degree of minimum three years duration in any discipline.

For MCA

All those candidates who have passed any recognized Bachelor's degree of minimum three years duration with Mathematics/Statistics/Business Mathematics/Business Statistics/Quantitative Techniques as Compulsory/Optional/Additional Paper as one of the subjects either at 10+2 or at graduation level.

4. SUBMISSION OF APPLICATION FORM

- 4.1 Fill up the Application Form-A in your own handwriting in capital letters and submit at anyone of the following designated City Centres where you wish to take MET-2007 and PAM-CAT-2007.

These City Centres have been specially established by Guru Nanak Dev University, Amritsar to mitigate hardships of the candidates. The staff of Guru Nanak Dev University posted at these centres shall receive the Application Form-A and issue Admit Card/Roll No. on the spot. These City Centres shall function from 4.6.07 to 10.6.2007 daily from 8.30 AM. to 5.00 PM including Sundays and other public holidays. In no case the form will be received/processed at the City Centre other than the one where a candidate intends to appear. No application form will be received by Post/Courier/ etc. Bring Computer Form and Admit Card duly filled in loose form. Do not tag, stitch or fold the same.

1. **Amritsar:** Adm. Block, Ground Floor, G.N.D. University.
2. **Bathinda:** Punjab University Regional Campus, Near TV Tower.
3. **Gurdaspur:** Regional Campus, Guru Nanak Dev University, Harodchhanni Road.
4. **Jalandhar:** Maharaja Ranjit Singh Regional Campus, Guru Nanak Dev University, Village Ladhewali.
5. **Ludhiana:** Guru Nanak College, for Women Model Town.
6. **Patiala:** Punjab School of Management Studies, Arts Block VI, Punjabi University.
7. **SAS Nagar:** Govt. College, Phase VI

- 4.2 The Application Form duly filled in should be accompanied by the following documents:

- (i) Bank Draft drawn on Punjab & Sind Bank or State Bank of India **to be tagged in front of Application Form** of Rs. 1000/- (Rs. 750/- for SC/ST candidates/ Physically Handicapped

candidates) drawn in favour of Registrar Guru Nanak Dev University, Amritsar, payable at Amritsar.

- (ii) Computer Form is not to be tagged and must be presented in loose form alongwith Application Form.
- (iii) Attendance-cum-Identification Form.
- (iv) Attested Copy of SC/ST/Physically Handicapped Certificate, if applicable.
- (v) Attested copy of Residence Certificate.
- (vi) **Admit Card duly filled to be presented in loose form along with Application Form and do get Roll No.-cum-Admit Card on the spot.**
- (vii) **Four passport size photographs**, one each to be pasted with gum on the Application Form Admit Card, Attendance-cum- Identification Form and Computer Form.

IMPORTANT NOTES

1. Application Form with late fee of Rs.1000/- upto 13.6.2007 by 5.00 PM and Rs. 2000/- upto 15.6.07 by 5.00 PM. will be accepted at MBA/MCA Entrance Test Cell, Admn. Block, Guru Nanak Dev University, Amritsar personally and Admit Card Roll No. will also be issued on the spot.
2. Bring the Admit Card and Computer Form at the above designated Centres in loose form i.e. do not tag or staple the same.
3. Application Form will not be accepted by Courier/Post.
4. Bank Draft to be tagged in front of Application Form.
5. In case of SC/ST/ Physically Handicapped candidates, they must attach the attested copy of certificate from the competent authority to get the benefit of reservation as well as of the fees.
6. If a candidate does not submit his/her application on the prescribed Application Form in ORIGINAL (not a copy or photocopy or typed copy), his/her Application Form for appearing in the Entrance Test shall be summarily rejected. He/she shall not be allowed to take the test under any circumstance, whatsoever.

5. RESERVE CATEGORY CLAIM

Every candidate must indicate in his/her application the reserved category and sub-reserved category (if applicable) for which he/she wants to apply **Candidate seeking admission under a reserved category is entitled to apply for not more than one reserved category besides the general category.** If no category is mentioned in his/her application, the candidate will be considered for the general category only. No candidate will be considered for admission against a reserved category for which he/she has not applied. Regarding reserved categories, rules/ instructions of Government of Punjab, as amended from time to time, will be followed. No change of category, once claimed, will be permitted under any

circumstances. The Certificates in support of the claim against the reserve category must have been issued on or before the last date for submission of the Entrance Test Form.

6. CENTRES FOR MET-2007 AND PAM-CAT-2007

The Entrance Test 2007 will be held on **June 17, 2007 (Sunday)** at the following Centres:

- 1. Amritsar**
- 2. Bathinda**
- 3. Gurdaspur**
- 4. Jalandhar**
- 5. Ludhiana**
- 6. Patiala**
- 7. SAS Nagar, Mohali**

7. CONDUCT OF EXAMINATION

There shall be three sessions for the test. The first session will be common for both MBA and MCA courses for all the candidates. The second session will be for those candidates who are desirous of seeking admission to MBA course only, and the third session for those candidates who are desirous of seeking admission to MCA course only.

There will be **150** multiple choice (four alternatives) objective type questions common for both MBA and MCA courses and one additional paper containing, 50 multiple choice (four alternatives) objective type questions for MBA and MCA candidates separately. Each question shall be of one mark. The candidate is to select one correct answer and mark it on OMR Sheet with only **DARK BLACK GEL PEN/SKETCH PEN.**

(i) Common for MBA and MCA Candidates

Time: 10.00 a.m. to 12.15 a.m. (Time allowed: 2 hours 15 minutes)

| Paper | Title of Paper | No. of Questions | Marks |
|--------------|------------------------------|-------------------------|--------------|
| Paper I | Mental and Numerical Ability | 50. | 50 |
| Paper II | General Knowledge | 50 | 50 |
| Paper III | General English | 50 | 50 |

(ii) For MBA Candidates only

Time: 12.30 p.m. to 1.15 p.m. (Time allowed: 45 minutes)

| Paper | Title of Paper | No. of Questions | Marks |
|--------------|-------------------|------------------|-------|
| Paper IV [A] | Business Aptitude | 50 | 50 |

(iii) For MCA candidates only

Time: 1.30. PM. to 2.15 PM (Time allowed: 45 minutes)

| Paper | Title of Paper | Number of Questions | Marks |
|---|----------------|---------------------|-------|
| Paper IV: [B] (i) Mathematics | | 50 | 50 |
| OR Paper IV: [B] (ii) Computer Science | | 50 | 50 |

8. EVALUATION OF OMR SHEET

- (i) **There shall be negative marking in the evaluation of objective questions i.e. marks will be deducted for wrong answers. For each wrong answer 1/4 marks will be deducted.**
- (ii) **The candidates are advised not to fold, cut or overwrite on their OMR sheets. Cutting or overwriting in any box provided for answering question, will be deemed to be an incorrect answer.**
- (iii) Answer key will be put on University website on 18.6.07 forenoon. There will be no re-checking/re-evaluation of OMR Sheets. However, the candidate may personally see his/her OMR sheet by depositing a fee of Rs.2,000/- and that of the other candidate/s by depositing a fee of Rs.5,000/- per candidate within 24 hours of the declaration of the result.

9. QUALIFYING CONDITIONS

There shall be no cut-off marks in the MET-2007/PAM-CAT-2007, but only the candidates who appear in the MET-2007/PAM-CAT-2007, and who have not been otherwise disqualified and whose rank has been declared by the GNDU, Amritsar shall be eligible to appear in the counselling in order of merit/ranking, subject of course, to their having passed the respective basic qualifying examination. **Applying for, but not appearing at the MET-2007/PAM-CAT-2007 shall not be sufficient to attain this eligibility.**

10. MERIT LIST

- (i) The merit list of candidates for the MBA/ MCA course shall be based, on the aggregate marks obtained in all the four papers (out of total 200 marks).
- (ii) There will be separate merit list for MBA and MCA courses.
- (iii) The merit list for reserve categories will also be separate from that of general category.
- (iv) The rank of the Candidates in the merit list securing equal marks will be determined in accordance with the following criteria:

- (a) In the case of tie up, the candidate securing higher aggregate percentage marks in the qualifying examination shall rank higher in, order of merit.
- (b) In the case of tie in (a) above, the candidate older in age shall rank higher in order of merit.

Note: The inclusion of the name of a candidate in the merit list of MET -2007/PAM-CAT-2007 shall not ipso facto, entitle him/her to secure admission.

11. GENERAL INSTRUCTIONS

- 11.1 All particulars in the Application Form must be filled in carefully and legibly.
- 11.2 For appearing in the test, the responsibility of being eligible will be entirely of the candidates themselves.
- 11.3 Admit Cards will be issued to the candidates only provisionally, subject to the final confirmation of their eligibility. It is further clarified that the candidates shall be taking the Test at their own risk and responsibility as far as their eligibility is concerned and the University shall, in no way, be responsible if they are found ineligible later on, leading to cancellation of their result or any other circumstance(s) emanating from the same.
- 11.4 **The candidates shall be allowed to appear in the examination only on the production of the Admit Card at the Test Centre. No candidate shall be allowed to take the test without the Admit Card under any circumstances.**
- 11.5 Any candidate who creates disturbance of any kind during examination or otherwise, misbehaves in or around the examination hall or refuses to obey the Supdt./Deputy Supdt./Assitt. Supdt./any other official on the examination duty or changes his/her seat with any other candidate or occupies any seat other than the one, allotted to him/her shall be expelled from the examination hall.

"Expulsion" for this purpose would mean cancellation of the entire examination of the candidate.
- 11.6 Any candidate having in his/her possession or accessible to him/her papers/books or notes which may possibly be of any assistance to him/her or is found giving or receiving assistance or copying from any paper/book or note or from anywhere else or allowing any other candidate to copy from his/her answer book or found writing on any other paper, question set in question paper, during examination using or attempting to use any other unfair means or indulging in any kind of misconduct shall be expelled from the examination hall.

"Expulsion" for this purpose would mean cancellation of the entire examination of the candidate.
- 11.7 The Centre Supdt./Observer/any other authorized University Officer shall be competent to expel the candidate from the examination centre under instruction Nos. 11.5 and 11.6 above.
- 11.8 If answer-book of the candidate shows or it is otherwise established that he/she has received or attempted to receive help from any source in any manner or has given help or attempted to give any help to any other candidate in any manner, the relevant answer-book shall be cancelled. The decision of the Coordinator of this test in this regard shall be final.

- 11.16 Candidates will not be allowed to enter the Examination Hall, 15 minutes after the start of the examination.
- 11.17 The result of the Entrance Test shall, *ipso facto*, not entitle a candidate to get admission. It will be the sole responsibility of the candidate to make sure about his/her eligibility and fulfillment of such other conditions as may be prescribed for admission in the Rules and Regulations of University/ College concerned, before applying for the Entrance Test.
- 11.18 In no case examination fees once paid will be refunded.
- 11.19 Candidates should not submit original certificates unless specifically asked for by the University concerned.
- 11.20 The last date for receipt of application form without late fees (complete in every respect) at designated City Centres and issuance of Roll Nos. on the spot is 10.6.2007 by 5.00 PM. However, application forms with relevant late fees will be entertained at Guru Nanak Dev University upto 15.6.2007 by 5.00 PM.
- 11.21 Candidates who have appeared for Bachelor's degree can also sit for the test at their own risk and responsibility. **However, they shall have to submit the proof of their eligibility (Result) i.e., original DMC or Copy of the Gazette attested by the Principal of the College, at the time of counselling. No other document of any other nature shall be treated as a proof of the result.**

12. RESERVATION POLICY

A candidate applying for the reserved category shall carefully indicate his/her claim for only one category in the Application Form-A. No change of category will be entertained permitted at the later stage. However, a candidate claiming a seat in the reserved category will have the right to be considered in General Category.

- 12.1 The aforesaid Reservation Policy has been further reviewed and it has been decided to retain the previous policy in terms of substantive percentages of reservations for the various categories. The percentage of reservation for each of the categories shall be now as under:

| | | % | Category Code |
|-----|--|-------------|----------------|
| | General Category | | 11 |
| I | Schedule Castes/Schedule Tribes | 25 | 12 |
| II | Backward Classes | 5 | 13 |
| III | Border Areas/ Backward Areas | 2 2 | 14 15 |
| IV | Sportspersons | 2 | 16 |
| V | Children/Grand Children of Freedom Fighters | 1 | 17 |
| VI | Disabled Persons | | |
| | a) Blind | 1 1 1 | 18 19 20 |

| | | | |
|--|----------------------|--|--|
| | b) Deaf & Dumb | | |
| | c) Other Handicapped | | |

(If suitable candidates are not available in anyone of these sub-categories, the seats so available will be filled up by the candidates from the other sub categories of disabled candidates and if they are not available in any then seats shall be filled up from general category candidates).

| | | | |
|------|---|---|----|
| 12.2 | Children/ widows of defence personnel killed or disabled to the extent of 50% or more in action, wards of gallantry awardees, children of serving defence personnel/ex-servicemen. The priority to this category is given as under: (a) Killed in action. (b) Disabled in action & Boarded out of service. (c) Died while in service & death attributable to military service. (d) Disabled in service & Hoarded out of service with disability attributable to military service. (e) Gallantry award and other award winners both serving and retired. (f) Serving Defence Personnel/ Ex-servicemen. | 2 | 22 |
| 12.3 | Children/widows of Para-military forces personnel, Punjab Police, PAP and Punjab Home Guards, killed or disabled in action to the extent of 50% or more and children of paramilitary forces personnel/ ex.-paramilitary forces personnel, wards of Punjab Policemen decorated with Gallantry Medals. | 2 | 22 |
| 12.4 | November 1984 riots-affected displaced persons, children of the Army deserters killed, 100% physically disabled, children of the families of persons killed as a result of terrorist violence or by security forces acting in aid of civil authorities and the children of innocent civilians who have sustained 100% disability in terrorist violence or during operation by Security forces acting in aid of civil authorities. | 2 | 23 |
| 12.5 | The reservation for Tsunami affected persons shall be available for children/ grand children original ex-serviceman settlers of Campbell bay Island only. | 1 | 24 |

13. DECLARATION OF RESULT

The result of the Entrance Test will be declared on or before 22.6.2007. It will be available at Guru. Nanak Dev University's website: www.gnduonline.org

14. RESULT ENQUIRY

The gazettee of the result of Entrance Test for admission to MBA/MCA will be made available on payment. Result shall also be available on Guru Nanak Dev University Web site www.gnduonline.org

15. COUNSELLING AND ADMISSION

- 15.1 **Certificates/documents required for counselling** Candidates, who have appeared in MET-2007/ PAM-CAT-2007 are required to appear in counselling at their own expense and according to their MET-2007/ PAM-CAT-2007 rank in the merit list as per counselling schedule to be notified later on GNDU website and in the newspapers. They will submit the Counselling Form duly filled in their own handwriting alongwith the attested copies of relevant certificates to the Coordinator, MBA/MCA Entrance Test, at the time of counselling.

The candidate will be required to produce the following original certificates at the time of counselling:

- (i) Residence Certificate.
- (ii) Matriculation Certificate containing date of birth
- (iv) Detailed Marks Cards of the qualifying examination.
- (iv) Character Certificate from the Principal of the Institution last attended.
- (v) Reserve Category sub-category certificate from the competent authority, if applicable.
- (vi) MET-2007/AM-CAT-2007 Admit Card.
- (vii) Certificates regarding passing of 10+1 and 10+2 examinations.

The original certificates shall be returned to the candidate after allotting the seat for further use.

15.2 Initial Deposit and other Fees

- (i)(a) As per notification, an amount of Rs.10,000/- shall be collected from each candidate at the time of counselling as the initial deposit. Out of this, an amount of Rs.2500/- shall be retained by the University as counselling fee. The balance amount of Rs.7500/- shall be remitted to the concerned institution through Demand Draft within 30 days after the counselling, provided the candidate has reported to the allotted Department/Institute/ College and has paid the full tuition fee and all other charges for the First Semester. (Those candidates who want to appear in counselling both for MBA and MCA courses, they would have to deposit separate initial amount of Rs.10, 000/- each)
- (b) After taking admission through counselling the candidate shall be required to deposit the First Semester fees within three working days from the date of counselling, failing which the concerned institution may declare the seat to be vacant.
- (c) The amount of Rs.7500/- shall stand forfeited in the following cases:
 - i The candidate does not deposit the First Semester fee in full to the allotted institution.
 - ii The candidate opts to take direct admission under management quota seat/NRI seat in a Department/Institute/ College affiliated to Guru Nanak Dev University, Amritsar, Punjabi University, Patiala and Punjab Technical University, Jalandhar.
- (d) The initial amount of Rs.10, 000/- once deposited shall not be refunded.

Amount of Rs.10, 000/- can be paid through bank draft in favour of The Registrar, Guru Nanak Dev University, Amritsar payable at Amritsar or through University cash receipt at the counter.

- (ii) The fee deposited after taking admission in a Department! Institute/ College on the basis of MET-2007/PAM-CAT-2007 umbrella in the counselling, shall stand forfeited by the respective Department/Institute/ College (except the security deposit) in the following cases:
 - (a) When such a candidate joins a Department! Institute/College outside the umbrella of MET-2007/ PAM-CAT-2007, or

- (b) Leaves the studies, or
- (c) Takes direct admission in anyone of the institutes within the MET-2007/ PAM-CAT-2007 umbrella but not on the basis of the counselling conducted by the University.

15.3 Allotment of Institution and Counselling Dates

The allotment of the institution and the course will be made at the time of the counselling on the basis of candidate's rank in MET-2007/ PAM-CAT-2007, availability of seat, the choice and the eligibility of the candidate. Candidate should be fully prepared to select the institution and course from amongst those available at the time of his/her counselling.

15.4 General Counselling Rules:

- (i) Attendance during counselling is essential for all eligible candidates seeking admission through MET-2007/ PAM-CAT-2007. However, counseling in absentia may be allowed by the Coordinator in exceptional cases like accident, severe illness, or having been trapped in natural calamity or warlike conditions or in case of death of any of the grandparents/parents/ brothers/ sisters or clash with on-going counselling for MBA/MCA at Guru Nanak Dev University. In such cases, the authorized representative will be allowed to appear in counselling and deposit fee and other charges in the allotted institution within three working days after the counselling.
- (ii) No separate counselling letters will be issued.
- (iii) Candidates appearing for both MBA and MCA counselling will have to deposit Rs.10, 000/- separately each for MBA and MCA courses.
- (iv) The candidature of those candidates, who do not deposit Rs.10,000/- and do not produce original certificates at the time of counselling, shall be automatically cancelled. No correspondence or appeal in this connection will be entertained.
- (v) The seat allotted through counselling shall be cancelled if the tuition fee and other charges are not deposited within three working days after the date of counselling.
- (vi) A candidate who reports late during counselling will be considered for the seats available at that time only.
- (vii) Migration Certificates from other universities shall have to be submitted by the candidates to the respective institution within one month from the date of commencement of the session.
- (viii) The counselling for 85% seats and 15% seats will be done simultaneously based on MET-2007/PAM-CAT-2007 merit.
- (ix) The counselling for Reserved Categories shall be held first. The counselling for some of the Reserved Categories may be conducted simultaneously. The seats remaining vacant shall be converted to General Category and then the counselling for General Category shall be conducted for the resultant seats.
- (x) Admission against sports category shall be made in accordance with the instructions/ guidelines of the Punjab Government contained in this booklet, or as amended before the start of counselling.
- (xi) No candidate should appear in the counselling if he/she has not the minimum prescribed qualifications.

16. FEE STRUCTURE

The candidates shall be liable to pay the fees/ development fee and other charges as per the rates fixed by the Government of Punjab/ AICTE/ concerned University from time to time.

SYLLABUS FOR MET-2007/ PAM-CAT-2007
FOR MBA/MCA COURSES AND SAMPLE QUESTIONS
(Paper I, II and III are common for MBA/MCA candidates)

PAPER-I: MENTAL AND NUMERICAL ABILITY (OBJECTIVE)

Time: 45 minutes

Questions: 50

Marks: 50

This paper will have the topics of logical reasoning, graphical analysis, analytical reasoning, quantitative comparisons, series formation, arithmetic calculations such as profit and loss, interest, ratio proportion, averages, etc.

PAPER-II: GENERAL KNOWLEDGE (OBJECTIVE)

Time: 45 minutes

Questions: 50

Marks: 50

This paper will cover the general awareness about international, national and regional events, current affairs related to science & technology, ecology, politics and sports, important personalities, books, historical, political and geographical facts.

PAPER - III: GENERAL ENGLISH (OBJECTIVE)

Time: 45 minutes

Questions: 50

Marks: 50

This paper will have questions from English language and its usage such as choosing correct spellings, completion of sentences with suitable prepositions/articles, word meaning, one word substitution, synonym, antonym, meaning of idioms and phrases, choosing correcting grammatical errors in a part of given sentence, filling the blanks with correct form of verb, adjectives, adverbs, etc.

PAPER-IV: [A] BUSINESS APTITUDE (OBJECTIVE)
(for MBA candidates only)

Time: 45 minutes

Questions: 50

Marks: 50

Business aptitude questions will be simple and based on the business environment in the country. Questions will also be asked on personalities in the area of business, brands/companies/product association, abbreviations related to business, etc. But these questions will not be based on any specialized knowledge of the subject.

PAPER-IV: [B] (i) MATHEMATICS (OBJECTIVE) - OPTIONAL
[For MCA candidates only]

OR

[B] (ii) COMPUTER SCIENCE (OBJECTIVE) – OPTIONAL
[For MCA candidates only]

[B] (i) MATHEMATICS - (OBJECTIVE) - OPTIONAL

Time: 45 minutes

Questions: 50

Marks: 50

Number System: Natural numbers, integers, rational numbers and real numbers. Complex numbers, real and imaginary parts.

Coordinate Geometry: Distance and section formulae, location of line in a plane, angle between two lines, parallel and perpendicular lines. Location of a circle, conic section, parabola, ellipse and hyperbola.

Functions: Algebra of real functions and their graphs, polynomial and rational functions. One-one, onto and inverse functions.

Trigonometry: Trigonometric functions, addition formulae, trigonometrical ratios. Solutions of simple trigonometric equation.

Quadratic Equations and Inequalities: Their solutions, roots of a quadratic equation, relationship between the roots and the co-efficients, nature of roots. Solution of quadratic inequalities with their graphic representations.

Sequence and Series: AP, GP and their sums.

Matrices and Determinants: Types of matrices, rank of a matrix, determinant and its properties, inverse of matrix, solution of linear equations having a single solution. Cramer's rule.

Mathematical Operations: BODMAS

Algebra: Set theory, permutations and combinations, binomial theorem.

Differential and Integral calculus: Differentiation and integration of functions, limits and continuity of a function.

Statistics and Probability: Population and sample, measures of central tendency and dispersion, correlation and regression (two variable cases). Probability on a discrete sample space, events, addition and multiplication theorem, conditional probability.

OR

[B] (ii) COMPUTER SCIENCE (OBJECTIVE) - OPTIONAL

Time: 45 minutes

Questions: 50

Marks: 50

Computer Fundamentals: Simple model of a computer, components and their functions, concepts about bit, byte and words, storage device and I/O devices, machine languages, assembly language, high level language, problem solving, flowcharts, Pseudocodes and Algorithms. System software, application software, compilers, interpreters, assemblers. Types of Computers.

Data representations: Integer and floating point representation, codes (ASCII, EBCDIC, BCD).

Number system: Decimal, octal, hexadecimal. Binary arithmetic: Addition, subtraction, multiplication and division.

Computer Architecture: Boolean algebra, organization of CPU, registers of CPU, interrupts, software and hardware, CPU bus architecture, data transfer schemes, fundamentals of parallel processing, type of memory.

Data Structures: Basic Data structures: Arrays, Stacks, Queues, Linked Lists, Graphs and Trees Traversals Searching and Sorting.

Operating System: Batch processing, on-line processing, multi-programming, time sharing, real time processing, introduction to operating system services, CPU scheduling algorithms, memory management schemes.

Introduction to Data Processing: Data types, constants, variables, records and files, Data Processing Cycle.

Basic Concepts of Programming Languages: Binding, translators, software simulators, binding times, elementary and structured data types, object oriented programming: objects, classes, instances, abstraction, inheritance and polymorphism.

Overview of DBMS: Basic DBMS terminology, architecture of DBMS, distributed databases, data models, integrity, security, recovery and concurrency.

Computer Networks: Data communications fundamentals, types of communications, need for communication networks characteristics of communication channels, computer network hardware and software. Reference models: TCP/IP, OSI. Introduction to Internet.

Software Engineering: Phases of SDLC, SRS, design methodologies (Structured design and object oriented design) testing.

SAMPLE QUESTIONS

PAPER-I: MENTAL AND NUMERICAL ABILITY (OBJECTIVE)

- The difference between compound interest and simple interest at the same rate for Rs. 5000 for 2 years is Rs. 72. The rate of interest per annum is:**
(A) 6% (B) 8%
(C) 10% (D) 12%
- There is a cube of side 5 cm. Eight cubes of side 2 cm are cut from the eight comers of the bigger cube. Which of the following statements is correct?**
(A) Volume of the bigger cube reduces by 50%.
(B) There is no change in surface area of the bigger cube.
(C) If smaller cubes are added to form a cube; its volume is less than the volume of the remaining shape.
(D) None of these.
- Rohit and Vandana solved a quadratic equation. In solving it, Rohit made a mistake in the constant term and obtained the roots as 6 and 2, while Vandana made a mistake in the coefficient of x only and obtained the roots as -7 and -1. The correct roots of the equation are:**
(A) 6, -1 (B) -6, -2 –
(C) -7, 2 (D) 7, 1
- If GAVE is coded as 5137 and BAT is coded as 924. How is GATE coded?**
(A) 5427 (B) 5724
(C) 5247 (D) 2547
- A dealer sold a radio at a loss of 2.5%. Had he sold it for Rs. 100 more, he would have gained 7%%. In order to gain 12%%, he should sell it for:**
(A) Rs. 850 (B) Rs.1080
(C) Rs. 925 (D) Rs. 1125

Paper II: GENERAL KNOWLEDGE (OBJECTIVE)

- Which Indian was declared the best athlete of the 18th Commonwealth Games?**
(A) Gagan Narang (B) Samaresh Jung
(C) K. Kunjrani Devi (D) Major Rajwardhan Singh
- Who is the author of the book, " Identity and Violence: The Illusion of Destiny". ?**
(A) M. J. Akbar (B) Irvin Allan Sealy
(C) Amarty Sen (D) Suketu Mehta
- Which Indian Jail commemorated its centenary in March 2006?**
(A)Naini Jail (B) The Cellular Jail
(C) Delhi Central Jail (D) Lucknow Jail

4. **The Solar Calendar was developed in the civilization of:**
 (A) The Nile valley (C) The Indus valley
 (B) The Eupharates valley (D) The Yangtse valley
5. **The Eskimos do not practice agriculture because:**
 (A) They do not possess agricultural tools
 (B) Animal food suffices their requirements
 (C) They do not have adequate knowledge of farming.
 (D) Their land is covered with ice
6. **The responsibility of direct rule over India was assumed by the British crown in the year:**
 (A) 1765 (B) 1793
 (C) 1858 (D) 1885

PAPER-III: GENERAL ENGLISH (OBJECTIVE)

1. **To pass the buck, denotes an attempt to:**
 (A) Shift responsibility (B) Save
 (C) Bribe (D) Daydream
2. **The word 'hymn' does not contain a single:**
 (A) Syllable (B) Consonant
 (C) Vowel (D) Noun
3. **The letters 'post' cannot be used as a prefix to:**
 (A) Box (B) master
 (C) Card (D) House
4. **'Dear' has two meanings: one of which is affection, and the other:**
 (A) Expensive (C) Poverty
 (B) Rare (D) Hatred
5. **Words that sound like each other are:**
 (A) Synonyms (B) Antonyms
 (C) Homonyms (D) Adjectives

PAPER- IV [A]: BUSINESS APTITUDE (OBJECTIVE) (For MBA Candidates only)

1. **Which of the following does not have a centre of National Institute of Fashion Technology (NIFT)?**
 (A) Delhi (B) Bangalore
 (C) Gandhi Nagar (D) Kanpur
2. **National Institute of Pharmaceutical Education and Research (NIPER) is located in:**
 (A) Shimla (B) Chandigarh
 (C) Delhi (D) None of these

3. **Press Trust of India (PTI) is a:**
 (A) News agency (B) Mutual Fund
 (C) TV Channel (D) None of these
4. **Which of the following is included in horticulture?**
 (A) Fruits (B) Vegetables
 (C) Spices (D) All of these
5. **The first Indian bank that has recently started commercial operations in China is:**
 (A) PNB (B) HDFC Bank
 (C) ICICI Bank (D) SBI
6. **Which of the following is not a business daily in India?**
 (A) The Economic Times (B) Financial Line
 (C) Business Line (D) Financial Express

PAPER-IV: [B] (i) MATHEMATICS (OBJECTIVE)-OPTIONAL
[For MCA Candidates only]

1. **If A is a square matrix such that $|A| = 2$ then for any positive integer n, $|A^n|$ is equal to**
 (a) 0 (b) $2n$
 (c) 2^n (d) n^2
2. **If $f: \mathbb{R} \rightarrow \mathbb{R}$ be such that $f(x) = \log_3 x$ then $f^{-1}(x)$ is equal to:**
 (a) $\text{Log } x^3$ (b) 3^x
 (c) 3^{-x} (d) $3^{1/x}$
 (Here R is the set of real numbers)
3. **$\tan 70^\circ, \tan 50^\circ + \tan 20^\circ, \tan 20^\circ$ are:**
 (a) in A.P. (b) in G.P.
 (c) in H.P. (d) none of these
4. **Let $f(x) = \frac{|x|}{x}, x \neq 0$, where $[x]$ denotes the greatest integer $\leq x$, then $f'(1)$ is**
 (a) -1 (b) ∞
 (c) non-existent (d) 1
5. **The probability that A passes a test is $\frac{2}{3}$ and the probability that B passes the same test is $\frac{3}{5}$. The probability that only one of them passes is**
 (a) $\frac{2}{5}$ (b) $\frac{4}{15}$
 (c) $\frac{2}{15}$ (d) $\frac{7}{15}$

PAPER-IV: [B] (ii) COMPUTER SCIENCE (OBJECTIVE) -OPTIONAL
(for MCA candidates only)

1. **Operating System is resident in which part of the memory**
(a) Upper (b) Lower
(c) Middle (d) All of the above
2. **Slowest transmission speeds are those of**
(a) Twisted pair wire (b) Coaxial cable
(c) Fibre optic cable (d) Microwaves
3. **The physical location of a record is determined by a mathematical formula that transforms a file key into a record location in**
(a) A B Tree file (b) An indexed file
(c) A hashed file (d) A sequential file
4. **In a magnetic disk, data is organised on a platter in concentric sets or rings called**
(a) Sector (b) Track
(c) Head (d) Block
5. **File record length**
(a) Should always be fixed (b) Should always be variable
(c) Depends on the size of the file (d) Should be chosen to match the data character

ANNEXURE-I
GOVERNMENT OF PUNJAB,
DEPARTMENT OF TECHNICAL EDUCATION & INDUSTRIAL TRAINING
(TECHNICAL EDUCATION-2 BRANCH)

To

1. Vice Chancellor
Punjab Technical University Jalandhar.
2. Chairman
Punjab State Technical Education Board
Sector-36,
Chandigarh.
3. The Director
Technical Education & Industrial Training, Punjab,
Chandigarh.

Memo.No. 35/44/95-IT(2)/978 dated, Chandigarh, the 21st March, 2003.

Subject: General Eligibility Criteria for admission to Professional Diploma/Degree/Post Graduate Degree level Engineering/Technical/Pharmacy and Architecture Courses for session 2003-2004.

Reference on the subject noted above.

In suppression of this department Memo No. 35/44/95-IT(2)/738 dated, 4th March, 2003, the following shall be eligibility criteria for admission to Professional/Diploma/Degree/Post Graduate Degree level Engineering Technical/Pharmacy and Architecture Courses in Punjab State for session 2003-2004:

- (i) 85% seats will be reserved for the candidates from within the State and 15% will be open to candidates on All India basis. The eligibility criteria for 85% seats will be that the candidate must be resident of Punjab state in terms of Punjab Government, Department of Personnel and Administrative Reforms (PP-I Br.) letter No. 1/3/95-3PPI/9619, dated the 6th June, 1996 and letter No. 1/3/95-PP-II/81, dated 1st January, 1999 and should have passed qualifying examination from any recognised Board/University.

In case, the residence certificate is found at any stage to be false or incorrect the admission against Punjab quota shall be liable to be cancelled without prejudice to any criminal proceedings that may be initiated. Further more, the fees or any other amount paid, including advance or security shall be automatically treated as forfeited.

- (ii) The above condition regarding a candidate being resident of Punjab shall not be applicable to the following categories of candidates:
 - (a) Candidate seeking admission under NRI quota; if eventually permitted.
 - (b) Children, wards and dependents of Punjab Government employees and employees of Boards/ Corporations/ Statutory Bodies/Companies/ Cooperative Societies set up or owned or controlled

by the Punjab Government, including those established by or under an Act of the State of Punjab or a Central Act, by the Punjab Government, posted within or outside the state of Punjab.

- (c) Children, wards and dependents of members of All-India Services borne on Punjab Cadre, irrespective of where the officer is posted. This shall also include children, wards and dependents of members of All India Services borne on cadres other than that of Punjab, provided the said officer is on deputation with Punjab Government or any of its Boards, Corporations, Statutory bodies, Companies, Cooperative societies enumerated in sub para (b) above; irrespective his place of posting.
- (d) Children, wards and dependents of the Central Government employees who have served for at least two years in connection with the affairs of the Punjab Government or any of its Boards, Corporations, Statutory Bodies, Companies, Cooperative Societies enumerated in sub-para (b) above out of 5 years preceding the year of entrance examination;
- (e) Children, wards and dependents those Punjab Government pensioners settled outside Punjab.
- (f) Children, wards and dependents of military/para-military forces personnel belonging to the State of Punjab as per record at the time of their entry in service (A Certificate on prescribed proforma by the Commanding Officer of the Unit has to be furnished); and
- (g) Children, wards and dependents of the ex-employees of military/para-military forces personnel belonging to the State of Punjab as per record at the time of their entry into service.
- (iii) A candidate must have appeared in the Common Entrance Test (CET) conducted by the Punjab Technical University for admission of graduate courses and Joint Entrance Test (JET) conducted by the Punjab State Board of Technical Education.
- (iv) The guidelines issued for the grant of residence certificates bonafide resident of Punjab by the Department of Personnel and Administrative Reforms (PP-2 Br.) vide No. 1/3/95-3P-2/9619. dated the 6th June, 1996 and J.D. No. 1/2/96-3PP-2/8976, dated 7th July, 1998 ,and No. 1/3/95-3PP-2/80. dated 1st January, 1999 and further instructions, issued by the Department, if any, will be adhered to in letter and spirit while making admission to degree technological courses in the Engineering colleges and in the University etc:
- (v) NRI seats were being previously filled as per guidelines issued by AICTE vide No.F.38-7/L38-7/Legal/2001. dated 03.10.2001. However, the admission to NRI seats, if at all permitted by the Government of India and/or the AICTE, in light of the interpretation of the judgment of the honourable Supreme Court of India in the case of **TMA Pai Foundation and others Vs. State of Karnataka and others (2002) 8 SCC 481 AIR. 2003SC 355**, shall only be in accordance with the 'fresh guidelines to be issued by them, in due course.

Secretary
Technical Education

ANNEXURE-II
GOVERNMENT OF PUNJAB
DEPARTMENT OF TECHNICAL EDUCATION & INDUSTRIAL TRAINING
(TECHNICAL EDUCATION BRANCH-II)

To

The Director,
Technical Education & Industrial Training, Punjab,
Chandigarh.

Memo No. 13/2/05-IT85/409 dated 20/2/2006.

Subject: Reservation of seats for various categories of candidates for admission to the degree-level courses in Engineering and Technology in various colleges, including MBA,MCA and B. Pharmacy as well as diploma-level courses in Polytechnic Institutions and Certificate courses in ITI's in the State of Punjab for the session 2007-2008.

Reference Punjab Government Memo No. 13/2/05-1TE2/869 dated 4th April, 2005 on the subject noted above.

2. The aforesaid Reservation Policy has been further reviewed and it has been decided to retain the previous policy in terms of substantive percentages of reservations for the various categories. The percentage of reservation for each of the categories shall be now as under:

| | |
|--|-----|
| i) Scheduled Castes/ Scheduled Tribes. | 25% |
| ii) Backward Classes | 5% |
| iii.) Border Areas/ Backward Areas (2% each) | 4% |
| iv) Sportspersons | 2% |
| v) Children/Grand Children of Freedom Fighters | 1% |
| vi) Disabled Persons | |
| (a) Blind | 1 % |
| (b) Deaf & Dumb | 1% |
| (c) Other Handicapped | 1 % |

(If suitable candidates are not available in anyone of these sub-categories, the seats so available will be filled up by the candidates from the other sub categories of disabled candidates and if they are not available in any sub-category then seats shall be filled up from general category candidates).

3. Children windows of defence personnel killed or disabled to the extent of 50% or more in action, wards of gallantry awardees, children of serving defence personnel/ex-servicemen (2%). The priority to this category is given as under:
- (a) Killed in action.
 - (b) Disabled in action & boarded out of service.
 - (c) Died while in service & death attributable to military service.
 - (d) Disabled in service & boarded out of service with disability attributable to military service.
 - (e) Gallantry award other award winners both serving/ retired.
 - (f) Serving Defence Personnel Ex-servicemen.
4. Children/widows of Para-military forces personnel, Punjab Police, PAP and Punjab Home Guards killed or disabled in action to the extent of 50% or more, and children of paramilitary forces

personnel/ ex- paramilitary forces personnel, wards of Punjab Policemen decorated with Gallantry Medals (2%).

5. November 1984 riots-affected displaced persons, children of the Army deserters killed 100% physically disabled, children of the families of persons killed as a result of terrorist violence or by security forces acting in aid of civil authorities and the children of innocent civilians who have sustained 100% disability in terrorist violence or during operation by Security Forces acting in aid of civil authorities (2%).
6. The reservation for Tsunami affected persons shall be available for children grand children of original ex-serviceman settlers of Campbell Bay Island only (1 %).
7. The aforesaid percentage reservation in respect of each category shall, however, be subject to the detailed clarifications and inter se gradation criteria as decided in the meeting chaired by Chief Secretary to the Government of Punjab on 13th March, 2003, the minutes of which are appended. These minutes and the decisions recorded therein shall be treated as a part and parcel of this communication.
8. Nothing in the aforesaid policy shall apply to the courses run by the three universities in the State, other than Punjab Technical University, Jalandhar, in respect of the courses offered by them in their campuses or their regional centers. Admission to these courses shall be governed by the reservation policy framed by the respective university.
9. These policy instructions shall be subject to the law laid down by the Hon'ble Supreme Court of India in the case of T.M.A Pai Foundation and others Vs State of Karnataka and others (2002) 8 SCC 481: AIR 2003 SC 355 Training Institutes and Technical Institutes in the State.

Secretary Technical Education

Endst. 13/2/05-ITBr.II/410-11

Dated: 20/2/06

A copy is forwarded to the following for information & necessary action:

1. Registrar, Punjab Technical University, Jalandhar.
2. Director, Sainik Welfare, Punjab, Punjab Sainik Bhawan, Sector 21-D, Chandigarh in reference to their memo no. 11(8)-3W-89/1019 dated 24.03.2005 for information.

Secretary Technical Education

The meeting regarding reservation of seats for different categories of candidates for admission to Degree Level courses in Engineering and Technology in various Colleges, including MBA., MCA and B. Pharmacy as well as Diploma level courses in Polytechnic Institutions in the State of Punjab, for the session 2003-04, held under the Chairmanship of the Chief Secretary to Government, Shri Y.S. Ratra, in his office room, on 13th March 2003, at 3.30 PM

1. At the outset, Secretary Technical Education introduced the subject of the meeting. He apprised that the Department of Technical Education and Industrial Training had been issuing guidelines from year to year for giving effect to the Punjab Government's policy regarding reservation of seats in the aforesaid institutions, for candidates belonging to various categories. These instructions were based on the policy instructions received from various other Administrative Departments dealing with such specific categories. The necessary communication pertaining to the previous year i.e. Current Academic Session 2002-2003 had been issued vide communication No. 35/44/95- ITE2/1824, dated 21.5.2002 (annexed to the agenda note).
2. The Department had been facing practical difficulties and interpretational problems at the time of counselling and admission. These had accordingly been summarized in the detailed agenda note.
3. The Secretary Technical Education made it clear that there was no proposal to change percentage already earmarked for various categories, or to add or delete any category, but only to issue clarifications and also take decision regarding the internal gradation, if any, within a specific category.
4. Thereafter, each item was discussed *ad seriatum* and the following decisions were taken:

1. SPORTS PERSONS

Joint Secretary Sports apprised that the Sports Department had already adopted a comprehensive policy regarding gradation of sports certificates. He clarified that the objective was to give preference to "A" category over "B" category, even if the marks obtained by the "A" category sportsmen was lower than those of "B" category sportsmen. He stated that if this were not done, the very objective of gradation would be defeated, and international level sportspersons would be clubbed with those who had represented only at the district level. He also clarified that even within the same category of sports certificates, preference had to be given to winners and runners up, etc. and the policy instructions were comprehensive code in this regard. Only when the tie was not broken on the basis of these comprehensive sports gradation guidelines, the University/ colleges take recourse to the marks/ rank in the entrance exam to break the tie.

The policy of the Sports Department which already has the approval of Government, was found to be fair just and reasonable and it was, accordingly decided that action may be taken exactly in accordance with the Punjab Government, Department of Sports and Youth Services, letter No. 47/26/83-5Edu/2036, dated 14th December, 1997. It was also decided that a copy of these instructions may be appended to and circulated along with the minutes of this meeting.

2. DISABLED PERSONS

The Principal Secretary Social Security explained that, unlike in case of sportspersons, no preferential treatment could be given to a person with higher percentage disability. She explained that a person was certified to be handicapped, provided his disability was 40% or more. As such, she proposed that all the handicapped persons having disability of 40% or more, in the respective sub-category (i.e. blind, deaf and dumb etc.) should be regarded as at par and their internal gradation should be affected in accordance with the rank in the entrance examination. The proposal of the Principal Secretary Social Security was agreed and approved unanimously.

3. CHILDREN/ WIDOWS OF DEFENCE PERSONNEL/ EX SERVICEMEN, ETC.

This matter was discussed threadbare. It was felt that the children, wards and winners of gallantly awards should be given over-riding preference over children widows of the ordinary Defence Personnel Ex-servicemen. It was also; felt that the children wards of the posthumous awardees of the particular award should get proceedings over other awardees of the same category.

It was, accordingly, decided that in this category of reservation of 2%, the following would be the priority, each higher sub-category being preferred to the exclusion of the lower ones:

1. Gallantry awards winners in the following order: Param Vir Chakra (PVC), Ashok Chakra (AC), Sarvottam Yudh Seva Medal (SYSM), Maha Vir Chakra (MVC), Kirti Chakra (KC), Uttam Yudh Seva Medal (UYSM), Vir Chakra (Vr C), Shaurya Chakra (SC), Yudh Seva Medal (YSM), Sena/Nau Sena/Vayu Sena Medal (gallantry only), Mention- in-Despatches.
2. For the same medal/awards the children wards of the posthumous awardees, would get preference as compared to those of other awardees of the same category.
3. Children wards of defence personnel killed or disabled to the extent of 50% or more "in action", including cases of Home Guards.
4. Thereafter, children widows of Serving Defence Personnel Ex- servicemen would be considered. However, the children/widows of personnel getting distinguished service awards such as PVSM, A VSM, VSM and Sena Medal Nau Sena medal and Vayu Sena Medal (distinguished service) would get overriding priority in this sub-category, in the said order. Here also, the children wards of the posthumous awardees would get preference over the children wards of the normal awardees of the same category.
5. If there is more than one claimant within the same category/sub-category as enumerated above, the tie is then to be broken with the assistance of the rank marks in the entrance test.

In any case, it was decided that the higher sub-categories would be preferred, in exclusion to the lower categories as arranged above even when the marks obtained in the entrance test of a candidate of the former category is less than those obtained by a candidate of the lower category. The above proposal was also, accordingly, approved as such.

4. CHILDREN WIDOWS OF POLICE PARA MILITARY FORCES

This item was discussed threadbare. It was felt that the winners of President's Medal for Gallantry and the Police Medal for Gallantry by the President need to be given over-riding preference. Similarly, those killed or disabled in action should be given such preference.

Accordingly, the special categorization/ precedence in this category was adopted as under:

Children/wards of officers and jawans of Punjab Police, PAP and para- military forces who are:

- A.
 1. Winners of President's Police Medal for Gallantry including posthumous awardees.
 2. Winners of the Police Medal for Gallantry, conferred by the President of India, including posthumous awardees.
 3. Killed or disabled to the extent of 50% or more "in action" including case of Home Guards.
- B.
 1. Children and wards for serving para-military personnel and ex- paramilitary personnel.
 2. Remaining categories, already mentioned in the policy, if any.

In any case, it was decided that the higher sub-categories would be preferred, in exclusion to the lower categories as arranged above even when the marks obtained in the entrance test of a candidate of the former category is less than those obtained by a candidate of the lower category. The above proposal was also, accordingly, approved as such.

It was clarified that the children wards of the serving or retired Punjab Police Personnel are not entitled to any reservation under this category. It was also clarified that cases of S.P.O.s, killed and disabled in action would not be considered in this category but rather in the next following category relating to terrorist-affected riot-affected families.

5. RIOT-AFFECTED/TERRORIST-AFFECTED FAMILIES

The matter was discussed threadbare. It was felt that the cases where the bread-winners of a family had died/been disabled to an extent of 100% should get over-finding precedence. As such, the following categorization was decided to be adopted. Children/wards of persons:

1. Persons killed in 1984 riots/ killed as a result of terrorist violence or killed by the security forces acting in aid of civil authority including innocent civilians and Army Deserters as well as those of these categories who have been disabled physically to be extent of 100% in accordance with the policy already in place.
2. Persons of the above categories who were disabled to an extent less than 100%.
3. All other categories mentioned in the existing policy under this head. In any case, the higher sub-categories would be preferred, in exclusion to the lower categories as arranged above even when the marks obtained in the entrance test of a candidate of the former category is less than those obtained by a candidate of the lower category. The above proposal was also accordingly, approved as such.

6. CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTERS

The Principal Secretary Freedom Fighters stated that all Freedom Fighters, "Tamar Patra" holders would be regarded at par. It was accordingly decided that relative gradation within the category may be decided in accordance with the rank marks in the Entrance Test.

ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR

1. The Director Colleges, P.T.U. requested that it would be appropriate if a deadline was adopted for the date of issue of the certificate in respect of these categories, since the candidates continue to submit certificates right up to the very day of the counselling. It was, accordingly, decided that only certificates issued up to the last date of submission of applications form for the CET to PTU and annexed with the application forms would be considered. This decision should be given wide publicity and also included in the prospectus cum-information to be issued by the PTU.
2. The Director, Colleges, PTU suggested that it would be appropriate that the relative and inner se gradation of the candidates in respect of categories discussed above should be effected at the level of the State headquarter. This proposal was approved and it was also decided that this would be done by a Committee headed by the Secretary Technical Education, having the following other members:
 - a. Director, Technical Education (DTE), Punjab (Convener);
 - b. Director/ Additional Secretary/ Joint Secretary of the concerned department.
 - c. Representative of the PTU.

The PTU shall send the particulars of these categories to the DTE after the last date of the receipt of application and also the marks obtained rank obtained by such candidates after declaration of the result. The above committee, after verification and personal counselling, shall send the necessary order of

gradation, category-wise to PTU, which shall affect the subsequent counselling/ admission in accordance with this order.

The meeting ended with a vote of thanks to .the chair.

Sd/-
(Y. S. Ratra)
Chief Secretary

ANNEXURE-III

GOVERNMENT OF PUNJAB DEPARTMENT OF TECHNICAL EDUCATION & INDUSTRIAL TRAINING (TECHNICAL EDUCATION BRANCH-II)

No. 13/129/2003-ITE2/1030

Dated: 05-04-2004

In pursuance to the judgment dated 31st October, 2002 of Hon'ble Supreme Court of India in the case of T.M.A. Pai Foundation and others versus State of Karnataka and others (2002) 8 SCC 481: AIR 2004 SC 335 and the subsequent judgment dated 14th August, 2003 by constitution bench of the Hon'ble Supreme Court of India in the Writ Petition (Civil) No. 350 of 1993, Islamic Academic of Education and another versus State of Karnataka and the others and the order dated September 25, 2003 of the Hon'ble Punjab & Haryana High Court in C.W.P. No. 12758 of 2003 in the case of Shri Guru Ram Das Charitable Hospital Trust, Amritsar versus State of Punjab and others, and after counselling all the stake holders, the Governor of Punjab is pleased to direct that "Management Quota" in all the Private Unaided Technical and Management Institutions (colleges as well as polytechnics) shall be 33-1/3% (one third of the total seats) and the remaining 66-2/3% (two thirds of the total seats) shall be treated as the "state quota" which must be necessarily filled through the Common Entrance Test to be conducted by an agency to be designated by the State Government.

The Governor of Punjab is further pleased to direct that out of the "Management Quota" a maximum of 5% of the total sanctioned seats of an institution shall be filled from amongst Non-Resident Indian (NRI)/Persons of Indian Origin (PIO)/ Foreign National Students and other related categories, in accordance with procedure stipulated below:

- (i) The candidates against NRI/PIO/NRI sponsored! Industry -Sponsored seats will be admitted on merit determined on the basis of marks obtained in the qualifying examination. They shall not be required to take the Common Entrance Test.
- (ii) First preference shall be given to those NRI/PIO candidates who are having ancestral Punjab Resident background.
- (i) Second preference shall be given to those NRI/PIO candidates who are having ancestral Punjab Resident background relating to other States of India.
- (ii) Third preference shall be given to those resident Indian Candidates who are sponsored by an NRI/PIO and the sponsorship letter is attached with their application.
- (iii) Fourth preference shall be given to those resident Indian candidates who are ready to pay fees in Indian Currency.
- (iv) The fee structure for those seats shall be notified earlier vide I/9/2000- ITE-II/1188 dated 10/3/2003. Miscellaneous charges like Admission. Fee, Security, Student Fund and Hostel Fee already fixed and conveyed vide memos dated 4/3/99 and 15/3/99 will continue to be charged. Admission of the candidates under NRI/PIO/NRI sponsored Industry Sponsored category (i) to (iv) shall be made provided they fulfill other terms and conditions as laid down in this notification.
- (v) Any seats remaining vacant under NRI/PIO/NRI sponsored Industry Sponsored quota till last date of admission in these institutions shall stand transferred to the "management quota".

The Governor of Punjab is further pleased to direct that in case the Private Unaided Institutions, as an association, want to conduct their own Common Entrance Test in respect of the "Management Quota" seats, they shall submit a resolution to this effect to the Director, Technical Education and Industrial Training, Punjab within 10 days of the publication of this notification, failing which the seats under this "Management Quota" shall have to be filled up in the following manner:

1. Each Institution shall publish an advertisement in two leading newspapers (one in English and one in Punjabi language), with a clear fifteen days of period before the last date for making application for admission.
2. The Management shall fill these seats in accordance with the following order of preference.
 - (i) Merit in State-level Entrance Test to be conducted by an agency to be designated by the State Government.
 - (ii) Merit in All India Entrance Test wherever applicable.
 - (iii) Marks secured in the qualifying examination.
3. The fee of "Management Quota" seats shall be the same as the latest uniform rate of fee already notified vide No. 13/30/2003-ITE2/1241 dated 1/4/2003, until it is revised in accordance with procedure established by law, subject to the condition that there shall be no profiteering or charging or any capitation fee, directly or indirectly, Miscellaneous charges like Admission Fee, Security, Student Fund and Hostel Fee already fixed and conveyed vide memos dated 4/3/99 and 15/3/99 will continue to be charged.

The Reservation policy of the State Government for the time being in force shall apply to the "State Quota" only and there shall be no reservation in respect of the "Management Quota" (including NRI quota).

The further guidelines for admission of Foreign Nationals/ PIG shall be as per Punjab Government notification No. 13/75/2001-ITE2/296 dated the 23rd January, 2003.

Any Institution not willing to avail their share of "Management Quota" seats, including NRI seats, wholly or partially, shall be allowed to surrender these seats to the "State Quota" to be filled through the Common Entrance Test, conducted by an agency designated by the State Government.

Sd/-

. K. K. Bhatnagar

Principal Secretary to Govt. of Punjab
Deptt. of Technical Education & Indl. Training

ANNEXURE-IV
INSTRUCTIONS/ GUIDELINES FROM PUNJAB GOVERNMENT REGARDING (i)
COMPETENT AUTHORITY TO ISSUE CERTIFICATES AND (ii) CRITERIA FOR
ELIGIBILITY OF CANDIDATES BELONGING TO VARIOUS RESERVED CATEGORIES

(These instructions shall be applicable only to the extent that these have not been modified or amended by subsequent Punjab Government Instructions. In case of any change, the later (more recent) Punjab Government Instructions shall prevail).

1. RESIDENCE CERTIFICATE

Copy of letter No. 1/3/95-3PPII/9619 dated 6.6.1996 from the Deputy Secretary, Personnel, Government of Punjab, Department of Personnel and Administrative Reforms (Personnel Policies-II Branch) to

- a. All the Financial Commissioners to the Government of Punjab,
- b. All the Principal Secretaries/ Administrative Secretaries to the Government of Punjab.
- c. All Heads of Department, Commissioners of Divisions, Registrar, Punjab and Haryana High Court, District and Sessions Judges, Deputy Commissioners, Sub Divisional Officers (Civil) in the' Punjab State.

Subject: Bonafide resident of Punjab -Guidelines for grant of Residence Certificate.

Sir/Madam,

I am directed to invite your attention to, the Punjab Government Circular letter No. 1/3/95-3PPII/2043, dated 29.1.1996 vide which the instructions were issued regarding simplification of procedure, for obtaining the certificate of Domicile for the purpose of admission to educational institutions, (including technical medical institutions). The matter has been reconsidered in the light of judgment delivered by the Hon'able Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others (reported as AIR 1984 SC 1421) wherein it was held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government on the subject. Accordingly, it has been decided by the Government to revise the Government instructions referred to above, as under:

Affidavit/ Certificate and the authorities competent to issue the same

| | | |
|------|--|--|
| (a) | Citizens of India | |
| (b) | Produce an affidavit to the effect that they or their children/wards have not obtained the benefit of residence in any other state | Affidavit of the parent guardian to be attested by an Executive Magistrate/ Oath Commissioner/ Notary Public |
| | Categories | |
| (i) | Candidates who have- studied for a period of 5 years in Punjab or have studied in Punjab for 2 years just preceding the qualifying examination for the admission | Certificate to be issued by the Principal of the Principal Schools/ Colleges concerned |
| (ii) | Children/wards of | |
| | (a) the employees of the Punjab Government posted in or outside Punjab State or working on deputation having at least 3 years of service | Certificate to be issued by the respective Head of the Department |
| | (b) The employees of Govt. of Govt. of India posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Govt. for a period of 3 years | Certificate to be issued by the respective Head of the Department |

| | | |
|-------|--|---|
| | (c) the employees of the State Govt./ Institutions/ Undertakings who are posted in Chandigarh or in Punjab in connection with affairs of the Punjab Govt. for a period of 3 years. | -do- |
| | (d) the employees having at least 3 year of service in autonomous bodies/ companies in which Punjab Govt. has 20% or more shares. | -do- |
| (iii) | Children/wards of the pensioners of Punjab Government irrespective of the fact that the original home of the retiree, is in a state other than Punjab or he has settled after retirement in or outside Punjab. | PPO issued by the Accountant General, Punjab |
| (iv) | Children/wards of persons who have settled in Punjab or had resided in Punjab for a period of at least 5 years at any time prior to the date of the submission of the application either in pursuit of a profession or holding of a job. | Certificate- to be issued by the DC, ADC (R), ADC (D), SDO (Civil), GA to DC, DORG, DRO, EM, Tehsildar, Commissioners of Municipal Corporation of Amritsar, Jalandhar & Ludhiana |
| (v) | Children/ Wards of persons who have held immoveable property in Punjab for a period of five years. The property should be in the name of the parents/ guardians or the candidate himself. | DC, ADC (R), ADC (D), SDO (Civil), GA to DC, EM, DORG, Tehsildar/ DRO based on copies of Jamabandi, Revenue Record, Municipal Record, Registered deeds or any other document to the full satisfaction of the D.C. |
| (vi) | Persons who were born in Punjab and produced a certificate to that effect. | As per category (iv) above. |

For the purposes of uniformity for issuing the certificate of Residence in the case of various categories to be issued by the Competent Authorities, proforma have been prescribed which are enclosed herewith. After careful consideration it has also been decided to delete the D.T.O. including among the certifying authorities against category (iv) & (vi) of the policy instruction dated 29.01.1996. The receipt of this letter may please be acknowledged.

Sd/-
Karam Chand Ahuja
Deputy Secretary Personnel

Specimen formats of Residence Certificate for some of the categories mentioned in guidelines issued by the Punjab Government are attached with the Annexure-V and are shown as No. V (ii) to V (x).

2. SCHEDULED CASTE CATEGORY

The format for SC certificate is given as Annexure-V (i) and the competent authorities to issue the certificate are as under:

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/City Magistrate/Sub-Divisional Magistrate, Talika Magistrate, Executive Magistrate, Extra, Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate). (ii) Revenue Officer not below the rank of Tehsildar.

3. SCHEDULED TRIBE CATEGORY

The competent authority to issue Scheduled Tribe certificate is same as given for Scheduled Caste category.

4. BACKWARD CLASS

Seats reserved for Backward Class will be offered to a candidate who belongs to a caste declared as Backward in terms of Punjab Govt. letter No. 2662GII-6316934 dated April 20, 1963 read with letter No. 9642-4SEI- 74/24/24222 dated Nov. 26, 1974 and 81144/93 BS2/748 dated Jan. 25, 1994. Competent authorities to issue B.C. certificate are as follows:

- (1) S.D.O. (C); (2) Executive Magistrate; (3) Tehsildar; (4) Naib Tehsildar; (5) Block Development and Panchayat Officer; (6) District Revenue Officer.

(Declared as such vide letters No. 2/223/79-SWI/15045 dated 12.8.1980 and No. 1119194-RCI/6045 dated 15/7/1994.

Specimen format is attached as per Annexure No. V (xi)

5. BACKWARD AREA

The admission to the seats reserved for students belonging to the Backward Area in the Punjab will be considered as per instructions contained in letter No. 15595-GB-5614174 dated Sept. 7, 1956 from the Chief Secretary to Government, Punjab to all heads of Department etc. and as amended from time to time. Format is attached as per Annexure No. V (xii).

6. SPORTS PERSONS CATEGORY

1. Admission to seats reserved for sports persons will be made on the basis of sports gradation certificate issued by the Sports Deptt. Punjab in the light of instructions issued by 'the Punjab Government vide letter no. 47/26/83-155/2036 dated. 10.10.97. The Instructions/guidelines contained in this letter are as under:
2. The certificate shall be in the following descending order of merit;

GRADE-A

Sportsmen/women of International standing i.e. those who have represented India in the following international tournaments/meets/ competitions/championships conducted by recognised International Federation/ Committee:

1. Olympic Games.
2. World Cup.
3. Asian Games.
4. Commonwealth Games.
5. Davis Cup.
6. Test/One Day Cricket Matches.

GRADE-B

Sportsmen/women who have participated and achieved position in the following tournaments/meets/competitions/Championships. Gradation will be done for grade 1st, 2nd and 3rd position. Participation will be grade from (i) to (v) categories mentioned below:

- (i) International Tournament for Senior and' Junior organised by International Federation of that discipline and where at least 10 Countries have participated, other than those mentioned against Grade-A
- (ii) All India Combined Universities teams which participated in Senior National odd University Championship/International competitions.
- (iii) National Games organised by Indian Olympic Association.
- (iv) Senior and Junior National Championships organised by recognised National Federation of that game under the banner of Indian Olympic Association where at least 15 States have participated.
- (v) National Championship for women organised by Sports Authority of India.
- (vi) Position Holder of All India Inter University Tournaments where at least 15 Universities have participated, participation in these competitions will not be graded.
- (vii) Position holder of Punjab School Teams/Kendriya Vidyalaya Schools and Navodya Sangathan Schools teams participated in School National Championships. Participation in these competitions will not be graded.
- (viii) Position holders of All India Rural Meet under sixteen by SAI Participation will not be graded.

GRADE-C

Sportsmen/women who have achieved 1st, 2nd and 3rd position in the following tournaments/ championships/ meets will only be graded:

- (i) Position holder of Punjab State Championships for Senior and Junior organised by Punjab Sport Department/Punjab Olympic Association.
- (ii) Position holders of Inter District State Championships organised for seniors and juniors under the banner of Punjab Olympic Association/Punjab Sports Department/State Sports Associations.
- (iii) Position holders of State School Games organised by Educational/Sports Department.

GRADE-D

Sportsmen/women who have achieved 1st, 2nd and 3rd position in the following Tournaments/ Championships Meets will only be graded

- (i) Position holder of Inter College Tournaments.
- (ii) Position holders of District Tournaments.
- (iii) Position holders of Inter School Tournaments

3. Performance of following Sports disciplines will only be considered for the purpose of Sports gradation.

- 1. Athletics
- 2. Badminton
- 3. Basketball
- 4. Cricket
- 5. Cycling
- 6. Gymnastic (Artistic only)
- 7. Football
- 8. Hockey

9. Handball
10. Judo
11. Kabaddi (National Style Only)
12. Kho-Kho
13. Lawn Tennis
14. Boxing
15. Wrestling
16. Swimming
17. Table Tennis
18. Volley ball
19. Weight-Lifting
20. Shooting
21. Archery
22. Equestrian
23. Fencing

For certification Sport Department, Punjab only considers the cases who fulfill the following requisites:

1. For gradation Sports Department, Punjab will only consider the claim, of domicile of Punjab who actually participated in the competitions as nominee of Punjab Team. This will leave out the Sports residents of other States, Punjab domicile or even of Punjab and Chandigarh who do not represent Punjab in any competition as Punjab nominee.
2. Claim of the resident of Union Territory of Chandigarh will only be entertained for Counter signature of certificate issued by the Department of Sports, Union Territory of Chandigarh for National School Games only provided, parents belong to the Punjab State Service and are posted at Chandigarh during the period for which gradation is being claimed for their-wards. For Junior and Senior National Championships, they must play as nominee of the State of Punjab as is the case in Para 1 above.
3. The certificates issued by the Sports Associations must be submitted for gradation to the concerned District Sports officer within 9 months from the date of issue of certificate. In the absence of this, any delay occurred will be the responsibility of the applicant. The application should be submitted as per the direction/requirements spelled out by the Department of Sports. Copy of the same can be had from the District Sports Officer's Office. The application for gradation received from the District Sports Officer's
 1. Office will be processed at the Headquarter for final checking of the performance participation record, if necessary, interviews and field tests will be, conducted to see the genuineness of the performance and participation level of the applicant.
 2. The Directorate of Sports will not be responsible for any delay which occurs due to late submission of application or in furnishing incomplete requisite information/reply to queries by the Department from the individual concerned or the Sports Associations. The total processing time at District and the Headquarter, Chandigarh shall be 60 days in cases where all required formalities are completed.
 3. In the matter of rating inter-se, the preference in the same grade will be given in the following descending order:
 - (i) Winner.
 - (ii) Runner up
 - (iii) Third position holder

(iv) Number of participations

Regarding Senior and Junior Tournaments/Championships senior shall have precedence over junior in the same performance i.e. for example Gold Medalist in Senior category shall have precedence over Gold Medalist in Junior Category and Gold Medalist in Junior Category over Silver Medalist in Senior Category and so on which implies that participation in grade 'B' will be considered last of medalists of B category in the same orders of medalists, if after considering the performance criteria's mentioned above, the candidate having higher marks obtained in the examination which is considered for admission will decide the seniority from highest to lowest marks obtained by the candidate.

4. Participation in, the lower grade as a playing member in team event and position holder in individual be a prerequisite for acceptability in the higher grade i.e. for participation National, one has to be a member of the State in team games and position holder in individual games.
5. Performance achieved in individual event of any discipline and in team games, will be consolidated only if it has been achieved through a competition with or more competitors (in individual event) and 15 or more units in team games.
6. Certificates issued by the concerned Sports body are properly signed in ink by the nominee of President and Secretary himself of State. Unit along with signature of a Gazetted Officer not below the rank of Deputy Director Sports, Punjab for State Championship in whose Division the State Championship is conducted, and certificates of district championship must carry signatures of President and Secretary of District Association along with. Signature of District Sports Officer of that District.
7. Only those certificates will be considered for gradation which is declared in the affidavit submitted to the Department with the application for gradation.
8. Director Sports, Punjab, who will issue the certificate will also have the authority to cancel certificate at any time, if it is found to have been issued on false information or record. Director Sports will also have the authority to correct any mistakes done by the office giving opportunity to the affected sportsmen/women.
9. No certificate shall be graded after five years have lapsed in issuance of the certificates.
10. No sports gradation certificate shall be issued to the players who participated in mini, Sub-junior and in the tournaments which are organised for the players under 15 year's age.
11. In case difference of opinion/contest between the Sports Directorate and any -Sports Association then the matter will be forwarded to the Govt. and the decision of the Secretary Sports Punjab will be final and binding on all concerned.
12. This entire State of Punjab will have uniform gradation policy as specified in this order. No education/institution or otherwise will deviate or form a separate criteria or guidelines from the criteria policy as laid

down in this order. The final lists will be approved by the Directorate of Sports responsible for issuance of sports gradation certificates.

13. This order will come into force w.e.f. 01.01.1998. Whereby all earlier order would be superseded.

Yours faithfully, Under Secretary

7. POLITICAL SUFFERERS/ FREEDOM FIGHTERS

2% seats reserved for Political Sufferers/ Freedom Fighters will be filled in accordance with 'the instructions issued by the Punjab Govt. vide letter No.9 (13)-3PII-81/5822 dated 4.4.1985.

The benefit of this category will be given only to those freedom fighters, and their wards who have either been granted a freedom fighter's pension from the Punjab Govt. or have been awarded Tamra Patra for their political sufferings during pre-independence freedom movements. The Deputy Commissioner of the District to which a freedom fighter belongs will be the only competent authority to provide an eligibility certificate to this effect. A specimen copy of certificate is given as in Annexure-IV (xiii).

8. BORDER AREA

Admission to this reserved category will be done in accordance with the instructions contained in Punjab Government letter No. 723-RR,-70/7371 dated 31.3.1970 and as amended from time to time. The prescribed format of the certificate to be furnished by the candidate is given in Annexure-IV (xiv).

9. Children/Widows of Defence Personnel killed or disabled to the extent of 50% or more in action, wards of Gallantry Awardees, children of Serving Defence, Personnel/ Ex-Servicemen.

The admission to the seats reserved for the children widows of defence. personnel killed or disabled to the extent of 50% or more in action, wards of gallantry awardees, children of serving defence personnel/ ex-servicemen will be done as per instructions contained in letter No. 32/1/86-1 TEII/473-D dated 05.02.1996 of Govt. of Punjab, Deptt. of Tech. Edu. & Indl. Training (Tech. Edu.2 Br.), Chandigarh. The prescribed format of the certificates to be furnished by the candidates is given in Annexure-IV (xv to xvii).

10. Children! Widows of Para-military Forces Personnel, Punjab Police, PAP and Punjab Home Guards killed or disabled in action to the extent of 50% or more and children of Paramilitary Forces Personnel/ Ex-paramilitary Forces- Personnel, Wards of Punjab Policemen decorated with Gallantry Medals.

The admission to the seats reserved for this category will be done as per instructions contained in letter No. 32/1/86-1 TEII/473 dated 05;02.1996 of Govt. of Punjab, Deptt. of Tech. Edu. & Indl. Training (Tech. Edu. 2 Br.), Chandigarh. See Annexure-IV (xix) for format of certificate for Gallantry Awardees.

11. November 1984 Riots-Affected displaced persons, children of the Army Deserters Killed/ 100% Physically disabled, Children of the families of persons killed as a result of Terrorist Violence or by Security Forces acting in aid of Civil Authorities' and the children of Innocent Civilians who have sustained 100% disability in Terrorist Violence or during operation by Security Forces acting in aid of Civil Authorities.

For candidates belonging to Sikh Migrants Category:- only those shall be considered who posses RED identification cards issued by the concerned S.D.O. (Civil)/-D.C. An attested copy of the card should be attached with the Application Form in support of the claim under this category. For candidates belonging to Terrorist/ Riot Victims Category, only those will be considered, who migrated from Delhi and other states to Punjab after 31.10.1984 and got themselves registered with

Deputy Commissioner (s) by 14.02.1986 and have been issued red identity cards by the concerned Deputy Commissioner(s). An attested copy of the card should be attached with the Application Form in support of the claim under this category. For this category, Punjab Domicile Certificate is not essential.

For candidates belonging to the category of Internal Migrants who migrated from the nearby cities/districts after 01.01.1986 have been issued WHITE Identity Cards by the concerned SDO (Civil), an attested copy of the card should be attached with the application Form in support of the claim under this category.

For candidates belonging to the category of External Migrants who migrated from village/ Cities to Delhi and other state, after 01.01.1986 and returned to Punjab, have been issued WHITE Identity Card by the concerned SDO (Civil). An attested copy of the card should be attached with the Application Form in support of the claim under this category.

Children of army deserters who deserted army as an aftermath of operation Blue Star will have to submit certificate in the prescribed format given under Annexure IV (xviii).

12. WARDS OF POLICE PERSONNEL/PARA-MILITARY FORCES PERSONNEL/CIVILIAN GOVT. EMPLOYEE KILLED IN TERRORIST ACTION

The format of the certificate to be furnished by the candidate's desirous of seeking admission under the reserved category of Police Personnel/Civil Govt. Employee killed or 100 per cent incapacitated is given in Annexure- IV(xx)

13. CANDIDATES OF PUNJABI ORIGIN SETTLED IN OTHER STATES/ABROAD

The admission to the seats reserved for the wards of those persons who are of Punjabi origin and have settled in other states will be made on the submission of the Punjab Residence Certificate Annexure- IV (ii) to IV (x).

14. DISABLED PERSONS

The admission of Disabled Persons (blind, deaf and dumb and others) will be made or accordance with the decision contained in Punjab Government. Notification No. 14/8/2000-FM-IIJ311 (DET) dated 4th March, certificate to be issued by the Chief Medical Officer of the district concerned which should indicate the extent of disability.

However, if suitable candidates are not available in anyone of these sub-categories of disabled candidates, or are not found suitable for the particular course, the seats so available will be filled up by the candidates from the other sub-categories of disabled candidates. The decision in such cases will be taken by the Admission Committee.

Note: The amendments made in these regulations in the meeting held as 13th March, 2003 with the Chief Secretary regarding sub-categories in the various main categories shall apply as given in Annexure-IV.

No. IV (i)

FORM OF CERTIFICATE FOR SCHEDULED CASTES/SCHEDULED TRIBES

Dispatch No. _____

Dated: _____

1. It is certified that Shri/Smt/Kumari _____ son /daughter of Shri _____ of village/town District/Division State of Punjab belongs _____ to Caste which has been recognised as Scheduled Caste as per The Constitution (Scheduled Castes) Order, 1950.
2. Shri/Smt./Kumar _____ and his/her family lives in village/town _____ District/Division of Punjab State.

Place: _____

Signature
Designation
Seal of the Officer

No. IV (ii)

*** AFFIDAVIT OF THE PARENT/ GUARDIAN TO BE ATTESTED BY AN EXECUTIVE
MAGISTRATE/ OATH COMMISSIONER /NOTARY PUBLIC IN
CASE OF CATEGORY (a) & (b) Annexure IV**

I, _____ father/ mother/ guardian of Miss/ Mr. _____
resident of (full address to be given) _____ do, hereby, solemnly state and affirm as
under:

- (i) That I am a citizen of India.
- (ii) That neither the deponent nor the child/ward of the deponent have obtained the benefit of residence in any other state.

Dated: _____

Deponent

Verification:

Verified that the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therefore.

Dated: _____

Deponent

* This affidavit is to be given by all candidates.

No. IV (iii)

****CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/
HEADMASTER OF THE GOVERNMENT/RECOGNISED SCHOOL
COLLEGE CONCERNED IN CASE OF CATEGORY (b) (i)**

It is certified that Miss/ Mr. _____ D/o S/o Sh. _____
has been a student of this School/College for a period of _____
years, from _____ to _____ He/She left the School/College on _____

Dated: _____

Signature of Principal/Headmaster of the
School/College (With Seal)

**** Anyone of these certificates, as applicable to the candidate according to the
Punjab Govt. instructions, is to be given.**

No. IV (iv)

****CERTIFICATE TO BE ISSUED BY THE HEAD OF DEPARTMENT IN CASE OF
CATEGORY (b) (ii) (a)**

Certified that Mr./Ms _____ S/o W/o Sh. _____
father/mother of Miss/Mr. _____ (name of the child/ward) is an
employee of the _____ (name of office) of Punjab Government. He/She is working as
_____ and is posted at _____ He/She has more than three years
service at his/her credit.

Dated: _____

Head of the Department

Place: _____

OR

Certified that Mr./Mrs. _____ S/o W/o Sh _____ is father /mother of Ms./Mr. _____ is an employee of the _____ Punjab Government. He/She is working as _____ on _____ deputation with the and is posted at _____ He/ she has more than three years service at his/her credit.

Dated: _____
Place: _____

Head of Department
(Seal)

No. IV (v)

****CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN
THE CASE OF CATEGORY (b) (ii) (b)**

Certified that S/o W/o Sh. is _____ father/mother of Miss/Mr. _____ is an employee of Govt. of India and he/she is working as _____ He/she has been posted at Chandigarh/Punjab in connection with the affairs of Punjab Government for the past three years.

Dated: _____

Head of Department
(With Seal)

No. IV (vi)

****CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN
THE CASE OF CATEGORY (b) (ii) (c)**

Certified that Mr./Mrs. _____ S/o W/o Sh _____ is father/ mother of Miss/Mr. _____ is an employee of _____ (Institution/undertaking) of the Government of Punjab and is working as _____. He/She has been posted at Chandigarh/Punjab in connection with the affairs of Punjab Government for the past three years.

Dated: _____

Head of Department
(With seal)

No. IV (vii)

**** CERTIFICATE TO BE ISSUED UY THE RESPECTIVE HEAD OF
THE DEPARTMENT IN CASE OF CATEGORY (B) (II) (D)**

Certified that Mr./Mrs. _____ S/o W/o Sh. _____
is father/mother of Miss/Mr. _____ is an employee of _____
in which the Punjab Government has 20%, or more share. He/She is working as _____ and
is posted at _____. It is also certified that he has three years service in the above
autonomous bodies/company.

Dated: _____

Head of Department (With seal)

No. IV (viii)

****RESIDENCE CERTIFICATE TO UE ISSUED UY THE DC, ADC (R), ADC (D), SDM, ASSTT.
COMMISSIONER GENERAL, D.O.R.G., D.R.O., EM, TEHSILDAR, COMMISSIONERS OF
MUNICIPAL CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDIDANA
IN CASE OF CATEGORY (iv)**

Certified that Mr./Mrs. _____ (name of the person) _____
S/o D/o Sh. _____ father/mother/ guardian of Mr./Miss _____
(name of the child ward with full address) has settled* in Punjab or has resided* in Punjab for a period, of
5 years from _____ to _____ He/she is working as _____.

*Strike which ever is not applicable.

Signature of DC, ADC (R), ADC (D), SDM, Asstt. General,
DORG, DRO, EM, Tehsildar, Commissioners of
Municipal Corporation of Amritsar, Jalandhar and Ludhiana

No. IV (ix)

****RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC (R), ADC (D), SDM,
ASSTT, COMMISSIONER GENERAL, DORG, DRO, EM, TEHSILDAR, COMMISSIONERS
OF MUNICIPAL CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA IN
CASE OF CATEGORY (v)**

Certified that Mr./Mrs. _____ (name of person) S/o D/o Sh. _____
father/mother/guardian of Mr./Miss. _____ (name of the child/ward with
full address) holds immovable property at (place and district) _____ in
the State of Punjab for the past years.

Dated: _____

Signature of
DC, ADC (R), ADC (D), SDM, Asstt. Commissioner
General, DORG, DRO, EM, Tehsildar, based on copies of Jamabandhi,
Revenue Record, Municipal Record, Registered deed or any other
documents to the full satisfied of the DC.

No. IV (x)

****RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC (R), ADC (D),SDM, ASSTT.
COMMISSIONER GENERAL, DORG, DRO, EM, TEHSILDAR, COMMISSIONERS OF
MUNICIPAL CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA IN CASE OF
CATEGORY (vi)**

Certified that Mr./Mrs. _____ S/o D/o Sh. _____
resident of _____ was born in Punjab as per Birth Certificate.

Dated: _____

Signature of DC, ADC (R), ADC (D), SDM,
Asstt. Commissioner General, DORG, DRO, EM, Tehsildar,
Commissioners of Municipal Corporations of
Amritsar, Jalandhar and Ludhiana.

No. IV (xi)

FORM OF CERTIFICATE OF BACKWARD CLASS

1. This is to certify that Shri/Smt./Kumari _____
son/daughter of _____ village/town _____ in
district/division _____ of the State of Punjab belongs to _____
the Caste which is recognised as a Backward Class in terms of Punjab Government letter No. _____
dated _____ ÷

2. This is also certified that he/she does not belong to any category of _____ persons/sections, mentioned in column 3 of the schedule to Punjab Government. Department of Welfare letter No. 01/41/93-RCI/459 dated 17/01/1994 and 8/144/93-BS217017 dated 27.9.1995.
3. Shri/Shrimati/Kumari _____ and/or his/her family of ordinarily reside (s) in village/town _____ of District/Division.

Place: _____
 Dated: _____
 State : _____

Signature _____
 Designation _____
 (With office seal of the Officer concerned)

No. IV (xii)

BACKWARD AREA CERTIFICATE

Despatch No. _____

Dated: _____

Certified that _____ son/daughter of Shri _____ an applicant for admission to MBA/MCA Courses is a permanent resident of Village which has been declared as Backward Area in accordance with the Instructions issued by the Punjab Govt. from time to time.

Dated: _____

DC/GA to DC/SDM/SDO (Civil) (with Official Seal).

No. IV (xiii)

CERTIFICATE TO BE FURNISHED BY CHILDREN/GRAND CHILDREN OF POLITICAL SUFFERERS/FREEDOM FIGHTERS

Despatch No. _____

Dated: _____

Certified that Mr./Ms. _____ an applicant to MBA/ MCA course is a son/daughter/son's son/son's daughter or daughter's son/daughter's daughter of (delete whichever is not applicable) Shri _____ who is Tamra Patra holder and drawing pension from _____ treasury.

OR

Mr./Ms. _____ an applicant to MBA/MCA course is son/daughter of Sh. _____ who had undergone three months imprisonment in connection with Emergency/Punjabi Suba or Dharam Yudh Morcha for the demands of the State of Punjab.

Dated: _____

Signature of the
Distt. Magistrate of the district concerned
(official seal)

No. IV (xiv)

CERTIFICATE FOR BORDER AREA

Despatch No: _____

Dated: _____

Certified that Mr./Ms. _____ son/daughter of Shri _____ resident of _____ District _____ an applicant for admission to MBA/MCA course, is residing in Border Area and belongs to area which has been recognised as Border Area in accordance with the instructions in Punjab Govt. letter No. 723-RR-70/7371 dated 31-03-1970 as amended from time to time.

Dated: _____

Signature DC/GA to DC/SDM/SDO (Civil)
Official Seal

No. IV (xv)

**CERTIFICATE OF DEATH/INCAPACITATION OF MILITARY/PARA-MILITARY
PERSONNEL**

Despatch No. _____

Dated: _____

Certified that Mr./Ms. _____ an applicant for admission to MBA/MCA course, is the son/ daughter/ spouse of Mr./Ms. _____ was killed/incapacitated to the

extent of 50% or more in action or died otherwise in service on/or incapacitated to the extent of 50% or more while in service during peace time.

Dated:_____

Signature Authorized Officer Headquarter
Official Seal

No. IV (xvi)

**CERTIFICATE TO BE FURNISHED BY WARDS OF MILITARY/
PARA-MILITARY (EX-SERVICEMEN)**

Despatch No._____

Dated:_____

This is certified that No._____ Rank _____
Name _____ is a resident of village/ town _____
and has served in the Indian Armed Forces from _____ to _____
and has been released/retired vide order No. _____ dated _____ or
discharge certificate, issued by is an ex-serviceman.

Mr./Miss/Smt. _____ wife/son/daughter of _____
is residing with him and his wholly dependent upon him. This certificate has been issued for admission
purpose only to Mr./Miss/ Smt _____ to apply for (name of the class
course) _____ in (name of. the educational institution)

(Strike out which is not applicable)

No.: _____

Place: _____

Dated: _____

Deputy Director Sainik Welfare

No. IV (xvii)

**CERTIFICATE TO BE FURNISHED BY WARDS OF MILITARY/ PARA-MILITARY
PERSONNEL (IN-SERVICE)**

Certified that Sh/Smt. _____ an applicant to MBA/MCA course is a son's/ daughter or
daughter's son/daughter/ spouse of Sh. _____ Rank _____ employed in
Unit _____

Dated: _____

Signature of Commanding Officer of the Unit
Official Seal

No. IV (xviii)

CERTIFICATE OF ARMY DESERTERS AFTERMATH OPERATION BLUE STAR

Despatch No. _____

Dated: _____

Certified that Mr./Ms. _____ an applicant for admission to
MBA/MCA course, is the son/daughter/spouse of Mr./Ms. _____ Rank _____ who
deserted Army aftermath Operation Blue Star.

Place: _____

Deputy Director Sainik Welfare
Dated: _____

No. IV (xix)

CERTIFICATE OF GALLANTRY AWARD TO POLICE PERSONNEL

Despatch No. _____

Dated: _____

Certified that Mr./Ms. _____ applicant for Admission
to MBA/ MCA course is the son/daughter/ spouse of Sh. _____ who was awarded
President's Police Medal Police Medal for gallantry.

Dated: _____

Signature of Inspector General of Police
Official Seal

**FORMAT OF DEATH CERTIFICATE TO'BE ISSUED BY THE CONCERNED SUB
DIVISIONAL OFFICER (CML) IN RESPECT OF INNOCENT CIVILIAN KILLED/ 100%
PHYSICALLY INJURED BY TERRORISTS/ SECURITY FORCES ACTING IN AID OF CIVIL
POWER**

Despatch No. _____

Dated: _____

It is certified that Mr./Ms _____ son/daughter/wife of
Shri/Smt. _____ resident of _____ (Name of Village, Tehsil in case the deceased
belongs to Rural Area House number, name of Mohalla and area of town in which he/she belongs) was
killed/ 100% physically disabled by the terrorists/ security forces acting in aid of civil power on _____
_____ in Village/Mohalla/Tehsil Town _____ District. He was neither
terrorist nor have any links with such elements.

APPLICABLE TO GOVERNMENT EMPLOYEES ONLY

1. He/she was working _____ as in the department
of _____ at _____.
2. This certificate is issued on the basis of the report of _____
(name of Police authority).
3. The certificate is issued on the request of Shri _____ (name and relationship of applicant
with deceased).

Signature of the SDO (C) concerned with Seal

**CERTIFICATE OF DEATH/ INCAPACITATION OF MILITARY/PARA-MILITARY
PERSONNEL**

Certified that Mr./Miss/ Mrs. _____ an applicant for admission to MBA/MCA course,
is the son/daughter/ spouse of Mr. _____ who was killed/hundred percent incapacitated in
terrorist action on _____

Dated: _____

Signature of Authorised Office
Official Seal

CERTIFICATE FOR THE HANDICAPPED

Despatch No. _____

Dated: _____

Certified that _____ son/daughter of Shri _____ suffers from a loss of earning capacity of

(a) 50% or more.

(b) 40% or more but less than 50%

according to the criteria laid down in the Punjab Government notification (reproduced in Chapter VIII of the Prospectus for Category-II).

Not relevant should be scored out.

Dated: _____

Chief Medical Officer