ST. CLOUD STATE UNIVERSITY ™

A tradition of excellence and opportunity

BACHELOR OF SCIENCE IN NURSING

TRADITIONAL PROGRAM APPLICATION

DUE JUNE 1ST FOR SPRING SEMESTER
DUE JANUARY 5TH FOR FALL SEMESTER

Department of Nursing Science
Room 213   Brown Hall

ABOUT YOUR APPLICATION

The Admissions Process

Applying to the St. Cloud State University (SCSU) Bachelor of Science in Nursing program is a separate process from applying to St. Cloud State University. For information on applying to the university please contact the Office of Admissions at 1-877-654-7278 or at scsu4u@stcloudstate.edu.

The application deadline for admission to the nursing program is **June 1st for Spring Semester and January 5th for Fall Semester**. Your application is complete only when all materials have been received by the Department of Nursing Science. It is the student's responsibility to be certain all materials are received by the due date. Late and incomplete applications are not reviewed. Emailed or faxed applications or application materials will not be accepted.

The application process consists of three steps. Step 1 involves an initial review of applications which will take place after the deadline date. After this review students will be notified if they qualify to progress to Step 2 (the Admission Assessment Exam). Following completion of Step 2 students will be notified if they are eligible to progress to Step 3 (Final Record Review). Students will be notified mid-semester whether or not they have been accepted to the Nursing major.

Eligibility

At the time of application you must meet the following requirements in order to be considered for the nursing program (eligibility does not assure admission):

- Accepted to St. Cloud State University as an undergraduate student.
- Active HuskyNet E-mail Account.
- Completed application forms and all supporting documentation
- Completed a minimum of 30 credits of required prerequisite coursework, listed on page 2, and the ability to complete all required prerequisites before start date of program.
- Achieved a minimum cumulative college GPA of 2.75 (based on a 4.0 scale).
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- Minimum TOEFL Score of 220cBT, 560 paper, 83 iBT.

Access to Application File

St. Cloud State University complies with federal and state privacy laws and regulations. All application materials, once submitted, become property of the Department of Nursing Science at SCSU. You may be able to view parts of your file for advising purposes only. Only nursing faculty and staff have privileges to review application materials. We will not make copies of your application materials for you or others.

If Admitted

Additional requirements must be met if you are accepted to the nursing major. The Department of Nursing Science will facilitate the completion of these requirements. We will send more information to students upon admission to the nursing program regarding these requirements which include:

- Completion of all prerequisite courses by the start date of the program.
- Current CPR Certification at the Health Care Provider level and ability to stay current through program.
- Successfully pass a Criminal Background Check (Vulnerable Adult Act, Minnesota Statute 144.057)
- Pre-Clinical Participation Health Screening through Student Health Services on the SCSU campus (all immunization history must be provided at the time of the appointment)
- Mandatory Orientation Session

Contact Information/Questions

To make an appointment or speak with the Student Services Coordinator in the Department of Nursing Science, please call 320.308.1749 or visit Brown Hall 228.

E-Mail as Official Communication to Students

HuskyNet is recognized as an official communication channel for all Students at SCSU. The HuskyNet address will be designated as applicants e-mail contact. Students are expected to receive, read, and act expeditiously upon communication distributed through HuskyNet. All notifications relative to admission/rejection will be via HuskyNet. Students must have an active HuskyNet account on the application deadline. There will be no exceptions. Students who may not be attending SCSU during the application process may keep their HuskyHNet active by sending an e-mail request to the Student Services Coordinator.

ACADEMIC INFORMATION

Nursing Major Prerequisite Courses

Students are required to successfully complete all prerequisite courses with a grade of C (2.00) or better and have an overall prerequisite course GPA of 2.75 or higher. No prerequisite course may be taken S/U or Pass/Fail. If a prerequisite course grade is C- or below, the course must be repeated.

Prerequisite Courses (Individuals without a degree)
- ENGL 191 (4cr) Intro to Rhetorical and Analytical Writing
- CMST 192 (3cr) Intro to Communication Studies
- MATH/STAT 193 (3cr) Mathematical/Statistical Thinking
- PHIL 194 (3cr) Critical Reasoning
- PHIL 212 (3cr) Moral Problems and Theories
- IM 204 (3cr) Research Strategies
- PSY 240 (3cr) Developmental Psychology
- SOC 160 (3cr) Principles of Sociology
- BIOL 202 (4cr) Human Anatomy and Physiology I[1]
- BIOL 204 (4cr) Human Anatomy and Physiology II
- BIOL 206 (4cr) Introductory Microbiology
- CHEM 141 (5cr) Intro to Organic and Biochemistry[2]

Prerequisite Courses (Individuals with an AA degree)
- BIOL 202 (4cr) Human Anatomy and Physiology I[1]
- BIOL 204 (4cr)Human Anatomy and Physiology II
- BIOL 206 (4cr) Introductory Microbiology
- CHEM 141 (5cr) Intro to Organic and Biochemistry[2]
- PSY 240 (3cr) Developmental Psychology
- IM 204 (3cr) Research Strategies

Prerequisite Courses (Individuals with a BS/BA/BES degree)
- BIOL 202 (4cr) Human Anatomy and Physiology I[1]
- BIOL 204 (4cr) Human Anatomy and Physiology II
- BIOL 206 (4cr) Introductory Microbiology
- CHEM 141 (5cr) Intro to Organic and Biochemistry[2]
- PSY 240 (3cr) Developmental Psychology

[1] Placement exam required. Some students will need BIOL 151 prior to BIOL 202. BIOL 202 is only offered Fall Semester; Biology 204 is only offered Spring Semester.

[2] Placement exam required. Some students will need CHEM 131 prior to CHEM 141. Chemistry 141 is offered Spring and Summer Semesters and only offered online during Fall Semester.

Transferring Courses to SCSU

The Department of Nursing Science will accept equivalent courses transferred from other institutions, provided SCSU has determined the equivalency. You can find more information about course equivalencies by checking the Web-based Course Transfer System www.uselectmn.org or by checking with the Student Services Coordinator in the Nursing Department.

Undergraduate Tuition and Fees

Our competitive tuition, priced significantly lower than comparable private institutions and public universities, is a key part of your future academic career.

Tuition and Fees are subject to change without notice. Please contact the Office of Scholarships and Financial Aid for complete information:

> Office of Scholarships and Financial Aid
> 720 Fourth Avenue South, AS 106
> St. Cloud, MN 56301
> Web: www.stcloudstate.edu/financialaid
> Phone: 320-308-2047

Differential Tuition

To maintain the high quality of nursing curriculum established by the Department of Nursing Science at St. Cloud State University, nursing students are subject to differential tuition rates. Admitted students will pay an additional $25 per credit for Nursing (NURS) courses required as part of the major

STUDENT CHECKLIST

☐ **Application and Deadline**
All materials, including supporting documents, must be received by 4:00p.m. on the due date. E-mailed or faxed applications are not accepted.

Mail application materials to:
St. Cloud State University
Department of Nursing Science BH 213
Attn: Admissions Committee
720 Fourth Avenue South
St. Cloud, MN 56301

☐ **Complete Application Form**
All information provided must be complete and correct to the best of your knowledge. A new application form must be submitted when reapplying. Incomplete and late applications will not be considered. Transcripts from all previously attended colleges/universities must be attached to the application.

☐ **Submit Transcripts**
It is your responsibility to ensure all academic transcripts are received by the Department of Nursing Science. This includes transcripts from SCSU and all previously attended colleges/universities. Transcripts must be attached and submitted with your application. Transcripts can be official or unofficial. Submitting your transcripts for admission to SCSU is a separate process from submitting your transcripts for admission to the nursing major. The submission of a SCSU DARS Report does not meet this requirement.

☐ **Letter of Reference Forms (Two)**
References must be submitted directly to the Department of Nursing Science in the format provided. Students may hand deliver references provided it is in a sealed envelope with the signature of the reference across the seal. You must submit at least one reference from an academic source. The second reference can come from a professional source. Academic sources include recent college or university instructors; professional sources include employers or direct supervisors. Students who have attended a nursing program at another institution are required to obtain a reference from the chair of the Nursing Department at that institution (can be in addition to, or part of, the 2 references).

☐ **Major/Minor Application Form**
Complete the major/minor application form including name, address and SCSU ID. Please use pencil to complete your information. Fill in the appropriate grades for all courses completed. Use IP (in progress) to indicate any course(s) you are currently registered for. Make sure to sign and date the form. You do not need advisor signatures at this time.

☐ **Students with Transfer Credits**
If you have transferred courses from another institution you must provide a Transfer Evaluation Worksheet or Degree Audit Report (DARS). This can be obtained online from your e-Services registration site at SCSU or from the Office of Records and Registration (AS 118, 320.308.2111).

☐ **Course Substitutions**
If you are taking prerequisite courses at another institution, or taking SCSU courses other than those listed, you must provide course equivalency documentation. You can obtain this from the Web-based Course Transfer System (www.uselectmn.org) or from the appropriate SCSU department. Please check with the Student Services Coordinator before taking a course other than those listed as prerequisites.

☐ **If you are new to St. Cloud State University**
If you have never enrolled at St. Cloud State University as an undergraduate student, you must submit an Undergraduate Application for Admission, in addition to this application. The application for undergraduate admission is available from the Office of Admissions. Please visit www.stcloudstate.edu/admissions for more information about the application process and fees.

BACHELOR OF SCIENCE IN NURSING APPLICATION
TRADITIONAL PROGRAM

You must complete this form entirely. You must attach transcripts from all Colleges/Universities to this form. Submit this form and all materials listed on the student checklist to the Department of Nursing Science. Type or print clearly. All information is required.

Name_____   **SCSU Student ID**_____
      Last   First   MI

Previous Name(s) if different from above_____   **Date of Birth**_____
                                                     (used for identification only)

Phone_____   **Email**_____
     #1 Phone   #2 Phone   (SCSU Huskynet **REQUIRED**)

Address_____
        Number & Street   City   State   Zip

Colleges/Universities Attended: (If additional space is needed, please attach additional sheet in same format)

Name of College/University	(Check box if PSEO)	Dates Attended	Major	Degree	Date Awarded
_____	☐	_____	_____	_____	_____
_____	☐	_____	_____	_____	_____
_____	☐	_____	_____	_____	_____
_____	☐	_____	_____	_____	_____

Semester for which you are applying for admission ;(i.e. Fall 2010, Spring 2011) _____

The following questions are for information only and will have no bearing on your admission status:

    Have you applied for admission to a nursing program at SCSU before?

    Yes_____   No_____   If yes, date(s) of application_____

    If you answered yes, do you wish to use references on file?   Yes_____   No_____

The following questions will determine if applicant will be required to provide a Test of English Language as a Foreign Language (TOEFL) score.

1. Are you a United States citizen?   Yes/No
            If you answered yes to question #1, skip questions 2, no TOEFL score required.

2. Are you a citizen of or immigrant from an English speaking country?   Yes/No
          If you answered yes to question #2, please list country_____, no TOEFL score required.

3. Are you a citizen of or immigrant from, a non-English Speaking country?   Yes/No
          If you answered yes to question #3, please list country_____, you must provide TOEFL score.

I certify that the information provided on this application is complete and correct to the best of my knowledge. I understand falsification of my records may be cause for the SCSU Department of Nursing Science to refuse me admission to the program.

Signature_____   **Date**_____

This document can be provided in alternative formats upon request, please contact the Department of Nursing Science at 320-308-1749.
[Type text]

BACHELOR OF SCIENCE IN NURSING
REFERENCE FORM

This form must be returned directly to: St. Cloud State University, Department of Nursing Science BH 213, Admissions committee, 720 fourth Avenue South, St. Cloud, MN 56301. **References must be submitted directly to the department or by student in a sealed envelope with signature across seal.**

To be completed by Student:

Student Applicant Name_____ **Date**_____
                              Last   First   MI

Program Option (circle one):   **Traditional**   **Accelerated**

To be completed by Reference:

Directions: In completing this form, please rate the applicant in comparison to other students and/or employees you have known.

I.

	Below Average	Average	Above Average	Excellent	Not Observed
Oral communication					
Writing skills					
Acceptance of critique/suggestions					
Initiative and resourcefulness					
Self confidence					
Intellectual ability					
Emotional maturity					
Leadership potential					
Dependability					
Organizational skills					
Caring behaviors					
Professional demeanor					
Integrity and honesty					
Collaboration and teamwork					
Stress management					
Multitasking					

II.   Overall impression of individual as a candidate for St. Cloud State University's BSN Program:

_____ Outstanding Candidate   _____ Strong Candidate   _____ Average Candidate   _____ Fair Candidate   _____ Poor Candidate

III.   Relationship to applicant_____   **Length of time known**_____
Students are required to obtain references from academic or professional sources. Acceptable sources include recent academic instructors at the college/university level, and employers or direct supervisors.

IV.   Comments:
Additional comments are welcome and may be included on a separate sheet.

Signature_____   **Date**_____

Name (print)_____   **Credentials**_____

Address_____   **Phone**_____

[Type text]

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REFERENCE FORM

This form must be returned directly to: St. Cloud State University, Department of Nursing Science BH 213, Admissions committee, 720 fourth Avenue South, St. Cloud, MN 56301. **References must be submitted directly to the department or by student in a sealed envelope with signature across seal.**

To be completed by Student:

Student Applicant Name_____   **Date**_____

Last   First   MI

Program Option (circle one):   **Traditional**   **Accelerated**

To be completed by Reference:

Directions: In completing this form, please rate the applicant in comparison to other students and/or employees you have known.

   I.

	Below Average	Average	Above Average	Excellent	Not Observed
Oral communication					
Writing skills					
Acceptance of critique/suggestions					
Initiative and resourcefulness					
Self confidence					
Intellectual ability					
Emotional maturity					
Leadership potential					
Dependability					
Organizational skills					
Caring behaviors					
Professional demeanor					
Integrity and honesty					
Collaboration and teamwork					
Stress management					
Multitasking					

   II.   **Overall impression of individual as a candidate for St. Cloud State University's BSN Program**:

_____ Outstanding Candidate   _____ Strong Candidate   _____ Average Candidate   _____ Fair Candidate   _____ Poor Candidate

   III.   **Relationship to applicant**_____   **Length of time known**_____
   Students are required to obtain references from academic or professional sources. Acceptable sources include recent academic instructors at the college/university level, and employers or direct supervisors.

   IV.   **Comments:**
   Additional comments are welcome and may be included on a separate sheet.

Signature_____   **Date**_____

Name (print)_____   **Credentials**_____

Address_____   **Phone**_____

[Type text]