

Graduate Theological Union, Berkeley, CA

Letter of Recommendation

To Be Completed by the Applicant

Last name First Name Middle

Phone Email

Degree Program: _____ Semester and Year: _____

In accordance with the Family Rights and Privacy Act of 1974, the applicant can waive his/her right to view this recommendation. Should the applicant decide not to waive the right, he/she will have access to the letter only if enrolled in a program at the Graduate Theological Union and its member schools.

I waive my right of access to this recommendation. Signature: _____

To Be Completed by the Recommender

First name last name

Position/title

Institution

Street Address

City State/province Zip/postal code Country

Email Phone

How long have you known the applicant? _____ In what capacity? _____

I am an Alum of a GTU member school Name of GTU school: _____

Overall Recommendation

- Recommend most enthusiastically
- Recommend strongly
- Recommend with confidence
- Recommend
- Recommend with reservation
- Do not recommend

Thank you for taking the time to candidly evaluate this applicant. Your assessment is very important to us.

Academic Qualifications (for applicants to all programs)

How would you rate the applicant in the following area? Please mark an X in the appropriate boxes.

	Exceptional (Top 5%)	Outstanding (Next 10%)	Very Good (Upper 25%)	Average (Upper 50%)	Below Average	No basis for determination
Intellectual ability/capacity for graduate work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to collaborate/relate with others in class	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work independently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
English language proficiency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In your experience, how does this applicant compare to others?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vocational clarity and commitment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall academic qualifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Ministerial/Vocational Aptitude (Optional for GTU Common MA and PhD/ThD applicants)

	Exceptional (Top 5%)	Outstanding (Next 10%)	Very Good (Upper 25%)	Average (Upper 50%)	Below Average	No basis for determination
Potential for ministry/religious leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professional effectiveness and creativity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsibility/motivation/commitment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal character and emotional stability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal faith/spirituality/theological maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commitment to diverse communities/just sustainable society	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall ministerial/vocational aptitude	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Written Evaluation

Your written evaluation is extremely important to us and we will depend upon it heavily in our overall evaluation of the applicant. **Please write a letter** to address the candidate’s strengths as well as weaknesses and areas of growth – including assets and liabilities that you believe would be helpful for an academic advisor to know. If you are mailing this recommendation directly to the GTU send it to: Admissions Office, Graduate Theological Union, 2400 Ridge Road, Berkeley, CA 94709. Fax is 510/649-1730. GTU Admissions can be reached at 610/649-2460, or by email at gtuadm@gtu.edu.

Recommender’s Signature _____ Date: _____