

Georgia College
Department of Outdoor Education
Student Use of Personal Vehicles for Academic Requirements
Information Log

This form is completed prior to student use of personal vehicles that necessitate students to drive to sites away from Georgia College for academic requirements, such as conference attendance, technical training, service projects, and field trips. This form is not required for standing sites used by the academic program, such as Rocky Creek Park, Lockerly Arboretum, Bartram Forest, and various schools in the area.

Class:	Instructor:
Purpose of Trip:	Date of Trip:

Vehicle & Driver Information	Vehicle #1	Vehicle #2	Vehicle #3
Driver			
En Route Contact #			
Passengers			
Vehicle Information (Year, Make & Model)			
Vehicle Tag #			
Insurance Provider			
Route Information (anticipated stops or deviations from proposed route)			
Emergency Procedures (check in times, policy, etc.)			