



# INDIANA UNIVERSITY

## Background Check Consent Statement

This Background Check Consent Statement documents your consent for Indiana University to obtain a background check from a consumer reporting agency consisting of a criminal history check and a sex offender registry check to be used solely for the purposes described below. Indiana University requires a background check for the following individuals: 1) new employees in any position; 2) any employee, student, or volunteer affiliated with Indiana University who will be working with or in programs involving children. The term children is defined in University Policy “Programs Involving Children” which is available by going to [policies.iu.edu](http://policies.iu.edu), clicking on “Administration & Operations,” and going to the “Public Safety and Institutional Assurance” list of policies.

HireRight, Inc., or another consumer reporting agency, will prepare or assemble the background reports for Indiana University. HireRight, Inc. is located and can be contacted by mail at 5151 California, Irvine, CA 92617, and HireRight can be contacted by phone at (800) 400-2761. Information about HireRight’s privacy practices is available at [www.hireright.com/Privacy-Policy.aspx](http://www.hireright.com/Privacy-Policy.aspx).

I understand that an offer of employment from Indiana University for any position, or my ability to participate in any program involving children as a University employee, student or volunteer, is contingent on the receipt and evaluation of the background check report. In order to facilitate the required background check, I will provide the University my social security number and date of birth (if not currently on file with the University). Failure to provide consent or the required information will result in the withdrawal of any offer of employment, or as applicable, in the immediate termination of my participation as a University employee, student or volunteer in any program involving children.

Following my initial hire in any position with the University, or as applicable, the receipt of the first acceptable background check report that supports my participation in any program involving children, the University may obtain follow-up background check reports at any time during the course of my employment with the University in any position, or as applicable, participation as an employee, student or volunteer in any program involving children. This consent will apply throughout my employment in any position at Indiana University or during my participation as an employee, student or volunteer in any program involving children to the extent permitted by law unless I specifically revoke this consent in writing. Revocation of this consent shall constitute a “for cause” basis for the immediate termination of my employment in any position with Indiana University or the immediate termination of my participation as an employee, student or volunteer with any program involving children.

I have carefully read and understand this Background Check Consent Statement and, by my signature below, consent to the release of criminal and sex offender registry reports to Indiana University within the terms of this statement. This Background Check Consent Statement in original, faxed, photocopied, or electronic form will be valid for any such reports that Indiana University may request.

Name (Print) \_\_\_\_\_  
(First) (Middle) (Last)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date