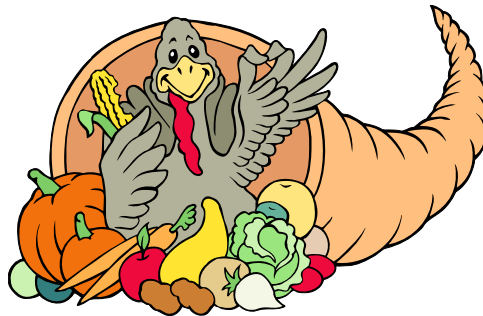


Rideshare Memorandum

To: CMC Staff and Faculty
From: Jill Nicholas, Employee Transportation Coordinator
Date: November 1, 2011

Below is a link to this month's Rideshare form. Please remember to total and circle the number of times you participated in the program and submit to HR by the 5th of next month.

<http://www.claremontmckenna.edu/hr/rideshare/newsletter.php>



Carpool Parking Spaces

As an enhancement to the CMC parking policy, the College has implemented a carpool parking program. This program has eight (8) designated carpool parking spaces that are located on CMC's campus. See the parking map at:

<http://www.claremontmckenna.edu/hr/policies/CMCPARKINGLOTS11x17.pdf>

In order to park in a designated space, you must participate in ridesharing that day as well as have a carpool parking permit displayed on top of your dashboard. You may pick up a carpool parking permit from any staff member in the Human Resources department.

Please remember that:

- carpool spaces are available on a first-come, first-serve basis,
- in order to park in these spaces, you must be ridesharing with someone on the day you park in a designated carpool parking space,
- you will need to display the carpool parking permit on your dashboard in order to park in a designated space, and
- parking permits are issued on a semester basis. They must be current at the time you are using the space.