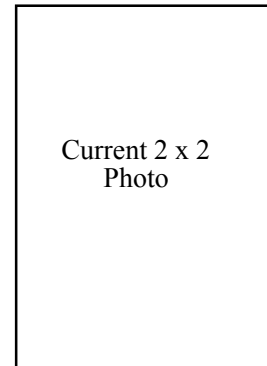


Due no later than February 15

Pre -Health Professions Advising:
Personal Information Form (PIF) for
Medical/Allied Health School Applicants

Instructions

The Pre-Health Professions Advisory Committee uses this form to gather information for your composite letter of recommendation. Only members of the committee will see this form. It will not be seen by any medical school admissions committee, although portions of it may be used by the committee in your composite letter. The committee is most interested in information that is not revealed by your grades or admission test scores. This is your chance to demonstrate to the committee your unique qualifications and experiences that make you a strong candidate for medical school. As with all application materials, you should make a copy of this form for your own records. Also, typed, electronic versions of lengthy answers to open-ended PIF questions are encouraged. They should be sent to Martha Smith (msmith@messiah.edu).



I. Personal Information

Name: _____ Ext: _____ Graduating Class: _____

Messiah E-Mail Address _____ Social Security Number: _____

Application ID Number (if assigned) _____

Advisor's name, extension number and department: _____

State in which you are a legal resident: _____ Citizenship: _____

Birth Date _____ Place of Birth _____ First Language _____

List any languages other than English in which you are fluent: _____

II. Contact Information

List the address and telephone number at which you can be reached or reached through when not on campus. (This is usually your home address.) Note: All undergraduate email correspondence will be through your Messiah email address.

Address: _____

Telephone: _____ E-Mail (for graduates, only): _____

III. Recommendation Letters

List the names and addresses of the people from which the committee will receive letters of recommendation. **Two** reference letters are mandatory, but **four** are strongly suggested so that the best possible composite letter can be written. Of these references, at least *two* should be from faculty members (at least *one* of these from a science faculty member – hopefully someone who has taught you in an upper level course), and the other two from people who have known you well in the recent past. Two versions of the reference letters have been requested: an original hard copy that is signed and on letterhead stationery, and an electronic version (if possible) sent to msmith@messiah.edu. Please note: It is **your** responsibility to make sure that I have received these letters prior to your committee letter interview. They are due

in the PHP office **no later than** April 1st. Committee letter interviews are **mandatory** and will be scheduled on a first come, first served basis. All of your recommendation letters must be in my office before you schedule your appointment.

<u>Name and Address</u>	<u>Relationship</u>
1. _____	
2. _____	
3. _____	
4. _____	
5. _____	

IV. Academic Information

An unofficial copy of your transcript from all post-secondary schools attended should be stapled to this packet. Messiah College transcripts can be obtained from the Registrar or your advisor. Feel free to add additional pages as necessary.

1. *High school*
Name and Location

Honors, prizes and noteworthy accomplishments, such as leadership positions, service-learning and cross-cultural experiences.

AP, CLEP and all college-level courses taken while in high school and grades/scores and Messiah College credits received.

SAT Scores: Math _____; Critical Reading _____; Writing (Essay) _____

2. *College Statistics*
Major _____ Minor, if applicable _____

Scholarships (Deans', Provosts, Trustees', etc.) received and relevant details (such as the basis on which you were given the scholarship, how competitive the scholarship was, the duration of the scholarship, academic standards that you had to maintain to continue receiving it, etc.) *Be complete and accurate!*

Honors (including Honors Program), prizes and noteworthy accomplishments.

Research Experience : Describe in detail using a separate sheet.

Messiah College Grade Point Average. (To calculate your **Messiah** GPA, multiply the grade equivalent for each course taken at **Messiah** – A=4.0; A- = 3.67; B+ = 3.33; etc.–by the number of credits for that course, sum these numbers and divide by the total number of credits.)

All Grades _____

Science Grades _____ (bio, chem, physics and math)

All Post-Secondary Instruction Grade Point Average. (This includes AP credits if they were counted as credit toward graduation, college-level course work taken while in high school, and the grades from all courses that you completed at both Messiah and every other post-secondary institution through which you received college credit.)

All Grades _____

Science Grades _____

Please describe any circumstances that might have affected your grades in an adverse way. This might include illness, family circumstances, etc.. If you feel that it would be instructive, include a break-down of your GPA by semester on an attached sheet.

3. *Describe any cross-cultural experiences that you have had and how they have influenced you. This should not be a description of merely what you did, but also how this experience affected you and/or increased your motivation to practice medicine.*

4. *Admission Test Scores (i.e., MCAT, DAT, PCAT, GRE)*

Date taken _____ Score by section: _____

Date taken _____ Score by section: _____

Do you plan to re-take it? _____ If so, when? _____

5. *Has any disciplinary action been taken against you by Messiah College? _____ If so, describe completely on a separate sheet.*

V. Co-Curricular Activities (This is a very important section and your thoughtful treatment of it is vital. We use this information to distinguish you from other medical school applicants. This section provides the non-numerical information for your committee letter.)

1. *Leadership.* List and describe any leadership position(s) that you have held and how long you held them. What were your responsibilities? How was the organization strengthened/changed by your leadership? What did you learn from the experience that will make you a stronger candidate?

2. *Medically Related Experiences.* Describe any medically related experiences that you have had including, but not limited to, jobs, internships, shadowing and research. Be as specific as possible. Include supervisor names, dates, places and hours worked. This might also include any significant illness that you or someone close to you has experienced that has influenced your decision to go to medical school.

3. *Non-Medical Activities* (Clubs, Sports, Travel, Music, etc.) In the space provided list the main activities that you were involved in while at Messiah and how long you participated in them. Do not use abbreviations.

4. *Summer Experiences*. Describe how you spent your summer vacations. Include a detailed reflection of the experience if you will be receiving a recommendation from someone involved with it.

a. Summer after first year.

b. Summer after sophomore year.

c. Summer after junior year.

d. Summer after senior year. (If applicable.)

5. Tell us five things about yourself that you would like the committee to convey in your composite letter of recommendation. The sky is the limit. Be yourself. Be honest.

VI. Essay

In a thoughtful and organized manner, please write a one page essay entitled **Why I Want to Go To Medical/Allied Health School**. While this essay will not be forwarded to any specific schools, portions of it may be quoted in your composite letter of recommendation and you may eventually choose to use all or part of it in your application essay. This is your chance to distinguish yourself among the other applicants. Write about what interests you and what excites you about medicine. Use concrete examples. Grab the attention of the reader, be clear in your intentions, and make the reader want to meet you in person. Proper syntax, grammar and punctuation are of paramount importance, as this essay will actually serve as your writing sample, so it would be a good idea to have this essay proofread by a few knowledgeable and trusted individuals before submitting it to the committee. An electronic version of this essay should be sent to Martha Smith at msmith@messiah.edu.

VII. Other Details

- Due to the rolling admissions policy of **most** medical/allied health schools, it is very important that you submit your application **as early as allowable**. (Submission dates are posted on the web.) If you decide to apply as an early assurance applicant, let me know right away.
- I must have the following materials in my office prior to writing your committee letter:

A copy of your application,
an official admission test score report – either electronic or a paper copy of your official score report,
at least two recommendation letters,
a copy of your transcript(s) that includes grades from all courses taken to date,
this completed PIF including an electronic version of your PIF essay and other lengthy answers , and
all required waiver forms.

Updated 2/09