

Academic Success Center

Building D - 204
425-564-2200

Tutoring



Reading Lab



Writing Lab



Math Lab



Please check all areas where you are interested in tutoring – if more than one lab, please rank by preference:

Academic Tutoring	Math Lab	Writing Lab	Reading Lab
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Name: _____ SID# 950- _____ Date: ____/____/____

Phone: _____ E-mail: _____

Are you currently a student at Bellevue College? Yes/No At another institution? Yes/No

Are you a current work study student? Yes/No Are you an international student? Yes/No

Current on-campus employment? Yes/No Where? _____ Current hours? _____

Highest level of education completed _____ Current GPA at BC _____

Quarters you are available to tutor: Fall _____ Winter _____ Spring _____ Summer _____

Start date you will be available to tutor: ____/____/____ End date: ____/____/____

Previous tutor training? Yes/No If so, what type of training? _____

Number of hours you are available to work each week: _____

If you are applying for the math or writing lab,

Please complete a weekly schedule with your specific availability

Please list all courses that you are interested in tutoring. Subjects include, but are not limited to, Accounting, Astronomy, Biology, Business, Chemistry, Computer Science, Economics, Engineering, English, Geography, History, Math, Philosophy, Physics, Psychology, Sociology and World Languages (please specify)

Subject	Course #(s)	Grade	Instructor printed name and signature	Comment

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Please answer the following questions using 2-3 complete sentences:

1. Why are you interested in tutoring for the Academic Success Center (ASC)?
2. What is the most important part of being a tutor?
3. What do you think a student expects from the tutoring experience?
4. How would you work to meet those expectations?

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Reference Form

Name of Applicant _____

To be completed by an Academic/Employment reference:

Name: _____ Position: _____

Organization: _____ Telephone: _____

In what capacity have you known the applicant? _____

Please list the applicant's strengths and weaknesses as you have observed him or her.

Using the following scale, please rate this applicant:

1. *Strongly* **DISAGREE** 2. **DISAGREE** 3. *Neither agree nor disagree* 4. **AGREE** 5. *Strongly* **AGREE**

Employment/Life Skills

_____ Is on time and prepared for work

_____ Works effectively with others

_____ Follows through with responsibilities

_____ Has a positive attitude

_____ Responds well to constructive feedback

Interpersonal Skills

_____ Listens & understands assigned tasks

_____ Communicates clearly & effectively

_____ Is perceived as friendly & easy to talk with

_____ Handles conflict effectively

_____ Serves as a role model for others

I recommend this individual for a tutoring position at Bellevue College.

Signature: _____ Date: _____

Please send completed form to:

Academic Success Center, **D204**
Bellevue College
3000 Landerholm Circle S.E.
Bellevue, WA 98007-6484