

105 South 16th Street • Ames, Iowa 50010-8009 HPM • (515) 233-4440 • F • (515) 232-5848 www.hunziker.com • apartments@hunziker.com

SUBLEASE AGREEMENT

. The date given is a definite vacating date. I will return all apartment

According to the terms of your lease, you are responsible for rent and utilities until the expiration of the lease.

You may sublease the apartment, with our approval. You will be released only when the following conditions are met:

* Sublease agreement has been signed and sublease fee paid.

You are hereby advised that the undersigned will vacate (address)

Dear Hunziker Property Management:

On (date)

- * An application, deposit and photo ID must be received in our office from prospective tenant(s). You will be released of your obligations only when the lease (not the application) has been signed.
- * Partial Month-Leases are typed for terms beginning on the first of any month. You are responsible for paying the full month. Prorated rent collected for that month from the new tenant will be credited to you on your deposit return form. Keys will be given out to the new tenant by the office only after an inspection of the unit has been made and the unit is ready.
- Inspections should be scheduled at least one day in advance. Inspections will be done during the following times: Monday thru Friday 8:30 am to 4:00 pm. For the inspection, the unit must be empty of all personal belongings and it must be clean. Your carpets were professionally cleaned using the extraction method prior to your move-in date. You are required to leave them in the same condition, less normal wear and tear. Failure to have your carpets cleaned on or before your move-out inspection date, may result in additional costs charged by the carpet cleaning companies for the "Same Day" service. NO RUG DOCTORS. Keys are to be returned at time of inspection. DO NOT GIVE KEYS TO THE NEW TENANT. If all keys are not returned at time of inspection a lock change will be made and charged against your deposit.
- * Deposit Requirements-The new tenant will be required to deposit with Hunziker Property Management an amount equal to either one month's rent, or in the event no verifiable credit or rental history is available, amount equal to two months' rent.
- * Please check with our office on maximum occupancy and student eligibility for your apartment.

NOTICE OF INTENT TO SUBLEASE

keys to Hunziker Property Management on or before the above vacating date. I authorize the release of keys after that date. An inspection should be

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_		of this notice does not release me of any liability that I may have under my present agree to pay the \$100 sublease fee once my unit has been re-rented.
Resident		
Phone #	-	
	EMPLOY	YMENT AGREEMENT
OPTIONAL		
According to the terms of your lease, y	ou are responsi	ible for rent and utilities until the expiration of the lease.
Should you need to vacate before the expiration o	f the lease, the follo	lowing is available to you:
With the signature below you are employing	Hunziker Property	ty Management to sublease your apartment. The rental fee of
\$250 is due and payable when the apartment is re	-rented. It is mutu	ually agreed that possession may be given up to two weeks after tenant vacates
apartment. We at no time guarantee the re-r	ental. You will k	be released of all obligations only when the apartment has been
re-rented. Hunziker Property Management has	the right to enter t	the apartment at reasonable times and with notice to show the apartment.
I have read and understand the above procee	dure for re-renting	g my apartment. I understand that I am not being released of any obligation until
such time that the apartment is re-rented. Until s	uch time, I am resp	sponsible for the rent and utilities for the apartment.
		Remarks