Sample informed Consent Form*
(Face to Face Structured Interview)

Required elements are in bold.

*Suggested responses are in italics**.** Your response may be different than the "suggested response". The responses listed generally fit minimal risk situations.*

Dear _____,

You are invited to participate in a research study titled _____.

The study will be conducted by_____ students from Regis University under the supervision of _____.

The purpose of the research is _____.

State the purpose of the research.

The time you will spend in this project will be about _____.

The procedures involved will be _____

The procedure involved in this study will be interviews.

There are no experimental procedures involved.

A description of any reasonably foreseeable risks or discomforts to the subjects.

Risks involved for project participants are minimal. They include the confidentiality of their answers. Only the researcher, the researcher's faculty supervisor and the Regis IRB will be have access to the names of the participants. The names of the participants in this project will not be divulged by the researcher other than as required by legal directive. Any publication of the results of the study will not mention individual participants' by name. Only aggregate data will be used.

A description of the requirements for the storage and disposition of records and data associated with the study

Records (the signed informed consent documents and project data) will be stored in a locked file cabinet. Only the investigator and others authorized by regulation will have access to the material. The data will be saved for three years and then shredded.

A description of any benefits to the subject or to others which may reasonably be expected from the research.

Individual participants in this study will not receive tangible benefit from the study other than to discuss the research topic. Note: your situation may require a different response.

A statement that participation is voluntary, refusal to participate will involve no penalty or loss of benefits to which the subject is otherwise entitled and the subject may discontinue participation at any time without penalty or loss of benefits, to which the subject is otherwise entitled.

Your participation in this project is completely voluntary. If you decide not to participate or if you decide to participate and then decide to stop participating there will be no penalty.

An explanation of whom to contact for answers to pertinent questions about the research and research subjects' rights, and whom to contact in the event of a research related injury to the subject.

You may contact (insert your name and contact information) for additional information about the research project. Contact (insert faculty advisor's name and contact information) for information concerning the class and the assignment. For additional information about your rights as a research subject contact the Regis Institutional Review Board at 303-458-4206 or 447 Main Hall, Regis University, Denver, Colorado 80221.

_____

Printed Name of Subject

_____ _____ _____

Signature of Subject **Phone Number of Subject** **Date**

_____

In my judgment the subject is voluntarily and knowingly giving informed consent and possesses the legal capacity to give informed consent to participate in this research study.

_____

Printed Name of Researcher

_____

Signature of Researcher