

FMST 397 – Supervisor evaluation of student performance form

Internship Evaluation for Supervisors of Towson University Interns

Your evaluation of the student intern provides important feedback necessary for student development and faculty assessment. Please rate your intern’s performance, review the evaluation with your intern, and then return the form to the Family Studies Program.

Using the scale provided, please evaluate your intern’s performance. The rating scale is:
1=Poor, 2=Marginal, 3=Satisfactory, 4=Very Good, 5=Exceptional, N/A=Not Applicable

Professionalism	1	2	3	4	5	N/A
<i>DISPLAYS APPROPRIATE BUSINESS BEHAVIOR AND APPEARANCE</i>						
<i>Attends work regularly and is punctual</i>						
<i>Accepts responsibility for actions</i>						
<i>INTEREST IN ORGANIZATION</i>						
<i>Attitude toward working situation</i>						
<i>Accepts tasks and challenges</i>						

Communication Skills	1	2	3	4	5	N/A
<i>ARTICULATES INFORMATION THROUGH VERBAL AND NONVERBAL CUES</i>						
<i>Provides proper and effective written communication</i>						
<i>Communicates effectively with team members/supervisor</i>						
A. Uses software effectively for projects, presentation or design						

Critical Thinking	1	2	3	4	5	N/A
<i>USES PROBLEM- SOLVING TECHNIQUES</i>						
<i>Uses adaptive, flexible thinking</i>						
B. Uses critical thinking to produce comprehensive conclusions						
<i>Develops several workable solutions to a problem</i>						
<i>Demonstrates continuous learning</i>						

Leadership Development	1	2	3	4	5	N/A
<i>ABILITY TO LEAD</i>						
<i>Manages time and tasks</i>						
<i>Resolves interpersonal and team conflicts</i>						
<i>Open-minded to other views and values</i>						
<i>Ability to use knowledge of family studies in collaboration with role at the agency</i>						

Comments _____

Work Site Supervisor Signature _____ Date _____

Developed by the faculty of the Department of Family Studies, Towson University