

# REMITTANCE APPLICATION FORM



Please fill in using **BLOCK LETTERS**

Please "√" where applicable.

\* Indicates mandatory information to be provided



Branch \_\_\_\_\_

Date\* \_\_\_\_\_ DD MM YYYY

## Applicant's Information (Sender)

Name of Sender\* \_\_\_\_\_

Address \_\_\_\_\_

Contact Telephone Number \_\_\_\_\_

Resident  Yes  No ID/ Passport No. \_\_\_\_\_

## Transfer Instructions

Payment Method <input type="checkbox"/> From Account Currency _____ Debit A/C No.* _____ Currency _____ Charges Debit A/C No.* _____ Account _____	<input type="checkbox"/> By Cash Account _____ Account _____	<input type="checkbox"/> Others (please specify) _____	<b>Please enter amount to be remitted or equivalent currency to be converted*</b> Currency _____ Amount _____ Remittance of _____ Amount in Words _____ <b>OR</b> Currency _____ Amount _____ Equivalent of _____
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32A Value Date \_\_\_\_\_ DD MM YYYY

56A Intermediary Bank

Name \_\_\_\_\_

Address \_\_\_\_\_

*Optional – for routing payment to Beneficiary Bank*

Country \_\_\_\_\_

Swift Code/ Chips ID/ Australia BSB Code/ USA Fed Wire/ USA ABA/ UK Sort Code \_\_\_\_\_

57 Beneficiary's Bank

Name\* \_\_\_\_\_

Address\* \_\_\_\_\_

Country\* \_\_\_\_\_

Swift Code/ Chips ID/ Australia BSB Code/ USA Fed Wire/ USA ABA/ UK Sort Code \_\_\_\_\_

59 Beneficiary

Name\* \_\_\_\_\_

Address\* \_\_\_\_\_

Country\* \_\_\_\_\_

Account No\*/ IBAN \_\_\_\_\_

Resident  Yes  No ID/ Passport No. \_\_\_\_\_

70 Details of Payment \_\_\_\_\_

71\*  All local and overseas charges borne by beneficiary (BEN) **OR**  All local and overseas charges borne by remitter (OUR) **OR**  Local charges borne by remitter & overseas charges by beneficiary (SHA)

72 Bank to Bank Information \_\_\_\_\_

## Contract Details (As Applicable)

Forward Contract/ Treasury Deal No: \_\_\_\_\_ FX rates: \_\_\_\_\_

Dealer's Name: \_\_\_\_\_

## Customer's Signature

I/ We authorise the bank to debit the above monies for the lawful purpose detailed above and agree to abide by the Terms and Conditions printed overleaf.

Customer's Signature \_\_\_\_\_

SV

## For Bank Use Only

Reference No. OT \_\_\_\_\_

Signature verified  Fax indemnity held  ALM reporting

AML checked  Fund Sufficiency

Checks performed by: \_\_\_\_\_

Staff ID: \_\_\_\_\_

Call back confirmed with: \_\_\_\_\_

Time & Date: \_\_\_\_\_ HH MM \_\_\_\_\_ DD MM YYYY

Processed by: \_\_\_\_\_

\*Purpose of Remittance \_\_\_\_\_

## TERMS & CONDITIONS

1. By requesting any transfer of funds the customer agrees that such transfer shall be subject to these terms and conditions. The performance of this contract mentioned herein by Standard Chartered Bank (Pakistan) Limited (hereinafter referred to as the "Bank") is subject to all regulations, decrees, administrative rules orders and circulars of Government of Pakistan, State Bank of Pakistan, exchange rates committee of banks and of other competent authorities now or hereinafter affecting the same, and any events beyond the control of this branch of the including but not war, political disturbance, civil disorder or expropriation, if for any of the aforementioned reasons any customer or counter- party suffers any loss or damage or incurs any cost or expense, this branch of the Bank including the Principal Office and other branches, subsidiaries and affiliates of the Bank shall not be responsible for the same.
2. The bank accepts for transmission only and at the customer's risk items not payable at this branch of the Bank. The bank will not be responsible for any losses or delay which may be caused by strike or other causes beyond its control not for any act, omission, neglect, default, failure or insolvency of any correspondents, agents or sub-agents or of its own or their employees.
3. Should refund from, or repurchase by the Bank of the amount of the draft or funds transferred through any other mode be desired, refund or repurchase shall be made subject to such conditions as may be prescribed by the Bank and at the buying rate prevailing on that day for the currency in question less applicable costs, charges or expenses, provided the bank is in possession of the funds, for which the payment instructions were issued, free from any exchange or other restrictions.
4. The Bank may take its customary steps for remittance according to this contract and in so doing, the Bank shall be free on behalf of the customer to make use of any correspondent, sub agent or other agency but in no case will the Bank or any of its correspondents or agents be liable for mutilation interruptions, omissions, errors or delays occurring in the wire or cable or in, the part of any cable or wireless company or authority or any employee of such company or authority or through any other cause. The Bank may send any message relative to this transfer in explicit language code, or cipher.
5. Please be advised that in case of telegraphic transfer, the remittance is being sent the Bank or its agents at your entire risk and cost, and that the Bank or its agent cannot be held liable for any mistake, omission, delay, etc. which may arise in the transmission there of and which causes misinterpretation of message at destination.
6. The exchange rate applied by the Bank to convert into Foreign Value/Local Value the Customer's funds received by the Bank are deemed to be acceptable by the Customer.
7. All charges/commission outside Pakistan are for beneficiary's account unless specified.
8. The Bank reserves the right to send this telex transfers from a different place other than the one specified by the remitter in case operational circumstances so require.
9. Encashment of the remittance is subject to any exchange control or other restrictions, which may be imposed by the rules and regulations of the country where encashment is to be made. Neither the Bank nor its correspondents or agents shall be liable for any loss or delay caused by any such rules and regulations.
10. The Bank will use reasonable endeavors to process application received by the bank during banking hours and on the same day. Applications received after such cut-off time will be processed on the next working day. It should also be noted that due to cut off times for transmission imposed by international Convention, this payment may not be effected on the date of request and the Bank will not be liable for any loss as a result of delays in transmission for payment by its servants, employees, correspondents or third parties.
11. All remittances are subject to applicable charges as per the Bank's schedule of charges as revised from time to time and such charges may be directly debited by the Bank from the relevant customer's account.
12. The customer hereby waives any and all claims he may have against the Bank which arise from or relate to the funds transfer requested by the customer which is subject to these terms unless such claim arises from the fraud or wilful default of the Bank