



Release of Immigration Record to Future School

(For Students Transferring out of American University)

Immigration Action
First Semester: _____

PLEASE COMPLETE THE FOLLOWING STEPS TO ENSURE PROPER RELEASE FROM AMERICAN UNIVERSITY ON THE CORRECT DATE. RELEASE FROM AMERICAN UNIVERSITY ON THE SEVIS SYSTEM IS AN ACTION THAT **CANNOT BE REVERSED.**

1. Complete this release form and return it to International Student and Scholar Services (ISSS).
2. If you are traveling outside the U.S. before beginning your program at your future institution, request ISSS to release your immigration record before you travel so you can use the I-20 from your future institution when you re-enter the U.S. ISSS will release you to your future institution. Your American University I-20 will be invalid but should be kept for your records.
3. If you are not leaving the U.S. after completing your studies at American University and before beginning your program at your future institution, report to your future institution with all your immigration documents and comply with your future institution's policies and procedures. ISSS will release you to your future institution so they can issue you an I-20. Your American University I-20 will be invalid but should be kept for your records.

Note: Your SEVIS release date should be within 60 days of your program completion date or OPT end date.

Name (please print or type): _____
Surname/Last Given/First Middle

Country of Citizenship: _____ AU ID#: _____

Student SEVIS Number: _____

E-mail: _____ Phone Number: _____

- I have been admitted to _____
Name of Future Institution
- The start date of my new program at the institution listed above is _____
- I give permission to American University to release the information necessary to complete my immigration transfer to the institution listed above.
- I give American University permission to release my SEVIS record to the institution listed above on _____
Month/Day/Year
- I understand that my status as an F-1 student at American University will end on the release date and that the release of my record in SEVIS cannot be reversed. I understand that my OPT will end on the SEVIS release date. If I am transferring before my OPT end date, I am no longer permitted to continue OPT employment in the United States.
- I understand that, if I travel outside the U.S. and have been released to a new school, I must reenter the U.S. with an I-20 from my future school. (Consult with your new school regarding travel and re-entry.)
- **I UNDERSTAND THAT IT IS MY RESPONSIBILITY TO WITHDRAW FROM ANY CLASSES I AM CURRENTLY ENROLLED.**
- I understand that my signature below authorizes ISSS to release my immigration record.

Signature: _____ Date: _____

INTERNATIONAL STUDENT AND SCHOLAR SERVICES
4400 Massachusetts Avenue, NW, Butler Pavilion – Suite 410, Washington D.C.20016
Phone: 202-885-3350 • Fax: 202-885-3354 • Email: iss@american.edu • Web site: www.american.edu/ocl/iss