

SmartLabs

Student Behavior Contract Form with Parent Consent and Teacher Endorsement

NOTE: No student will be allowed to attend any workshop activities until the student has agreed, by signing this contract, to abide by the rules and has obtained parental consent and teacher endorsement. If time is short, fax completed forms to 269 471 3509 and mail the original. Accompanying teachers may sign their portion at the beginning of the workshop. Otherwise, mail completed forms to SmartLabs, Department of Physics, Andrews University, Berrien Springs, MI 49104-0380

Student participants attending the SmartLabs workshop at the Department of Physics, Andrews University, are expected to establish a record of good behavior, as indicated in the following contract, which must be reviewed, signed and returned. Students must read the rules and sign this document to indicate they accept the responsibility for good behavior throughout the workshop. Parents of student participants are also required to sign the Student Behavior Contract as an indication of their willingness to release the student to the care of the advisor approved and designated by the school. Questions and special concerns of a general nature or explicitly related to a particular student should be addressed to the Director, Margarita Mattingly, by phone at the department's toll free number 269 866 3430, by email at mattingl@andrews.edu or physics@andrews.edu, or by mail at the postal address Margarita Mattingly, Director, SmartLabs, Department of Physics, Andrews University, Berrien Springs, MI 49104-0380.

RULES

1. Students who are staying on campus should be in their assigned rooms after curfew. Curfew is 11:00 P.M.
2. Possession of weapons is prohibited.
3. Displays of affection and sexual activities are not allowed.
4. Students should not visit students of the opposite sex in their dorm rooms without the consent or supervision of their advisor. Visitation is prohibited after curfew.
5. Students should make their whereabouts known to their supervisor in charge at all times.
6. Students should wear appropriate clothing at all times.
7. Students will not be allowed to go off the Andrews University campus with other students unless accompanied by at least one teacher.
8. Smoking is prohibited: The SmartLabs Workshop is a school event.
9. A room inspection by the advisor should be done before students check-in to note any damages or problems so that students will not be blamed for damages or problems.
10. A room inspection by the advisor should be done after student check-out to note any problems. Damages become the responsibility of the students in the room and the advisor.
11. Damages to University property and/or equipment must be paid for by the students responsible before the close of the workshop.
12. Andrews University is a drug-free zone. Any student found in possession of, under the influence, and/or supplying other students with alcohol or drugs will be dealt with by the appropriate authorities.
13. Students should understand they represent their schools, as well as themselves. Students are expected to be considerate and respectful of everyone on campus.
14. The advisor of any student who is found in violation of the Behavior Contract may attend the disciplinary Board meeting of their local school district to represent the student who has committed an infraction of the SmartLabs rules.

CONSEQUENCES OF MISBEHAVIOR

A student who violates any of the rules above will face one or more of the following consequences

- ◆ Notification to advisor.
- ◆ Notification to parents.
- ◆ Notification to school principal/director.
- ◆ Suspension of student from SmartLabs Workshop activities with confinement to hotel room (if staying on campus) or expulsion from Campus (if staying at home).
- ◆ Immediate dismissal from the SmartLabs Workshop with transportation at parental expense.

Signatures (All three signatures are necessary)

STUDENTS: I understand the rules set forth by the Andrews University Physics Department for the SmartLabs Workshop and agree to obey them.

_____ **Date**

Student Signature

PARENTS: I understand the rules my son/daughter will be held responsible for, and I release him/her to the care of the advisor approved and designated by the school. I agree to reimburse Andrews University or the advisor for expenses should my student be dismissed and sent home.

_____ **Date**

Parent/Guardian Signature

TEACHERS: I understand the rules governing students attending the SmartLabs Workshop.

_____ **Date**

Advisor Signature

School _____