

MEMORANDUM

To: Project Uplift Volunteers
From: Chris Nunn
Re: Moving Traffic Violations
Date: August 29, 2001

Effective immediately, each volunteer is hereby required to notify Project Uplift Staff in writing when you are ticketed or cited for any vehicular moving violations. Such violations may include, but are not limited to:

- Speeding
- Running red lights or stop signs
- Reckless driving
- Driving Under the Influence (DUI)
- Accidents
- Open Container, etc.

Your failure to immediately notify the Project Uplift staff in writing of your moving violation(s) shall be considered gross insubordination and will be addressed accordingly.

Please sign this document in the space provided below and return it to the conductor of this training session.

Thank you for your cooperation in this matter.

I have read this memo. It is my plan to comply with the above policy.

Name: _____

Signature: _____

Date: _____