

**ARGOSY UNIVERSITY, Dallas**  
 5001 LBJ Freeway, Ste 180  
 Farmers Branch, TX 75244  
**ENROLLMENT AGREEMENT**

Student Name \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

Email address \_\_\_\_\_ Social Security Number \_\_\_\_\_

**PROGRAM**

I hereby enroll at Argosy University, Dallas in the PsyD in Clinical Psychology program, beginning on September 7, 2010. The degree program is 98 semester credit hours in length and my anticipated graduation date is August 2017. I understand my graduation date is subject to change depending on the timely completion of all program requirements and can be impacted by approved transfer credits or needed prerequisite coursework. I understand that I am required to meet the academic requirements of the curriculum in place at the time I matriculate into this program unless there is an approved change to my program of study. Program requirements are contained in the Academic Catalog or Catalog Addendum.

**CANCELLATION**

I understand that I may cancel this Enrollment Agreement at any time prior to midnight on the 3rd (third) business day following the date of my signature and receive a refund of all fees paid (minus the application fee). Upon expiration of this 3rd (third) day cancellation period, all fees paid are subject to the refund policies outlined in this agreement and the Academic Catalog.

**CAREER PLACEMENT**

I acknowledge that no representative of Argosy University has guaranteed me placement upon graduation.

**TUITION AND FEES**

I am responsible for the following tuition and fees pertaining to the program's required course of study completed during the designated enrollment period. In general, I can expect an increase in tuition and fees in the fall semester of each academic year. The following charges are estimates and are subject to change.

Application Fee	\$ 50.00	Submitted with admissions application.
Tuition: Doctor of Psychology in Clinical Psychology	\$102,900.00	Based on the required 98 credit hours at \$1050.00 per credit hour (tuition effective September 1, 2010); Does not include charges related to late registration fees, add/drop fees, or other fees.
Training Related Fees	\$ 4,500.00	Itemization: Internship Fee, Professional Liability Insurance, and Testing Resource Fee, Technology Fee
Graduation Fees	\$ 175.00	A graduation fee is assessed to all degree-seeking students upon completion of their program of study and prior to the receipt of their diploma.
Student Activity Fee	\$ 150.00	\$25 per annual
Other	\$ 0.00	Itemization:
<b>TOTAL CHARGES</b>	<b>\$107,775.00</b>	Estimated – based on current tuition and fee schedule. Tuition and fees are subject to change from time to time.

Costs for textbooks and supplies are not included in the charges listed above and are paid to booksellers/suppliers, not the University. I understand that total program cost may be impacted by approved transfer credits or needed prerequisite coursework. Any changes to tuition and fees will be published to students as they are made.

**PAYMENT**

The full amount of tuition and fees is due and must be paid on or before the due date stated in the Registration Bulletin or Course Schedule each term. If I participate in either timely or late registration, I must make full payment or set up payment arrangements at the time I register. If I fail to pay tuition when it is due, my registration may be cancelled and I may be required to re-register and pay a late registration fee.

**FINANCIAL ASSISTANCE**

I am responsible for payment of the full amount of tuition and fees charged by Argosy University (hereinafter referred to as AU). However, if I am eligible and have been approved for financial assistance and/or a scholarship through a financial assistance program approved by AU, I may defer, at the option of AU, that portion of my tuition equal to the certified aid amount. If for some reason my financial assistance is not received by its anticipated due date, I will be required to pay the amount due on my account immediately.

**TUITION PAYMENT PLANS**

If I am otherwise unable to make payment in full prior to the start of each semester, AU at its sole discretion may approve a monthly payment plan. With this agreement on file, payment options may be selected prior to every semester of attendance as long as my tuition account remains in good standing. I will be required to make an initial payment by the registration payment deadline (or with registration during timely and late registration) and will have the option of paying the balance in additional consecutive monthly payments. Current and subsequent schedule of payments shall be binding on me and made part of this

**PAYMENT PLAN FEES**

A payment plan fee of \$35 shall be charged in any semester in which a payment plan is utilized. I may, at my option and without penalty, prepay all or part of the balance plus payment plan fee thereon, at any time. If I pay more than the amount due of any installment, the excess will be used as an advance payment of the next regular installment.

**PENALTY CHARGES**

If I fail to make timely payment of any or all of my scheduled tuition and fees payments on or before the close of business on the date due, AU will add and I will pay a late payment fee, and/or a late registration, which will be added to my outstanding balance. If I am consistently late in making payments, I may jeopardize my eligibility to participate in the payment program. Late payment and late registration fees are set by AU and are published in the Registration Bulletin or Course Schedule each semester.

**DEFAULT AND COLLECTION**

If I fail to make payment of any installment on time, the entire unpaid balance including service charges, plus any applicable penalty charges may, at the sole option of AU, become immediately due and payable. I understand and agree that if I default on my scheduled payment, AU and/or its collection agent may disclose the fact that I have defaulted, along with other relevant information, to credit reporting organizations. I promise to pay all attorney's fees and other collection costs and charges necessary for the collection of my amount not paid when due. If a collection agency subject to the Fair Debt Collection Practices Act is used, I will pay all collection costs and service charges. I waive my right to privacy with regard to the disclosure of any and all information to any party, organization, business or entity in an effort to collect any debt owed under this agreement.

**CHANGE IN NAME, ADDRESS, E-MAIL ADDRESS, OR PHONE NUMBER**

I am responsible for informing the AU records office of any changes in my name, address, email address, or phone number within thirty (30) days of any such change.

**GRADUATION/COMPLETION RATES**

According to regulations published by the Department of Education based on the Student Right-to-Know Act, the graduation/completion rates for first-time, full-time students who entered school and graduated/completed within 150% of the normal time to complete the program must be made available to current and prospective students. You may obtain this information in the Admissions Department.

**SUSPENSION OF SERVICES**

I understand and agree that AU may withhold grade reports, transcripts, diplomas and other services if I fail to pay tuition and fees or break any of my promises under this agreement. AU may bar me from registering for any future semesters until my tuition account is current.

**REFUND POLICIES**

The Institutional Refund Policy applies to students, other than those in California or Georgia, who withdraw completely from Argosy University according to the following schedule. Students dropping all courses in a semester are considered withdrawn for refund purposes.

<b>If Student Withdraws from the Institution</b>	<b>Refund Percentage</b>
On or before the first day of classes	100%
After the first day of class but before the end of the first 10% of the semester or instructional time	90%
Between the end of the first 10% and 25% of the semester or instructional time	50%
Between the end of the first 25% and 50% of the semester or instructional time	25%
After the first 50% of the semester or instructional time	0%

Fees will be refunded according to the refund percentage. An administrative fee of \$100 will be assessed to any student who withdraws or goes on leave from the institution on or after the first day of the semester. Tuition deposits are non-refundable for students that fail to matriculate in that program of study. Refunds are made within 30 days of the withdrawal date.

**COURSE ADD/DROP REFUND POLICY**

Students dropping a class, but remaining registered in the semester, must provide official notification to the Student Services Department via Student Link, by completing an Add/Drop Form (in-residence and distance courses), or via e-mail (online courses). *Note:* For weekend courses, the official start date may precede the on-campus component. Tuition credits will be applied to the student's account according to the refund schedule below:

<u>15-Week Courses</u>		<u>7.5-Week Courses</u>	
By noon of the second Friday after the session start date	100%	By seventh calendar day of the session start date	100%
After noon of the second Friday after the session start date	0%	After the seventh calendar day of the session start date	0%

**ARBITRATION**

You and Argosy University (AU) agree that any dispute or claim between you and AU (or any company affiliated with AU, or any of its officers, directors, trustees, employees or agents) arising out of or relating to this enrollment agreement or, absent such agreement, your enrollment or attendance at AU, whether such dispute arises before, during, or after your attendance and whether

the dispute is based on contract, tort, statute, or otherwise, shall be, at your or AU's election, submitted to and resolved by individual binding arbitration pursuant to the terms described herein.

If you decide to initiate arbitration, you may select either, JAMS or the National Arbitration Forum ("NAF") to serve as the arbitration administrator pursuant to its rules of procedure. If AU intends to initiate arbitration, it will notify you in writing by regular mail at your latest address on file with AU, and you will have 20 days from the date of the letter to select one of these organizations as the administrator. If you fail to select an administrator within that 20-day period, AU will select one.

AU agrees that it will not elect to arbitrate any individual claim of less than \$5,000 that you bring in small claims court (or in a similar court of limited jurisdiction subject to expedited procedures). If that claim is transferred or appealed to a different court, however, or if your claim exceeds \$5,000, AU reserves the right to elect arbitration and, if it does so, you agree that the matter will be resolved by binding arbitration pursuant to the terms of this Section.

IF EITHER YOU OR AU CHOOSES ARBITRATION, NEITHER PARTY WILL HAVE THE RIGHT TO A JURY TRIAL, TO ENGAGE IN DISCOVERY, EXCEPT AS PROVIDED IN THE APPLICABLE ARBITRATION RULES, OR OTHERWISE TO LITIGATE THE DISPUTE OR CLAIM IN ANY COURT (OTHER THAN IN SMALL CLAIMS OR SIMILAR COURT, AS SET FORTH IN THE PRECEDING PARAGRAPH, OR IN AN ACTION TO ENFORCE THE ARBITRATOR'S AWARD). FURTHER, YOU WILL NOT HAVE THE RIGHT TO PARTICIPATE AS A REPRESENTATIVE OR MEMBER OF ANY CLASS OF CLAIMANTS PERTAINING TO ANY CLAIM SUBJECT TO ARBITRATION. THE ARBITRATOR'S DECISION WILL BE FINAL AND BINDING. OTHER RIGHTS THAT YOU OR AU WOULD HAVE IN COURT ALSO MAY NOT BE AVAILABLE IN ARBITRATION.

The arbitrator shall have no authority to arbitrate claims on a class action basis, and claims brought by or against you may not be joined or consolidated with claims brought by or against any other person. Any arbitration hearing shall take place in the federal judicial district in which you reside. Upon your written request, AU will pay the filing fees charged by the arbitration administrator, up to a maximum of \$3,500. per claim. Each party will bear the expense of its own attorneys, experts and witnesses, regardless of which party prevails, unless applicable law or this Agreement gives a right to recover any of those fees from the other party. If the arbitrator determines that any claim or defense is frivolous or wrongfully intended to oppress the other party, the arbitrator may award sanctions in the form of fees and expenses reasonably incurred by the other party (including arbitration administration fees, arbitrators' fees, and attorney, expert and witness fees), to the extent such fees and expenses could be imposed under Rule 11 of the Federal Rules of Civil Procedure.

The Federal Arbitration Act ("FAA"), 9 U.S.C. §§ 1, *et seq.*, shall govern this arbitration provision. This arbitration provision shall survive the termination of your relationship with AU. If you have a question about the arbitration administrators mentioned above, you can contact them as follows: JAMS, 45 Broadway, 28th Floor, New York, NY, 10006, [www.jamsadr.com](http://www.jamsadr.com), 800-352-5267; National Arbitration Forum, P.O. Box 50191, Minneapolis, MN, 55405, [www.arb-forum.com](http://www.arb-forum.com), 800-474-2371.

Any holder of this consumer credit contract is subject to all claims and defenses which the debtor could assert against the seller of good and services obtained pursuant hereto or with the proceeds hereof. Recovery hereunder by the debtor shall not exceed amounts paid by the debtor. (FTC Rule effective 5-14-76)

**RENEWAL**

I understand and agree that this agreement is executed at the time of my initial enrollment at Argosy University and that my enrollment in subsequent semesters shall constitute a renewal of the terms of this Agreement, except for the tuition and fees which may be subject to change.

**ACKNOWLEDGEMENT**

By signing this agreement, I acknowledge that I have read this agreement thoroughly, have received my copy and agree to be bound by it. I agree to abide by the rules and regulations described in the Argosy University Registration Bulletin or Course Schedule each semester, the Academic Catalog, Academic Catalog Addenda, and the Student Handbook. Argosy University may, at its sole option, refuse to accept any modification of this agreement as set forth herein, and specifically disclaims any guarantee or understanding, oral or written, that I will be allowed to modify this agreement at any time. I understand that the refund policy is subject to change in accordance with Federal and State regulations and institutional policies.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Admission's Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Accepting School Official (Non-admissions) Signature

\_\_\_\_\_  
Date