## **TEXT MENTOR APPLICATION PROCESS**

The following information should be submitted to be considered as a TEXT mentor. Though we realize you may have a demanding schedule, please take a few moments to complete the following forms. Thank you.

- A brief work history (attached form)
- A self-evaluation rating form (attached form)
- This cover sheet with the information below completed

TEXT TEAM APPLICANT INFORMATION							
Name							
School Gr							
School Address							
School Phone	Extension						
E-Mail Address							
Best time to reach me at school							
Home Address							
Home Phone							
<ul> <li>Please submit this form and requested information to: Ann West, Director of Field Experiences Avila University 11901 Wornall Road Kansas City, MO 64145</li> <li>If you have any concerns or questions about the materials requested, the duties of a TEXT team member please call Ann West at 816-501-2432 or via email at <u>ann.west@avila.edu</u>. We look forward to receiving these materials and to working with you.</li> </ul>							

			<b>T</b> ]	EXT SELF-RATING EVALUATION				
Plea	Please evaluate yourself on ite 4 3 2 1			items contained in this questionnaire. Use the following rating scale. Outstanding Above an acceptable standard An acceptable standard Below an acceptable standard				
Les	Lesson Preparation:							
4	3	2	1	Introduces lesson plan effectively				
4	3	2	1	Relates purpose of lesson				
4	3	2	1	Checks that students can see and hear presentation				
4	3	2	1	Uses appropriate and correct language				
4	3	2	1	Provides opportunity for guided practice				
4	3	2	1	Uses effective questioning				
4	3	2	1	Indicates awareness of all students				
4	3	2	1	Encourages students to participate in class discussion				
4	3	2	1	Adapts instruction to individual needs				
4	3	2	1	Checks for understanding during lesson				
4	3	2	1	Concludes lesson with review or restatement of purpose				
Cla	Classroom Management:							
4	3	2	1	Prepares materials and equipment in advance				
4	3	2	1	Uses positive reinforcement effectively				
4	3	2	1	Uses time effectively				
4	3	2	1	Consistently applies appropriate discipline techniques				
4	3	2	1	Uses nonverbal or verbal cues and signal for management				
4	3	2	1	Maintains positive classroom rapport				
Knowledge								
4	3	2	1	Demonstrates competence and knowledge of subject matter				
4	3	2	1	Uses knowledge appropriate to grade level				
4	3	2	1	Relates knowledge to experiences of student				

## TEACHING EXCELLENCE TEAM (TEXT) Teacher Questionnaire

The purpose of the Teaching Excellence Team is to select excellent model teachers who are willing to share their expertise with future teachers. As part of this selection process, applicants are asked to respond to six open-ended questions and statements listed below. Responses need not be confined to the spaces provided, but they need to be as honest and specific as possible.

- 1. What challenges do you face in providing effective instruction for your students?
- 2. As a mentor of a preservice teacher, how will you help someone face and respond to the challenges of providing effective instruction?
- 3. What challenges do you face in establishing classroom management with your students and how do you respond to these challenges?
- 4. Explain your philosophy of education.
- 5. Describe how you infuse multicultural concepts in to your instruction, if you focus on multicultural education.
- 6. Describe how you promote the worth, dignity and potential of each student in your classroom.

If you are not enclosing a resume, please provide a brief background history by completing the following form.

## **Professional Experience**

Current Position			
District			
Employed from	to		
Previous Position			
District		School	
Employed from	to		
Other related work experience:			
Position			
Employer			
Employed from	to		
Colleges/Universities Attended			Degree

Please list your current position and any previous experience.