

## Thank you for applying to Dallas Baptist University!

Dallas Baptist University is the perfect choice for students wanting an accredited, nationally recognized education in the United States. The **first step** is completing this Application for International Students. Undergraduate and graduate applicants who are **not** U.S.A. citizens or permanent resident aliens are invited to apply to DBU as international students. **Next**, visit DBU's International Website to download additional application materials or use provided forms. **Finally**, DBU's International Admissions staff is available to answer all your questions.

## What are the application requirements for international students?

### BACHELOR'S/UNDERGRADUATE INTERNATIONAL APPLICATION

[www.dbu.edu/international/undergrad\\_app.asp](http://www.dbu.edu/international/undergrad_app.asp)

- Application for International Students
- Application Fee of \$25 U.S.D.
- 250 Word Essay: "Why I want to study at DBU"  
(DBU does not require an essay from IEP applicants)
- English Requirement – Applicants must do **ONE** of the following:
  - Provide TOEFL score of at least 71 (internet version), 197 (computer version), 525 (paper-based version), **or**
  - Provide IELTS score of at least 5.5 on the overall band with no band lower than 5, **or**
  - Complete the Intensive English Program (IEP) at DBU, **or**
  - TOEFL may be waived with a minimum of 24 credit hours and GPA of 2.5 at the discretion of the Admissions Committee.
- Joint Certificate of Financial Responsibility
- Official School Records
  - Literal English translations
  - Original official transcripts of each secondary/high school and college attended
  - Copy of all diplomas, degrees and certificates
  - National and school leaving exams.
- Copy of Passport Identification Page
- Residence Life Application – For on-campus resident applicants only
- Report of Medical History – For on-campus resident applicants only
- Tuberculosis test results – For off-campus resident applicants only

### MASTER'S/GRADUATE INTERNATIONAL APPLICATION

[www.dbu.edu/international/grad\\_app.asp](http://www.dbu.edu/international/grad_app.asp)

- Application for International Students
- Application Fee of \$25 U.S.D.
- 3 Letters of Recommendation
- Current Résumé
- Statement of Purpose  
(**typed paragraph responses; minimum 150 words each**):
  - Describe your main academic interests, academic strengths, and academic limitations at this time. Explain any special circumstances to be considered in the application process.
  - Explain why you wish to study for this degree in this particular field.
  - Explain why you have chosen Dallas Baptist University.
  - Specify what you personally hope to accomplish during your program.
- Official GMAT/GRE Scores (if required)
- English Requirement – Applicants must do **ONE** of the following:
  - Provide TOEFL score of at least 79 (internet version), 213 (computer version), 550 (paper-based version), **or**
  - Provide IELTS score of at least 6 on the overall band with no section band lower than 5, **or**
  - Complete the Intensive English Program (IEP) at DBU, **or**
  - TOEFL may be waived with a minimum of 24 credit hours and GPA of 3.0 at the discretion of the Admissions Committee.
- Official School Records
  - Literal English translations
  - Original official transcripts of each college and university attended
  - Copy of all diplomas, degrees and certificates
- Joint Certificate of Financial Responsibility
- Copy of Passport Identification Page
- Residence Life Application – For on-campus resident applicants only
- Report of Medical History – For on-campus resident applicants only
- Tuberculosis Test Results – For off-campus resident applicants only

### DOCTORATE/GRADUATE INTERNATIONAL APPLICATION

- Application for International Students
- Application Fee of \$50 U.S.D.
- Official School Records
  - Literal English translations
  - Original official transcripts of each college and university attended
  - Copy of all diplomas, degrees and certificates
- Joint Certificate of Financial Responsibility
- Refer to Doctoral Programs Insert for Additional Documentation Required
- Copy of Passport Identification Page
- Residence Life Application – For on-campus resident applicants only
- Report of Medical History – For on-campus resident applicants only
- Tuberculosis Test Results – For off-campus resident applicants only

### TRANSFERRING INTERNATIONAL STUDENTS

[WWW.DBU.EDU/INTERNATIONAL/TRANSFER\\_STUDENTS.ASP](http://WWW.DBU.EDU/INTERNATIONAL/TRANSFER_STUDENTS.ASP)

- Transfer Status Letter – For transferring applicants only
- Copy of Visa, I-94 and I-20 – For transferring applicants only

## How do I contact Dallas Baptist University?

The International Admissions staff is ready to answer all your questions. DBU invites you to contact International Admissions by e-mail, [globalinfo@dbu.edu](mailto:globalinfo@dbu.edu). Visit DBU's website to download application materials and learn more about DBU!

Apply Online ..... [www.dbu.edu/international](http://www.dbu.edu/international)  
 Explore the Undergraduate Catalog ..... [www.dbu.edu/academics/undergraduate.asp](http://www.dbu.edu/academics/undergraduate.asp)  
 Learn More About Graduate Programs ..... [www.dbu.edu/graduate](http://www.dbu.edu/graduate)  
 Take a Virtual Tour of the DBU Campus ..... [www.dbu.edu/about](http://www.dbu.edu/about)

Please send all application materials to:  
 International Admissions  
 Dallas Baptist University  
 3000 Mountain Creek Pkwy  
 Dallas, Texas 75211-9299  
 United States of America

Telephone ..... 214-333-6905  
 Fax ..... 214-333-5409  
 E-mail ..... [globalinfo@dbu.edu](mailto:globalinfo@dbu.edu)  
 Website ..... [www.dbu.edu/international](http://www.dbu.edu/international)



### PART 1. PERSONAL INFORMATION



1. Name (as written on passport):

Family/Surname | Given/First Name | Middle Name

2. Is your passport name different from any other documents?  Yes  No If yes, please write different name:

Family/Surname | Given/First Name | Middle Name

3. Preferred Name: \_\_\_\_\_ Gender:  Male  Female Date of Birth: \_\_\_/\_\_\_/\_\_\_  
Month Day Year

4. Do you have a U.S.A. Social Security Number?  Yes  No If yes, what is the number? \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

5. Write your foreign mailing address (Home) and present mailing address (Local), if different.

*Student's Foreign Mailing Address (Home) \*required*

Street Address \_\_\_\_\_  
City \_\_\_\_\_ Province (State) \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

*Present (Local) Mailing Address or Agency Address*

Street Address \_\_\_\_\_  
City \_\_\_\_\_ Province (State) \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

6. Where may DBU mail your important documents? (I-20, etc.)  My foreign mailing address (Home)  My present mailing address (Local)

7. E-mail Address: \_\_\_\_\_  
Important: DBU will communicate with you through e-mail

8. Religion: \_\_\_\_\_ Church Name: \_\_\_\_\_

### PART 2. PASSPORT INFORMATION

What is/will be your visa type:  F-1 (Student)  H (Worker)  B (Visitor)  J (Exchange)  Permanent residency applicant  Other: \_\_\_\_\_

Passport Number: \_\_\_\_\_ Country of birth: \_\_\_\_\_

Country issuing passport: \_\_\_\_\_ City of birth: \_\_\_\_\_

Country of citizenship: \_\_\_\_\_ Passport expiration date: \_\_\_\_\_

Are you presently in the U.S.A.?  Yes  No

### PART 3. SUPPLEMENTAL INFORMATION

1. Where will you live while studying at DBU?  On campus (Resident)  Off campus (Commuter)

2. Are you applying through a study abroad agency? Agency name: \_\_\_\_\_

Representative's Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

3. Do you have a U.S.A. contact helping you apply to DBU?  Yes  No Relationship:  Friend  Family  Other: \_\_\_\_\_

U.S.A. Contact's Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

4. How did you learn about DBU? \_\_\_\_\_

**PART 4. ACADEMIC PROGRAM**

1. When do you want to start at DBU?  Fall (August)  Winter (December)  Spring (January)  Summer (May) Year: 200\_\_

2. How will you fulfill DBU's English language requirement?

- I have graduated from a U.S.A. secondary/high school.
- I have completed a minimum of 24 credit hours at an accredited U.S.A. college or university.
- I have completed a degree from an accredited school in another English speaking country.
- I have taken the TOEFL test and scored at least - *Undergraduate: 71 (internet version), 197 (computer version), 525 (paper-based version); Graduate: 79 (internet version), 213 (computer version), 550 (paper-based version); Ph.D.: Refer to insert.*
- I have taken the IELTS test and scored at least - *Undergraduate: 5.5 on the overall band with no section band lower than 5; Graduate: 6 on the overall band with no section band lower than 5*
- DBU's Intensive English Program (Note: IEP applicants are accepted for **both** English and academic programs.)

3. What will be your academic program at DBU?

*Bachelor's Degree Programs*

- Undergraduate – I have graduated (or will graduate soon) from a secondary/high school.
- Undergraduate / Transfer – I am transferring from another U.S.A. college or university.
- Undergraduate / College of Adult Education – I have graduated from a secondary/high school, and I am at least 25 years of age.

*Master's Degree Programs*

- Graduate – I have graduated (or will graduate soon) from a college or university.
- Graduate Transfer – I am transferring from another college or university graduate program.
- MBA/MAM Bridge Program – I have completed a three-year bachelor degree program outside the U.S.A.

*Doctoral Degree Programs*

- Doctoral – I have graduated (or will graduate soon) from a college or university graduate program.

*Non-Degree Seeking Program*

- Post-baccalaureate – I am pursuing a deficiency or enrichment program in addition to my previous degree(s).
- Special Certification: \_\_\_\_\_
- Transient (one semester only)
- Concurrent

4. What will be your field-of-study at DBU? (Choose one)

**BACHELOR'S DEGREE PROGRAMS**

- Accounting
- Art
- Biblical Studies
- Biology
- Biology/Life Sciences Secondary Education
- Choral Music
- Christian Studies
- Church Music
- Communication
- Computer Information Science
- Computer Science
- Computer Science / Grades 8-12 Education
- Criminal Justice
- English
- English / Language Arts / Reading Grades 8-12 Education
- Finance
- General Studies
- History
- History / Grades 8-12 Education
- Interdisciplinary Academic Early Childhood-Grade 4 Education
- Interdisciplinary Academic / English / Language Arts / Reading Grades 4-8 Education
- Interdisciplinary Academic / Mathematics Grades 4-8 Education
- Kinesiology / All-Level Education
- Management

**COLLEGE OF ADULT EDUCATION**

- Management Information Systems
- Marketing
- Mathematics / Grades 8-12 Education
- Mathematics
- Music
- Music / Choral Music All-Level Education
- Music Business
- Music Performance
- Music Theory / Composition
- Natural Sciences / Grades 8-12 Education
- Philosophy
- Political Science
- Psychology
- Sociology
- Accounting
- Art
- Business Administration
- Christian Ministries
- Communication
- Computer Information Science
- Criminal Justice
- Finance
- Management
- Health Care Administration
- Interdisciplinary Studies
- Psychology
- Sociology

**MASTER'S DEGREE PROGRAMS**

- Master of Arts in Christian Education
- Master of Arts in Christian Education: Student Ministry
- Master of Arts in Counseling
- Master of Arts in Global Leadership
- Master of Arts in Management
- Master of Arts in Professional Development
- Master of Arts in Teaching
- Master of Arts in Worship Leadership
- Master of Business Administration
- Master of Education
- Master of Education in Higher Education
- Master of Education in School Counseling
- Master of Education in Curriculum and Instruction
- Master of Education in Reading and English as a Second Language
- Master of Education in Kinesiology
- Master of Liberal Arts Concentration \_\_\_\_\_

**DOCTORAL DEGREE PROGRAMS**

- Ph.D. in Leadership Studies
- Ed.D. in Educational Leadership Concentration \_\_\_\_\_

5. What standardized tests have you taken? (Remember to send official results of **each** test you have taken)

- |  |                  |                     |                   |                    |                  |
|--|------------------|---------------------|-------------------|--------------------|------------------|
| <input type="checkbox"/> TOEFL               | Listening: _____ | Writing: _____      | Reading: _____    | Total: _____       | Test Date: _____ |
| <input type="checkbox"/> IELTS               | Listening: _____ | Reading: _____      | Writing: _____    | Speaking: _____    | Overall: _____   |
| <input type="checkbox"/> GMAT                | Verbal: _____    | Quantitative: _____ | Analytical: _____ | Total score: _____ | Test Date: _____ |
| <input type="checkbox"/> GRE                 | Verbal: _____    | Quantitative: _____ | Analytical: _____ | Total score: _____ | Test Date: _____ |
| <input type="checkbox"/> Other/National Exam | Country: _____   | Scores: _____       |                   |                    | Test Date: _____ |

6. Have you ever previously enrolled in Dallas Baptist University?  Yes  No If yes, the date last enrolled: \_\_\_\_\_

Have you ever been denied admission to Dallas Baptist University?  Yes  No If yes, to which program: \_\_\_\_\_

**PART 5. EDUCATION AND WORK HISTORY**

1. List all schools you have attended, beginning with secondary/high school. Include relevant jobs and career experience. Failure to include all schools will be considered an intentional omission and may lead to denied admission or forced withdrawal. Attach additional pages if necessary. (Remember to send official academic transcripts from each school listed)

Start Date of School or Job	End Date of School or Job	Start Age	Name of School or Company	Location (City, Country)	Certificate, diploma, degree or job description

2. How many **total** years have you worked full-time? \_\_\_\_\_

3. Are you currently in status at a U.S. college or university?  Yes  No If yes, where? \_\_\_\_\_

4. Have you ever been suspended or dismissed from any college or university?  Yes  No If yes, please explain: \_\_\_\_\_

5. Have you ever been convicted of, or plead guilty to, a violation of law other than a minor traffic violation, or are there any outstanding warrants for your arrest?  Yes  No If yes, please explain: \_\_\_\_\_

6. Were you ever admonished, reprimanded, censured, put on probation, dropped, suspended, or expelled by any school, college, graduate school or professional school for academic or disciplinary reasons, or were you allowed to resign or withdraw in order to avoid academic or disciplinary action?  Yes  No If yes, please explain: \_\_\_\_\_

*If you accept an offer of admission from the University, you agree to immediately notify the University of any future conviction(s) for the duration of your enrollment as a DBU student.*

**PART 6. FAMILY INFORMATION**

1. What is your marital status?  Single  Married  Divorced  Widowed
2. What is your father's, mother's (if married may list emergency contact) contact information?

\_\_\_\_\_  Father  Mother  Emergency contact  
Family/Surname                      Given/First Name                      Middle Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City    Province (State)    Postal Code    Country

Telephone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

3. If you are married, are you planning to bring your spouse to the United States while you study at Dallas Baptist University?  Yes  No
4. What is your spouse's name?

5. \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Family/Surname                      Given/First Name                      Middle Name                      Month                      Day                      Year

6. Do you have any children?  Yes  No If yes, list each name, gender and date of birth?

7. \_\_\_\_\_  Male  Female Date of Birth: \_\_\_\_\_  
Family/Surname                      Given/First Name                      Middle Name                      Month                      Day                      Year

\_\_\_\_\_  Male  Female Date of Birth: \_\_\_\_\_  
Family/Surname                      Given/First Name                      Middle Name                      Month                      Day                      Year

\_\_\_\_\_  Male  Female Date of Birth: \_\_\_\_\_  
Family/Surname                      Given/First Name                      Middle Name                      Month                      Day                      Year

8. Are you planning to bring your children to the United States while you study at Dallas Baptist University?  Yes  No

In making application, I am aware of the requirements and regulations of Dallas Baptist University as stated in the current Graduate and Undergraduate catalogs, and I agree to abide by them. I also affirm that all information requested on this application is complete and accurate. I further understand that an omission or misrepresentation of facts on this application could result in my immediate dismissal from the University. I understand that items submitted as part of my application are non-returnable, including the application fee. Moreover, if I accept an offer of admission, I hereby authorize Dallas Baptist University to print or publish any photograph or reproduction likeness of me (with or without specifically listing my name) in any advertisement or publication regarding DBU. I release DBU from any liability for printing a photograph or reproduced likeness of me, and I understand that this authorization can only be revoked in writing with a countersignature by an authorized DBU representative.

Applicant's signature \_\_\_\_\_  
Month                      Day                      Year

**STATEMENT OF NON-DISCRIMINATION**  
 Dallas Baptist University complies with all applicable federal and state nondiscrimination laws and does not engage in unlawful discrimination on the basis of age, gender, disability, veteran status, race, color or national origin in any employment practice, admission, education program, or educational activity. Under federal and state law, the University may discriminate on the basis of religion in order to fulfill its purpose.

The University reserves the right to restrict or deny admission to any applicant who is not considered to be an appropriate admissions candidate as determined by the University. These admissions decisions will be made in a manner consistent with state and federal non-discrimination laws.

**YOU SHOULD MAKE PHOTOCOPIES OF ANY DOCUMENTS YOU SUBMIT AS PART OF YOUR APPLICATION.**



**International Admissions**  
**3000 Mountain Creek Pkwy**  
**Dallas, Texas 75211-9299**  
**United States of America**

**Telephone .....214-333-6905**  
**Fax .....214-333-5409**  
**E-mail .....globalinfo@dbu.edu**  
**Website .....www.dbu.edu/international**