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It is the responsibility of each student to ensure that EWU has current information in case of an emergency. Access and update your student information online with EWU's EagleNET <http://eaglenet.ewu.edu>

We need your input!
Do you find this resource helpful?
Let us know what you think at:
enrollment.services@mail.ewu.edu

Welcome to the Academic Year 2008-2009 at Eastern

The staff of Student Services Offices at Eastern Washington University looks forward to helping you start something big. You can help us be of service to you by reading through this newsletter. Keep a copy in your university information file. The newsletter is particularly important for new students during orientation. It provides all students with handy information needed throughout the year.

Campus Safety Measures

The safety of students, faculty and staff is a high priority at EWU. Safety is overseen by University Police, who provide many services, including education classes on personal safety and alcohol-drug-related matters, safety escorts to walk students back to their on-campus residences at night, investigation of crimes and campus foot, vehicle and bicycle patrols.

A mass notification system is in place on campus and will be used during emergencies. Students and parents are encouraged to sign up for this service, which provides the user with time-sensitive information via text messaging over their personal mobile device. For more information on the system and how to sign up for this service, please visit our website: www.ewu.edu/campusafety.

The University has 13 Code Blue lights on campus that send direct 911 calls in emergencies. Published crime statistics show

Eastern to be one of the safest campuses among the state's universities. We are working to keep it that way with involved student groups, proactive safety measures and a community-oriented policing approach.

Eastern recently unveiled a comprehensive emergency management plan to complement other safe campus initiatives and programs in place.

"The purpose of this plan," says University Police Chief Tim Walters, "is to establish the organization and legal basis for the operations of the University in any type of disaster or other emergency situation."

Goals of the plan are to: (1) respond effectively and efficiently to any type of emergency or disaster; (2) protect students, staff and visitors; (3) conserve University resources; (4) preserve vital services; and (5) recover and return to normal operations as soon as possible.

During the school year, we may experience health concerns involving the pandemic flu virus. For more information on this health subject, please log onto the federal website at www.pandemicflu.gov and/or the local Spokane Regional Health District, www.srhd.org.

Emergencies are something a campus community anticipates and prepares for. Readiness is an extremely effective way to reduce the likelihood of accidents and stress that can come in unforeseen emergency situations. To dispatch a police officer, call: (509) 498-9233.



Riverpoint Student Services and the Student Success Support Center... One Year Later!

We are settled in our offices on the Riverpoint Campus in the Student Support Center, Phase I Building, 668 N. Riverpoint Blvd., Suite 101.

Hours of operation:

Monday-Friday
8 a.m.-5 p.m.

(Hours vary during the first week of fall, winter & spring quarters)

Telephone: 509.368.6506
Fax: 509.368.6551

Our office provides a convenient, one-stop center for students attending classes at any EWU location. As part of our Integrated Student Services (ISS), our staff has trained with Records and Registration and Student Financial Services to process registration and/or schedule change forms, post and receipt tuition/fee payments, process student Short Term Loans, and post and receipt departmental monies. In addition, students may deliver and, if applicable, submit payment for various forms, which we will then mail or courier to the respective offices on main campus.

EWU has added services previously only available on the Cheney campus. Our Riverpoint location houses several shared spaces for the following offices/programs: Academic Support Center; Counseling and Psychological Services (CAPS); Disability Support Services; the Writers' Center; Health, Wellness, & Prevention Services; Student Rights and Responsibilities; Career Services and Graduate Studies. Please view the schedule at www.ewu.edu/x55054.xml or contact these programs directly to determine their availability. In addition to the services listed above, our staff is authorized to proctor exams for students enrolled in Independent Learning courses. We also have four student computer work stations, which are available during our hours of operation.

If you haven't had the opportunity to stop by the Riverpoint Campus to see what we have to offer, come see us. It is definitely worth the trip!

Comprehensive Health and Wellness Program

The Comprehensive Health and Wellness Program is an all-inclusive approach to physical and psychological well-being for Eastern students. This approach brings together the student health clinic services, health and wellness education, and adds counseling and psychological services to the available programs.

Students living in or taking classes in Spokane County enrolled in six or more credits will participate in this mandatory program. Students will have access to a basic level of ambulatory health clinic services at any Rockwood Clinic in Cheney, Medical Lake and Spokane. Students will also have access to counseling and psychological services at no additional cost. Health and wellness programming, education and other wellness resources will continue to be available. Additionally, this program supports collaborative educational efforts between Residence Life, Office of Student Rights and Responsibilities, Rockwood Clinics, Athletics and other campus and community partners.

Please Note: Students taking fewer than six credits and summer session students **do not** automatically participate in this program! These students must request and pay for these services during times of open enrollment. Please contact Student Financial Services in Sutton Hall at 509.359.6372 to arrange to participate in the Comprehensive Health and Wellness Program.

Tuition Rates

At the time of publication, Eastern Washington University tuition rates for the 2008-09 academic year have not been determined. The Student Financial Services website at www.ewu.edu/x6734.xml will be updated with the 2008-09 academic year tuition and fees rates as soon as they are made available.

All tuition, fees, housing and dining are due by the sixth class day of each quarter. If the account is not paid in full by the due date, a \$50 late payment fee will be assessed. Students

are required to pay by the following payment deadlines regardless of receipt of a billing statement:

Fall 2008	First day of the term: Sept. 24, 2008 Payment due date: Oct. 1, 2008
Winter 2009	First day of the term: Jan. 5, 2009 Payment due date: Jan. 12, 2009
Spring 2009	First day of the term: March 30, 2009 Payment due date: April 6, 2009

Academic Year 2008-2009 Refund Schedule

If you decide to completely withdraw from the University, tuition and fees are refunded for each quarter based on the following table:

100% Refund	50% Refund	No Refund
<i>Fall</i> Sept. 24- Oct. 1, 2008	Oct. 2-23, 2008	<i>After</i> Oct. 23, 2008
<i>Winter</i> Jan. 5-12, 2009	Jan. 13- Feb. 4, 2009	<i>After</i> Feb. 4, 2009
<i>Spring</i> March 30- April 6, 2009	April 7-28, 2009	<i>After</i> April 28, 2009

If you completely withdraw from the University and have received financial aid, you may be responsible for returning those funds based upon the rates established by the federal government.

Note: Housing and dining refund schedules are separate. See the housing contract for details.

Tuition Payment Plans

Student Financial Services, in partnership with Academic Management Services (TuitionPay) is pleased to offer an annual payment plan that allows you to spread your tuition and fee payments over 8, 9 or 10 monthly payments. The deadline for enrollment is Oct. 1, 2008. There is a \$55 annual enrollment fee. You have the flexibility to increase/decrease, or

Important Note Regarding Waitlisted Courses:

Charges for wait-listed classes do not appear on your billing statement. Wait-listed classes do not count toward the minimum credits needed to receive your financial aid.

cancel your contract with AMS at any time with no additional fees. For more information or to enroll please visit: www.tuitionpay.com or call AMS directly at 888.664.6042.

Billing Schedule for Academic Year

Billing statements are available on-line through your EagleNet account for all current students! Billing statements will be available approximately one week before the start of the quarter. Mid-quarter statements will be available around the 15th of each month. E-billing will give you the ability to print or re-print your statement. Paper bills will only be available upon request. There are also many other plans underway in the Student Financial Services Office as we prepare for the new academic year. Please check our web site at www.ewu.edu/x626.xml for updates.

Important Financial Aid and Scholarship News

Fall Quarter Disbursement

The Student Financial Services Office, in partnership with the Financial Aid and Scholarship Office, disburses financial aid daily. Financial aid funds are first applied to your EWU charges. If your aid exceeds your charges, you may choose to receive these funds through direct deposit or by mail.

Direct Deposit:

To have your excess financial aid deposited directly to your checking or savings account, please complete the Direct Deposit Authorization form along with a voided check or deposit form and return it to Student Financial Services. A new form is needed only if you change bank accounts. If your financial aid file is complete and your aid is ready to disburse, your excess funds will be deposited to your bank account beginning the first day of the quarter.

Mail:

If you are not signed up for direct deposit, your excess funds will be mailed to your mailing address (as noted on the Student Information System at the time the check is issued). It takes an average of three to five business days for delivery via mail. We do NOT hold checks for in-person pick up. Checks may be cashed at any Bank of America branch. If your financial aid file



is complete and your aid is ready to disburse, your check will be mailed beginning the first day of the quarter.

Check the status of your financial aid and scholarships via www.ewu.edu/eaglenet:

- Current Award Details: view the type and amount of your awards
- Award History: view aid received in prior years at EWU
- Application Process: determine if your application is complete or if additional information is required
- Satisfactory Academic Progress: view requirements and your status
- Cost of Attendance: obtain EWU's annual cost of attendance along with the expenses allowed in your financial aid budget
- If you have lost your check, an affidavit of lost or stolen check may be completed 10 business days after the date the check was generated.

Deadlines:

All students who seek financial aid and scholarships must apply on an annual basis. The application deadlines for the 2009–2010 school year are as follows:

- EWU Scholarship Application: Feb. 1, 2009 (postmark or submit online on or before)
- FAFSA: Feb. 15, 2009 (received by the federal processor for priority consideration)

Get Registered:

You must be registered as a full-time student (unless otherwise approved by the Financial Aid and Scholarship Office) by Sept. 15, 2008, in order to receive your aid the first day of fall quarter. Wait-listed courses do not count toward your minimum credit requirement.

Master Promissory Note For Parents:

If this is the first year your parent will borrow a PLUS loan, (s)he will need to complete a Master Promissory Note (MPN) and the Parent Loan Request Form. The MPN is completed on the Web and can be signed electronically using the parent FAFSA PIN number. Further instructions on how to complete this step will be mailed to you.

Satisfactory Academic Progress Policy:

Any undergraduate student working on a first degree may receive financial aid for up to 250 attempted credit hours (including transfer hours), with an appeal process up to 270 credits. Students needing more than 270 attempted credits to complete their degrees will be responsible for paying their own expenses. Notices will be sent at 180, 225, and 250 attempted credits, and students will be required to consult with their academic advisors to ensure that they finish on time. Visit www.ewu.edu/financialaid.

Short-Term Loan Program

The Short-Term Loan Program is available to all registered EWU students enrolled at least half-time (five credits for master's/doctoral candidates, six credits for all others). Applications are available in the Financial Aid and Scholarship Office, Student Financial Services Offices, Riverpoint or online.

During the first week of the quarter, short-term loan applications received by 4 p.m. each day will be processed for pick up at Sutton Hall, second floor, after 2 p.m. the following day. You may also bring your short-term loan check to Dining Services and have the money applied to your Flex card.

The Short-Term Loan Program will close at the end of the seventh week of each quarter (fall, winter and spring). During summer quarter, the program will close at the end of the fourth week of the eight-week session. The program may close earlier if funds are depleted.

The loan is \$300, less a \$12 processing fee. The loan must be repaid within 60 days* or else a \$10 late fee will be assessed. We reserve the right to deny loan applications if:

- You already have an outstanding short-term loan... *or...*
- You are currently past due on a short-term loan.

Short-term loans may be repaid at any time before the due date without penalty.

*Any short-term loan balance prior to the beginning of fall quarter must be paid in full before fall aid will be disbursed.

Eastern's Bookstore

The University Bookstore is committed to offering excellent products and services to the students, staff, faculty and community. We have two locations for your shopping convenience. The campus Bookstore is located in the Pence Union Building. The Riverpoint campus hosts the Spokane Bookstore in the basement of the Schade Towers.

Start the new school year in style! The University Bookstore's annual Welcome Back Sale is Sept. 8-19, 2008. Save 20% on all your Eastern logo merchandise. There are lots of great clothing and gifts to choose from, many of them new this year!

Surprise that special student with an EWU Bookstore gift certificate! Gift certificates may be used on any merchandise in the Bookstore, including textbooks! Just call 888.524.5124, and we'll mail it to you or the recipient.

For more information:
www.bookstore.ewu.edu



Dining Services

Dining Services is a valuable partner in the daily life of the University community. We demonstrate through our operations the University's commitment to a high quality, student-centered learning environment focusing on product quality and service, by providing freshly prepared, nutritious food that offers good value in convenient locations. Dining Services maintains eight campus locations for food and beverage services. Baldy's, Eagle Espresso, and Eagle Shop are located in Pence Union Building. The Roost is located in the new EWU Recreation Center. Morris Street Market is located between Morrison and Streeter Hall. Tawanka Beverage Bakery Bistro and the Main Street Deli South are in Tawanka Commons.

A first class catering operation and mobile espresso service round out EWU's Dining operations. Through these locations, Dining Services is able to provide a great variety of tasty and nutritional choices to our diverse student body at reasonable prices. Dining Services is focusing on our environment by using earth-friendly disposables, increasing our use of organic and all natural products, eliminating products that contain trans-fats from our operations, as well as adopting other current trends in the food service industry.

Four buildings house eight dining options, each are open at varying hours throughout the day and evening.

The Pence Union Building (PUB)

- Baldy's Food Court has a great variety of offerings for breakfast, lunch and dinner.
- Eagle Espresso Company and Freshens Smoothie Bar has espresso drinks and smoothies throughout the year.
- The Eagle Shop is a campus convenience store.

Tawanka Hall

Dining Services Business Office is located at 120 Tawanka Hall. This is home to the T.O.Y. Program and EagleCard information. Questions? Call us at 509.359.2540.

Main Street Deli has custom made sandwiches, salads and more. Tawanka is home to the infamous Sunday Brunch, one of the "All You Care To Eat" meals offered at this location. On the first floor of Tawanka is the Beverage Bakery Bistro or as we call it the BBB, a café with espresso, fresh baked goods and custom blended smoothies and ice cream treats.

New EWU Recreation Center

The Roost, Dining's newest venue with a state-of-the-art display cooking open-air kitchen, is located in the new EWU Recreation Center, on the second floor overlooking center ice. Featuring Northwest-fresh cuisine with an EWU flair, this location will have an ever changing menu built around some bistro style classics. All served up in an atmosphere of fun with plenty sights, sizzles and sounds that will make this a one-of-a-kind dining location. Planned hours for this location will be noon to midnight.

Tunnel between Streeter and Morrison Halls

Morris Street Market, open 7-11 p.m. is the answer for late night convenience store needs.

Campus dining facilities accept cash and flex account payment or points through one of three dining plans. (A dining plan is required when living in a residence hall). A flex account is great for off-campus students who want the advantage of a meal plan without having to carry cash. Located in Tawanka Hall, call or stop by the Dining Services Business Office for more information. Dining plans are prepaid at the beginning of a quarter, with a preset number of points to spend on food during the quarter. Campus cash registers scan student IDs and subtract the point value of each meal. Points are



safer than carrying cash and it's also easier to stay on budget using points. A printout of where and when points are spent is available anytime.

New Student Programs and Transitions

The Office of New Student Programs and Transitions (NSPT) serves freshmen, transfer, non-traditional and international students transitioning to and from Eastern Washington University. The goal of NSPT, preparing students to transition both academically and socially, is achieved through several programming initiatives including FirstSTEP, EWU Transitions Center and Fall Orientation.

FirstSTEP is a summer academic transition program for all new students—freshmen, transfer, non-traditional and international—that highlights various areas including understanding the mission of EWU and the University's expectations.

The EWU **Transitions Center** is the transfer student's gateway to EWU as well as the lead in transitioning programs for sophomores, juniors and seniors. A transition specialist is available to assist with initial advising as well as referrals to General Undergraduate Academic Advising (GUAA) and departmental faculty/advisors. In

addition, the Transitions Center assists with orientation and disseminates student services information.

Fall Orientation, held the weekend before classes begin, focuses on the social and community-building needs of all new students. Through a variety of fun and exciting activities such as PlayFair and Excite Nite, and a variety of seminars and sessions, students gain the skills and resources needed to be socially responsible and engaged.

For more information on additional NSPT programming initiatives such as Living Learning Communities, Peer to Peer (P2P) Motivators, and student transition courses, please visit our website at www.ewu.edu/NSPT or call 509.359.6843.

Technology @ EWU

Hit the highway – the virtual highway, that is! Our students have several technological resources right at their fingertips.

EagleNET

Students can register for classes, pay tuition online, check their schedules, check their financial aid and find out their grades with the click of a mouse by going to <http://eaglenet.ewu.edu>

Computer Labs

Eastern has three state-of-the-art computer labs – two on our Cheney campus and one at Riverpoint. Check out <http://labs.ewu.edu> for more information.

MARS (Multimedia Activities Resource Services)

The MARS staff and new multimedia facilities help Eastern students and faculty members enhance their presentations and projects. Also, laptops, digital video projectors, digital video and still cameras are available for checkout. Located in Monroe Hall, you can find out more information by logging on to <http://labs.ewu.edu/gacl/mars.htm>

JFK Library

Laptops are available for student use in the library. With wireless Internet available throughout the facility, students conduct research anywhere.

CyberCafe

Grab a latte and surf the Net at Eastern's CyberCafe located in the student union building (PUB). The CyberCafe is a cozy space where students can browse the Internet for free. There are also comfy booths and chairs if a quiet place to study is needed.

Tech-eze

Tech-eze is a tech "help desk" for Eastern students. By going to <http://tech-eze.ewu.edu>, students can find answers to their tech-related questions via e-mail, live online assistance or by surfing an extensive database of FAQs.

Residence Halls

Campus residents have a separate, high-speed Ethernet network dedicated to them. Wireless connectivity is available in all of the main floor lounges. Antivirus software with current definitions must be installed on your computer before connecting to the network.

Payroll For Students Working at EWU

Your paychecks will be mailed to the local address shown on your hiring paperwork unless you complete a form to authorize direct deposit to your bank account. Payroll addresses must be updated through the Payroll Office at 322 Showalter Hall; changes made through EagleNET do not update your payroll records.

Direct deposit for payroll: If you haven't worked on campus before, you will receive a direct deposit form when you go to the Student Employment Office for referral to a campus job.

If you worked on campus during the 2007-08 year and had direct deposit, it will continue. If your bank information has changed, please complete a new direct deposit authorization form, located on page 15.

Direct deposit forms are also available in the Payroll Office, 322 Showalter Hall, or can be printed from the website: www.ewu.edu/x3174.xml (select EFT form).

Academic Advising

Office of General Undergraduate Academic Advising
302 Sutton Hall
509.359.2345

Academic advisors assist with academic planning, major exploration, prerequisite checking and identification of appropriate course sequencing. They also refer to additional support services on campus as needed.

The academic advisors in the Office of General Undergraduate Academic Advising provide academic planning assistance to all students who have earned fewer than 90 credits but who have not yet declared a major. Students who have declared a major receive academic advising from the advisor in the major department.

ACADEMIC ADVISING AND A REGISTRATION AUTHORIZATION ARE REQUIRED OF ALL STUDENTS UNTIL SOPHOMORE STATUS (45 quarter credits). All other students are strongly encouraged to take advantage of academic advising in case of University and/or departmental changes in requirements.

Thinking About Living On Campus?

Get the "Lock My Rate in 2008!" guarantee!

New residents:

If you live in the campus residence halls during the 2008-2009 academic year (and fulfill your contractual commitment), we'll "lock in" – guarantee – that same room and board rate through the entire 2009-2010 academic year as well! This will save you four to eight percent and help you plan ahead!

Returning residents:

If you lived in the residence halls during the 2007-2008 academic year (and fulfilled your contractual commitment), we'll "lock in" – guarantee – that same room and board rate through the entire 2008-2009 academic year as well! This will save you four to eight percent and help you plan ahead!

Limited Space Available in Living Learning Communities!

The 2008-2009 Living Learning Communities, located in Morrison Hall, are:

- Social and Behavioral Sciences
- Arts
- Leadership
- EPIC Adventures
- Healthy Choices

There are great advantages to choosing an LLC so please visit www.ewu.edu/reslife to find out more!

Apply Online!

Residence Halls

Studies indicate that living on campus at least one year improves the likelihood that you'll complete your college education. So take your commitment to the next step and get a complete college experience by living on campus! Visit www.ewu.edu/reslife to submit your housing application online.

Apartments

Townhouse apartments are available to married couples with or without children and single parents with children.

Holter House and Anna Maria are also available to graduate students – married or single. Visit www.ewu.edu/reslife to print and mail a paper application.

Important Housing Dates

May 1: Deadline for receiving sign-up bonuses.

First week of August: Room assignments will be confirmed. Room change requests may be submitted during fall quarter.

Sept. 19-23, 9 a.m.-5 p.m. daily: Move into your residence hall on one of these days. Please do not arrive earlier than Sept. 19 as staff will not be in place prior to this date. If you will be later than the first day of school (Sept. 24), call Residential Life at 509.359.2451 to ensure your room assignment is saved for you.

Dec. 12, noon: All residents not living in the residence halls winter quarter must move out on or before this date and time.

Records and Registration Frequently Asked Questions

What if a class is closed?

If a class is closed, check on EagleNET to see if other sections of the class are open. Students may also contact the instructor and request permission to enroll in the class.

I'm "wait-listed" in a class I need — now what?

If you have your name added to the wait list and have not been added to the class by the first class day, you should plan to attend the first class. Take a "Registration/Schedule Change Form" for the instructor to sign if he/she is willing to allow you in the course. Submit the signed form to one of the registration sites.

If you are no longer interested in taking the course or the instructor declines to sign you in, go to EagleNET and **remove yourself** from the wait list.

Eastern Washington University Student Services Fall 2008 Opening Schedule

		Sept 19	Sept 20	Sept 21	Sept 22	Sept 23	Sept 24	Sept 25	Sept 26
Building	Office(s)	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
Sutton	Undergraduate Admissions	8:00-5:00	10:00-3:00	Closed	8:00-5:00	8:00-5:00	7:30-5:00	8:00-5:00	8:00-5:00
	Advising	8:00-5:00	10:00-3:00	Closed	8:00-5:00	8:00-5:00	7:30-5:00	8:00-5:00	8:00-5:00
	Financial Aid/Scholarships	8:00-5:00	10:00-3:00	Closed	8:00-5:00	8:00-5:00	7:30-5:00	8:00-5:00	8:00-5:00
	Records and Registration	8:00-5:00	10:00-3:00	Closed	8:00-5:00	8:00-5:00	7:30-5:00	8:00-5:00	8:00-5:00
	Student Financial Services	8:00-5:00	10:00-3:00	Closed	8:00-5:00	8:00-5:00	7:30-5:00	8:00-5:00	8:00-5:00
	General Information	8:00-5:00	10:00-3:00	Closed	8:00-5:00	8:00-5:00	7:30-5:00	8:00-5:00	8:00-5:00
	Student Employment	8:00-5:00	10:00-3:00	Closed	8:00-5:00	8:00-5:00	7:30-5:00	8:00-5:00	8:00-5:00
Showalter	International Education	8:00-5:00	10:00-3:00	Closed	8:00-5:00	8:00-5:00	7:30-5:00	8:00-5:00	8:00-5:00
	Eastern Advantage	8:00-5:00	10:00-3:00	Closed	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00
	Graduate Office	8:00-5:00	10:00-3:00	Closed	8:00-5:00	8:00-5:00	7:30-5:00	8:00-5:00	8:00-5:00
	Career Services	8:00-5:00	10:00-3:00	Closed	8:00-5:00	8:00-5:00	7:30-5:00	8:00-5:00	8:00-5:00
Tawanka	EagleCard	8:00-5:00	9:00-5:00	9:00-3:00	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00
	Housing*	8:00-5:00	9:00-5:00	9:00-3:00	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00
	Dining Services	8:00-5:00	9:00-5:00	9:00-3:00	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00
	Disability Support Services	8:00-5:00	Closed	Closed	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00
	Parking Services	8:00-5:00	9:00-5:00	9:00-3:00	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00
Recreation Center	Health, Wellness & Prevention Services	8:00-5:00	Closed	Closed	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00
Riverpoint	Student Services	8:00-5:00	Closed	Closed	8:00-5:00	8:00-5:00	7:30-6:00	8:00-6:00	8:00-5:00
Schade Towers	Spokane Bookstore**	10:00-5:00	Closed	Closed	10:00-6:00	10:00-6:00	10:00-6:00	10:00-6:00	10:00-5:00
Pavilion	Student Financial Services	8:00-5:00	10:00-3:00	Closed	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00
PUB	Bookstore***	7:30-7:00***	8:30-7:30	9:00-5:00	7:30-5:30	7:30-5:30	7:30-7:00	7:30-5:30	7:30-4:30
Senior Hall	Distance and Extended Learning	8:00-5:00	Closed	Closed	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00

* Residence hall check-in begins Friday, Sept. 19, continuing through the weekend and Monday/Tuesday. Check-in hours are 9 a.m.-5 p.m.

** Books for courses taught in Spokane must be purchased at the Spokane Bookstore: www.ewu.edu/bookstore

*** The PUB Bookstore will be open from 7:30 a.m.-5:30 p.m. the week of Sept. 15. Check with campus store for special hours on Sept. 19.

Football game vs. Western Washington: Saturday, Sept. 20, 6:05 p.m., Woodward Stadium

Volleyball matches vs. Montana State University, Thursday, Sept. 25, 7:05 p.m. and University of Montana, Saturday, Sept. 27, 1 p.m., Reese Court

Will I be dropped for nonattendance?

Not usually. A few instructors will request that students be dropped if they do not show up at the first, second or up to the 10th class day, but most keep students on their class rosters. If you do not drop/withdraw from the class and you remain on the roster for the class you are not attending, chances are you will receive a "0.0" grade and will still be responsible for tuition payment.

Will I be disenrolled (dropped from classes) for nonpayment?

No. Once a student has enrolled in courses, tuition and fees are assessed and owed by the student in accordance with the published policies. Denial of financial aid or other third-party payments does not negate a student's legal responsibility to pay tuition and fees. Additionally, not attending classes does not negate this responsibility.



How do I drop or withdraw?

You may drop a course on EagleNET through the fifth day of the quarter. After the fifth day, you must drop or withdraw from courses in person at Integrated Student Services (second floor, Sutton Hall), or at the Riverpoint Campus (Room 101, 668 N. Riverpoint Blvd., Spokane). **For complete withdrawals** (of all registered courses), call Records and Registration at 509.359-2321. Make changes early to avoid additional costs!

How do I find out if I have a registration hold?

View holds on the Student Records tab on EagleNET. Contact the appropriate office that's noted.

Important Dates and Holidays

FALL 2008

- Sept. 19: First day to move into residence halls
- Sept. 24: Instruction Begins
- *Nov. 11: Veterans' Day
- *Nov. 27-28: Thanksgiving
- Dec. 5: Last Day of Instruction
- Dec. 8-11: Final Exams Week
- *Dec. 25: Christmas Holiday
- *Jan. 1: New Year's

WINTER 2009

- Jan. 5: Instruction Begins
- *Jan. 19: M.L. King Jr.'s Birthday
- *Feb. 16: Presidents' Day
- Mar. 16: Last Day of Instruction
- Mar. 17-20: Final Exams

SPRING 2009

- Mar. 30: Instruction Begins
- *May 25: Memorial Day
- June 5: Last Day of Instruction
- June 8-11: Final Exams Week
- June 13: Commencement

SUMMER 2009

- June 22: Instruction Begins
- *July 3: Independence Day
- Aug. 12: Last Day of Instruction
- Aug. 13-14: Final Exams
- *Sept. 7: Labor Day

*University closed these dates

My parents and/or guardians would like access to my billing statements and other student information – how can they get that information?

There are several ways that you can share your EWU account and student record information. The first is simply to provide them with the information. (All of your account, transcript, schedule, 1098T tax forms, financial aid and other information are available to you on EagleNET.) You may also allow your parents access to any of your academic records (grades, account activity, class schedule, etc.) at any time by completing a "Release of Information" form located on page 13. This authorization will remain in effect until you revoke that permission in writing with Integrated Student Services.

EWU EagleCard

Your Multipurpose ID Card

Take your EagleCard with you everywhere while on campus. The EagleCard serves as your primary method of identification and gives you access to Dining Services, off-campus Cheney merchants (EagleFlex account holders), EWU computer labs, libraries, sports and recreation facilities, free and discounted athletic and campus events, and STA bus transportation during the academic year. Some merchants offer discounts to students using their Flex accounts.

The Magnetic Stripe

On the back of your card is a magnetic stripe encoded with your EWU ID number

and a security code. It acts as a key to access information in secure databases. No personal information or monetary value is stored on the mag-stripe. Swipe your card when you are going to different Dining Service locations, the library to check out materials, to work out at the Phase and BodyShop, and to enter athletic events for free! The mag-stripe also allows you to spend your quarterly \$6 print credit at the computer labs and pay for your print jobs at Eagle Printing and Creative Services (EagleFlex holders). After the print credit is used up, students may add money to a Flex account for printing on campus (see EagleFlex below).

Lost/Stolen/User-Damaged Card

The replacement fee for lost/stolen/user-damaged cards is \$15. If you have lost your card and are an on-campus resident or have a Flex account, call the Tawanka Business Office, 509.359.6184 to suspend or report your lost card.

EagleFlex

EagleFlex is a prepaid account that works like a debit card. EagleFlex gives you access to on-campus dining locations, the Bookstore, participating Cheney businesses and funds for printing on-campus. To open an EagleFlex account or to deposit additional funds to an existing account, come to 120 Tawanka Commons. Students, parents and employees may also deposit funds by calling 509.359.6184.

Cash withdrawals from EagleFlex are not permitted. Refunds can be processed upon



request at graduation or withdrawal from EWU. All refunds will be assessed a \$20 check processing fee.

EagleFlex funds carry forward to the next term or year and are not subject to an expiration date. Accounts having no activity for two years will be assessed an annual \$20 administrative fee. After 4 years of inactivity, accounts will be purged.

For those with meal plans, once per quarter, students may transfer a maximum of \$200 from Dining AlaCarte accounts to EagleFlex accounts. AlaCarte points are transferred at a 20% discount (e.g. \$200 = \$160). Fall and winter quarter transfers can be made after the third week of the quarter until the Friday before finals week; spring quarter transfers can be made from the first day of the quarter until the Friday before finals week. Money cannot be transferred to EagleFlex during summer quarter.

For more information, visit www.ewu.edu/eaglecard

Integrated Student Services

As you progress through your academic career at Eastern Washington University, the Integrated Student Services Team is here to help you. Our hope is that the services we provide you will be “seamless” as you continue from your first quarter to graduation. However, if you need us, the Office of Records and Registration [509.359.2321], Student Financial Services [509.359.6372] and Riverpoint Student Services [509.368.6506] are here to help.

The following list gives you a general idea of the services available at Integrated Student Services (second floor, Sutton Hall) and at the Riverpoint Campus (668 N. Riverpoint Blvd. Room 101, Spokane):

- In-person registration transactions
- Account payments
- Direct deposit applications
- Short-term loans
- Updating overload authorizations
- Information on waitlisted courses
- Tuition payment options



- Acting as a liaison between students and departments to work through difficulties students may be having with registration and/or accounts.

Think of us first when you are unsure of an EWU policy or procedure. We are open, 8 a.m.-5 p.m., Monday-Friday.

Graduate Studies

The Graduate Studies Office coordinates admission for all of Eastern’s graduate programs and provides a wide range of assistance to prospective and current students, as well as faculty and staff at the University. Located in 206 Showalter Hall, the office is open 8 a.m.-5 p.m., Monday-Friday, and also provides advising services in Spokane on Tuesday, Wednesday and Thursday afternoons at Riverpoint. Call 509.359.6297, e-mail gradprograms@mail.ewu.edu, or visit the website at www.ewu.edu/grad.

Establishing Washington State Residency For Tuition Purposes

Initial residency is determined at the time of admission to the University based on information provided on the application. Generally speaking, dependent students must have at least one of their parents domiciled in Washington to be coded as a resident. Similarly, independent students are coded based on provided information.

Applications that provide information that indicate that a student may not be a resident (out-of-state address, phone number, graduation from or attendance at an out-of-state school or college, etc.) will be coded as nonresident. Students seeking a change in residence classification for tuition purposes must file a Residence Questionnaire and submit evidence of Washington domicile. Keep in mind that the following documentation must be initiated 12 months prior to the beginning of the quarter that residency is sought.

Supporting documentation must include all of the following:

- Must show physical presence in Washington for one year for purposes other than education. (You may be a student during the 12 months of establishing residency as long as you meet all residence requirements outlined below.)
- Washington driver’s license or identification card.
- Washington vehicle registration if you own or operate a vehicle (required by the state of Washington to be registered within 30 days of moving into the state).
- Washington voter registration card if previously registered to vote in another state.
- Proof of an established bank account.
- Most recent year’s tax return of parents of dependent students. Independent students under 24-years-old will need to provide returns from the current year and the year prior.

Please note: For a student to be considered independent of parents for residency purposes, the student cannot be claimed as a dependent by parents for the current and prior calendar year.

Students who are not citizens and will complete the full senior year of high school and obtain a high school diploma or its equivalent at a Washington public high school or private high school, and who have lived in Washington for at least three years immediately prior to receiving the diploma or its equivalent may be eligible for Washington residency status.

American Indian students must meet two conditions. First, for a period of one year immediately prior to enrollment at a state institution of higher education, the student must have been domiciled in one or a combination of the following states: Idaho; Montana; Oregon; or Washington. Second, the student must be a member of one of the federally recognized Indian tribes whose traditional and customary tribal boundaries included portions of the state of Washington, or whose tribe was granted reserved lands within the state of Washington.

Students who have been offered and received Reciprocity or Western Undergraduate Exchange (WUE) awards cannot count that time toward Washington residency. For more information on WUE, contact the Office of Admissions at 509.359.2397. Contact the Financial Aid and Scholarship office at 509.359.2314 for information on Idaho Reciprocity.

Active duty military personnel stationed in Washington and their dependents, and members of the Washington National Guard should contact the Admissions Office at 509.359.2397.

For more information regarding residency, visit www.ewu.edu/x2021.xml or contact the Records and Registration Office at 509.359.2321.

Student Employment Office (SEO)

Need a part-time job? Check out our extensive listing of on- and off-campus job opportunities. Join the more than 3,500 students each year who find employment with the help of the Student Employment Office.

Do you have work-study as part of your financial aid package? The SEO coordinates placement for federal, state and community service work-study positions.

www.ewu.edu/x38398.xml

Career Services

Showalter Hall Room 114
509.359.6365

Career Services can assist you with every step of your career development. Whether you need to look for a part-time job, an internship, a volunteer opportunity, or need assistance deciding on a major, career, resume or start a placement file, we are here for you! Valuable resources are available in the Career Services Office, computer lab and library, and through personalized service from professional staff and the unique flexibility that technology provides.

EagleAXIS

Register today for the on-line career management system exclusively for EWU students and alumni offering personalized career services.

Benefits to you:

- Resources at your fingertips
- Schedule your appointments/events
- Search and apply for job/volunteer opportunities
- Create a job agent as your personal "head-hunter"

Login found on Career Services homepage at <http://careers.ewu.edu>

Students Offering Service (SOS)

Students Offering Service (SOS) can help you find meaningful community service opportunities. Engaging in real community problems and issues greatly enhances your personal, academic, civic and career development goals. Community service looks good on your resume, too. Make a difference in your neighborhood – volunteer!

Internship Programs

How can you get a job to gain experience when you need experience to get a job? The answer is – do an internship. Through internships, you receive academic credit by working for employers in positions related to your major field of study or career interest. You can apply what you've learned in the classroom to real-life projects and assignments. Search our internship database and get a head start on the competition!

Career Planning

Make a well-informed decision about your education and career path to make a smooth transition into the world of work.

- Career counseling: schedule an appointment with a career advisor to discuss major and career options.
- Job preparation: resume and cover letter assistance, interview and job search strategies.
- Full-time/part-time jobs: find current job listings to apply locally and nationally.
- On-campus interviews: interview on campus with employers interested in hiring EWU grads.

CRSV 210 Career Development: Helping Students Make a Major Decision

One of the biggest milestones a student faces in the course of his or her college experience is declaring a major. For many students, figuring out a major and related career choices can be intimidating.

One of the most successful ways for students to explore career options is the CRSV 210 Career Development course. This two-credit class begins with a series of fun inventories that assess students' career interests, personality types and work values. From there, the class focuses on how students can explore career options and gain valuable skills while in college through student employment, internships, volunteering, studying abroad and getting involved in student clubs and organizations.

This class gives students the opportunity to explore who they are in light of what they want to do. Whether the information gained in the class confirms a student's career choice or identifies the need to make an adjustment, he or she is better equipped to make a decision about a major.

Eastern's Online Learning Program

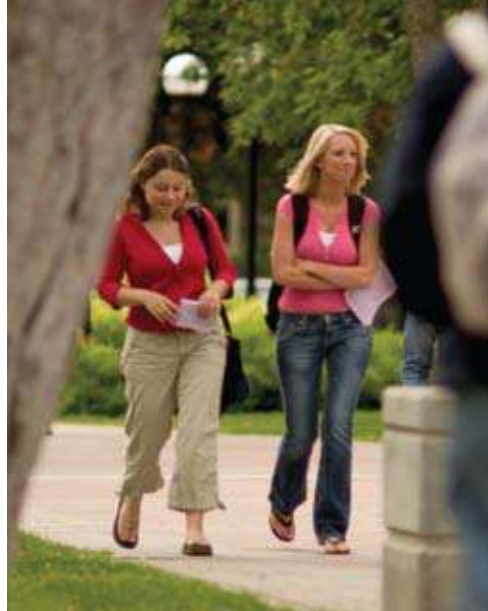
Eastern Washington University's Online Learning (OL) Program offers more than 70 courses in 25 academic areas. One of several programs offered by EWU's Division of International and Educational Outreach, Online Learning is open to anyone with a desire to learn and the motivation to study independently. Courses are available in print-based or online formats and are evaluated by EWU-approved faculty. OL courses are offered either quarter-based or self-paced. Self-paced courses are available in an open enrollment system, which allows students to enroll at any time.

Students may complete a self-paced OL course within one month or up to one year from the date of enrollment. Quarter-based courses follow the established EWU academic calendar and start and end at the same time as campus courses. Courses offered through Online Learning are classified as "self-support." Self-support tuition is charged separately from a student's EWU campus course tuition. OL tuition is the same per credit as on-campus resident undergraduate tuition fall through spring and is similarly priced during the summer.

What are the advantages?

- Get the classes you want – Increase scheduling options and shorten your time to graduation.
- Enjoy the flexibility – Study wherever and whenever you decide.
- Study at your own pace – Take from one month up to one year to complete self-paced OL courses.
- Satisfy graduation requirements – Complete General Education Core Requirements (GECRs), Cultural and Gender Diversity and International Studies requirements, or earn elective credits.
- Update your skills – Gain credits needed for promotion, endorsement, career change or general job enhancement.
- Learn online – Participate in a growing number of courses offered online.
- Study independently – Develop self-sufficiency in lifelong learning, creating one of the best habits you can ever cultivate.

Visit www.ewu.edu/online for a complete listing of OL course offerings. For more information, contact OL at 509.359.2268 or 800.924.6606 or e-mail gothedistance@ewu.edu



Counseling and Psychological Services

The mission of Counseling and Psychological Services (CAPS) is to support and promote emotional, intellectual and physical health and wellness. To this end, CAPS provides individual and group counseling, crisis intervention and outreach programming for the University community. Eastern students consider entering counseling for many reasons. Some of their common concerns include feelings of depression and anxiety, interpersonal relationships, career indecisions, family concerns, and uncertainties about personal values and beliefs.

View the CAPS website at www.ewu.edu/caps for extensive resources and services. The CAPS' professional staff of counselors and psychologists may be contacted at 509.359.2366 or in person at 225 Martin Hall.

Student Life

On behalf of Student Life, we wish to extend our sincere appreciation for choosing to attend Eastern Washington University. We are quite proud of Eastern and even more proud of the accomplishments of our students. We look forward to your contribution to further enhance the campus community.

Over the years, numerous students have played important roles in facilitating changes on our campus. Students have been the driving

force behind diversity projects, educational speakers, changes in institutional policies, facility modifications and construction, and more. At Eastern, one student is capable of creating change. Consider this question: "Will you be that one student who makes a difference in our community?" The power of one is awe inspiring. You can make a difference at Eastern.

Homecoming Week 2008

The University community is invited to be a part of Homecoming activities, which will be held Oct. 27-Nov. 1, 2008. Homecoming activities are open to all members of our EWU family.

This week of events is a great time to show your Eagle pride! The Office of Student Activities encourages you to participate in a wide variety of events. Decorate your residence hall room or apartment, tackle the ROTC obstacle course and watch the parade and bonfire. A pageant, formal dance and football game versus Sacramento State round out the festivities.

For more information on Homecoming: www.ewu.edu/x29602.xml

T.O.Y. Gift Program

EWU's Thinking of You Program is a great gift delivery program on campus. It's easy to use, reasonably priced and has free delivery service to EWU residence halls and campus offices. There are gift baskets, balloons, gift mugs, and fresh bakery items. View the gift selection in the T.O.Y. office at 120 Tawanka, or read about each gift in the Thinking of You brochure or online at www.ewu.edu/x15907.xml.

Orders should be received two days before desired delivery date. Office hours are 8 a.m.- 5 p.m. Monday-Friday. Daily delivery, fall, winter and spring quarters, Monday-Friday (with the exception of school holidays). T.O.Y. is closed during summer quarter. For more information, or to request a brochure, call 509.359.2836.

EWU Mission Statement

Eastern Washington University is a student-centered, regionally based, comprehensive university. Its campus is located in Cheney, within the Spokane metropolitan area, with additional learning centers in the region and elsewhere in Washington state. Its mission is to prepare broadly educated, technologically proficient and highly productive citizens to attain meaningful careers, to enjoy enriched lives and to make contributions to a culturally diverse society. Eastern Washington University will achieve its mission by providing:

- an excellent student-centered learning environment;
- professionally accomplished faculty who are strongly committed to student learning;
- high-quality integrated, interdependent programs that build upon the region's assets and offer a broad range of choices as appropriate to the needs of the University's students and the region; and
- exceptional student support services, resources, and facilities.

Please note: It is critically important for students to keep all addresses, including email and phone numbers updated to facilitate important communication from the University.



Graduation Deadlines

Submission of your undergraduate graduation application and fee must be made two quarters prior to your final quarter of completion. This will allow evaluation of your requirements prior to the beginning of your final quarter. See www.ewu.edu/x8282.xml for graduation forms.

Baccalaureate Application Deadline Dates

Quarter	Deadline Date
Winter 2009	Aug. 8, 2008
Spring 2009	Nov. 7, 2008
Summer 2009	Feb. 20, 2009
Fall 2009	May 22, 2009
Winter 2010	Aug. 7, 2009

Graduate students need to submit their application to graduate, along with the application fee to the Graduate Studies Office by the second Friday of the quarter prior to their quarter of degree completion. Visit www.ewu.edu/grad for graduate student graduation forms.

Master's and Doctoral Application Deadline Dates

Quarter	Deadline Date
Fall 2008	July 7, 2008
Winter 2009	Oct. 3, 2008
Spring 2009	Jan. 16, 2009
Summer 2009	April 10, 2009
Fall 2009	July 6, 2009

Eastern Athletics

Free Admission

All Eastern Washington University students get free admission to all regular season Eastern home events.

Eagle Fight Song

Go, Eagles, Go

Put all you have in every play

We'll let you know

That we are with you all the way

So then it's fight, Eagles, fight,

Show us the fight we'd like to see

Red and white just fight, fight, fight

And Eagles will win the victory!!

E-A-S-T-E-R-N

Eastern Eagles

Go!

Fight!

Win!

(Repeat)

Visit www.goegags.com to learn more about Division I athletics at EWU.

Parking News

Fall quarter and annual parking permit sales will be on a first come, first served basis. Parking Services in 131 Tawanka is open 8 a.m.-5 p.m., Monday-Friday. Visit www.ewu.edu/x4763.xml or call (509) 359-PARK for information about parking on EWU's campus.

Eastern Washington University Release of Information



Financial and non-directory information on your student record is confidential and protected by the Family Educational Rights and Privacy Act (FERPA) of 1974, also known as the Buckley Amendment. Certain information cannot be released to a third party, except authorized university employees, without your written consent. This form authorizes release of information from your educational records to third parties you have designated below.

⌚ Please submit completed form to Integrated Student Services – Sutton 2nd Floor, or Riverpoint.

Student Name (Print name)	EWUID	Date of Birth	E-mail Address	
Address	City	State	Zip	Phone

I authorize designated representatives of Eastern Washington University to release information from my educational records to those individuals listed below. (Information from your educational record could include - financial aid application and award information; billing, student account and financial information: tuition, housing, fees, payments; academic record information, major, status, grades, etc.)

Print Name	Relationship	Phone(s)
Print Name	Relationship	Phone(s)
Print Name	Relationship	Phone(s)

Required Password - _____ third parties listed above seeking information will be required to give this password that you have supplied them, as additional verification.

I understand this authorization will remain in effect until I submit a written request to cancel.

Please revoke any previous authorizations for release of information.

Signature of Student _____ Date _____

Signed in the presence of: _____
Eastern Washington University Designee/Staff * Date

*If not signed in the presence of an EWU employee, this form **MUST** be witnessed by a Notary Public.

Subscribed and sworn to before me this _____ day of _____
Day Month Year

Official Notary Stamp
or Seal

State of _____ County of _____

Signature of Notary _____
Commission Expires _____

Mail completed form to - Office of Records and Registration
Eastern Washington University
201 Sutton Hall
Cheney, WA 99004 2448

Staff Use Only - SIS flag update and anecdotal: Operator _____ Date _____ Scan Date _____

Notice of Required Disclosures

Federal regulations (Part 668.41 – Student Assistance General Provisions) require that a Notice of Required Disclosures be provided to all enrolled students on an annual basis and to all prospective students. Following is a list of the required disclosures, summary descriptions and information on how to obtain a detailed copy of each disclosure. Disclosures not available from the EWU website may be requested in paper form.

Family Education Rights And Privacy Act (FERPA)

FERPA, also known as the Buckley Amendment, was passed by Congress in 1974 and later amended several times. It gives students the right to:

- Access their educational records.
- Consent to release a record to a third party.
- Challenge information in their records.
- Be notified of their privacy rights.

In addition, the Education Department issued final regulations July 6, 2000, to amend the FERPA. The amendments implement sections 951 and 952 of the Higher Education Amendments of 1998 (HEA). The final regulations allow:

- The disclosure of education records to the Attorney General for certain purposes;
- Nonconsensual disclosure to courts of a disciplinary proceeding brought by a parent or student against an institution of higher education, or by an institution against a parent or student;
- Nonconsensual disclosure of the outcome of a disciplinary proceeding against a student in specified circumstances; and
- Nonconsensual disclosure to parents and legal guardians of students under age 21 if the student broke laws or violated policies relating to the use or possession of alcohol or a controlled substance.

Information on FERPA is published in the Eastern Undergraduate and Graduate Catalog, Student Handbook and on the EWU website www.ewu.edu/x8050.xml.

Questions related to FERPA can be directed to the EWU Records and Registration Office, (509)

359-2321.

Federal Family Education Loan (FFEL) Deferments For Peace Corps Or Volunteer Service

This disclosure provides information on the terms and conditions of student loan deferments for:

- Service in the Peace Corps.
- Service under the Domestic Volunteer Service Act of 1973.
- Comparable volunteer service for a tax-exempt organization of demonstrated effectiveness in the field of community service.

Students who became new borrowers after July 1, 1993, and are serving in the designated organizations may qualify for deferment under the economic hardship provisions of the law. Information on this disclosure is available from the Financial Aid and Scholarship Office, (509) 359-2314, and in the loan materials provided with each Stafford and PLUS loan application.

Available Financial Assistance

This disclosure provides information on all available federal, state, local, private and institutional financial need-based and non-need-based assistance programs.

Information on this disclosure is available in the Financing Your Education brochure and the Award Information and Instructions brochure published by the Eastern Financial Aid and Scholarship Office and from the EWU website www.ewu.edu/financialaid. Questions related to this information may be directed to the EWU Financial Aid and Scholarship Office, (509) 359-2314.

Institutional Information

This disclosure provides general information related to Eastern, including, but not limited to: cost of attendance, procedures to withdraw from school, refund policies, return of Title IV funds, academic programs, accrediting agencies, special services for disabled students, study abroad and availability of employees responsible for the dissemination of this information.

The primary sources of this information are the Eastern Undergraduate and Graduate Catalog, the online quarterly Course Announcement and the EWU website www.ewu.edu. Questions related to cost of attendance, refunds, return of Title IV funds and study abroad may be directed to the Financial Aid and Scholarship Office, (509) 359-2314. All other questions related to this disclosure may be directed to the EWU Student Affairs Office, (509) 359-6015.

Completion/Graduation Rates

This disclosure provides information on the completion or graduation rate of a cohort of certificate or degree-seeking, full-time undergraduates who graduated or completed their program within 150 percent of the normal time for graduation or completion. Information on this disclosure is available from the Office of Institutional Research, Demography and Assessment, (509) 359-4217, or the EWU website www.ewu.edu/x2303.xml.

Campus Safety Report

This disclosure provides comprehensive statistics on campus safety and crime for the three most recent calendar years: policies and procedures for reporting crimes; policies concerning the security of and access to campus facilities; policies concerning campus law enforcement and campus safety and crime prevention programs (including drug, alcohol and sex offense education programs).

Information on this disclosure is published in the EWU quarterly Course Announcement and is available at the following web address: www.ewu.edu/x51400.xml and from the EWU University Police Administration Office (509) 359-6300.

Athletic Participation Rates And Financial Support Data

This disclosure provides information on the number and gender of full-time undergraduates participating in intercollegiate athletic competitions and on each team. Also included is information on coaches, coaching salaries and the revenues and expenses associated with each sport.

Information on this disclosure is available from the EWU Athletic Department, (509) 359-2463.

Report On Completion/Graduation Rates For Student Athletes

This disclosure provides information on the completion or graduation rate, by race and gender within each sport, of a cohort of certificate or degree-seeking, full-time undergraduates who received athletically-related aid and graduated or completed their program within 150 percent of the normal time for graduation or completion.

The Higher Education Act of 1998 requires EWU to provide this information to a student and the student's parents at the time the institution offers the student athletically-related student aid. Please contact the EWU Athletic Department, (509) 359-2463, or the EWU Records and Registration Office, (509) 359-2321, if you did not receive this disclosure.



Student Financial Services (SFS)
202 Sutton Hall
Cheney, WA 99004-2448
Ph 509.359.6372
Fax 509.359.4832

Office of Controller - Payroll
319 Showalter Hall
Cheney, WA 99004-2445
Ph 509.359.2325
Fax 509.359.6869

DIRECT DEPOSIT AUTHORIZATION

Name: _____ EWU ID # _____
Please print in ink

Address: _____ Student? Yes _____ No _____

City: _____ Phone Number(s): _____

State: _____ Zip: _____

THIS DIRECT DEPOSIT AUTHORIZATION APPLIES TO:
(Please choose one or both)

FINANCIAL AID

PAYROLL *(Including work study)*

***** (REQUIRED) *****

**Attach a voided check or direct deposit authorization form from your financial institution.
If neither is supplied, we will be unable to process your direct deposit authorization.**

Full Bank Name _____

Bank Transit/Routing Number _____ Account Number _____

Checking

Savings

Where was your account set up? Washington State _____ Other (specify) _____

I authorize EWU to Direct Deposit my paychecks/financial aid checks in accordance with the information provided on this form.

I understand that it is my responsibility to ensure that all information is current and correct.

All changes must be made in writing to the appropriate office.

Signature: _____ Date: _____

FOR PAYROLL DIRECT DEPOSIT ONLY:

- This form must be received in Payroll two (2) weeks before the first payday to be affected.
- Your first payment will be a physical check and will be mailed to your residence one (1) work day prior to payday.
- Your second payment will be electronically deposited. Your pay stub/advice should arrive at your work department the day before payday.

Please supply the name and mail location of your primary work department:

Please provide department name: _____ Mail Location : _____

THIS SECTION FOR INTERNAL USE ONLY

Date Entered: _____ Office: _____ Initials: _____ Date Audited: _____ Office: _____ Initials: _____

Copy Sent to Payroll on: _____ Initials: _____ Copy Sent to SFS on: _____ Initials: _____



EASTERN
WASHINGTON UNIVERSITY

start something **big**

Enrollment Services
301 Sutton Hall
Cheney, WA 99004-2455

Important:
*Bring to campus as
a resource!*

