

NON DISCLOSURE AND CONFIDENTIALITY AGREEMENT

Except to the extent required in the performance of your duties hereinunder and as consistent with Franciscan University of Steubenville’s practices, you, the Employee, shall not, directly or indirectly, disclose, disseminate, use for personal benefit, lecture or write articles with respect to, or otherwise publish “confidential information”. For purposes of this Agreement, the term “confidential information” means information and know-how disclosed to or known by you, the Employee, which information was used, developed or obtained during your course of employment with Franciscan University of Steubenville, and which relates to the existing or proposed or anticipated business, service, or activities of Franciscan University of Steubenville or its students, including but not limited to Franciscan University of Steubenville’s methods of operation and training. “Confidential information” shall also include any other document or information (whether of Franciscan University of Steubenville or of any student of Franciscan University of Steubenville, or of any other person with which Franciscan University of Steubenville has an agreement with respect to the confidentiality of information) labeled “confidential,” or words of similar import.

Information or other material created by Franciscan University of Steubenville employees in the course of their employment is and shall remain exclusively the property of Franciscan University of Steubenville. Employees have no right or interest in any such information or material even if prepared or created by the employee.

Violations of this policy are subject to disciplinary action up to and including dismissal.

I have read and understand the information provided above in the Confidentiality Agreement and agree to abide by the provisions of the Agreement.

Employee:

Employer:

FRANCISCAN UNIVERSITY OF STEUBENVILLE

(Signature)

By: _____

its _____

(Print Name)