



Office of the Registrar
Frostburg State University
101 Braddock Road
Frostburg, Maryland 21532-2303

T: 301.687.4346
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BACK DATED DIPLOMA ORDER FORM

To order a new diploma please fill in the information requested below and forward it to: Office of the Registrar; Pullen Hall 144; Frostburg State University; Frostburg, MD 21532

The fee for this service is \$35.00 per diploma and includes all shipping and handling charges. Please make your check or money order payable to Frostburg State University.

Frostburg State no longer accepts credit cards. To use your Master Card, Amex, Discover, Visa, or Electronic Check, you must go to the following web site: <http://paws.frostburg.edu/WEBAPP/pay.html>

- There are three options to pay.
1. Electronic Check (no convenience fee)
 2. Mastercard, Amex, or Discover (convenience fee)
 3. Visa (convenience fee)

Under what will you be paying? Click on Misc Non-Student Charges. Enter your first name, last name, and social security number for account or invoice number and click ok. Finish completing the information requested.

Please indicate the verification number _____ that you are assigned when you pay other than check or money order and we will verify with University Billing prior to ordering your diploma.

Student Name: _____ Soc. Sec. No. _____
(As it appears on original diploma)

Name: _____
(As you would like it to appear on the new diploma)

Date of Graduation: _____ Degree Earned: _____

Please send my new diploma to:

Name: _____

Address: _____

Your diploma will reflect the proper date but will bear the signatures of the current university administration, and will be shipped to you within 6-8 weeks from the receipt of your request.

Should you desire a copy of your transcript, please put your request in writing and forward it to the Registrar's Office; Pullen Hall 144; Frostburg State University; Frostburg, MD 21532

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