



Missionary Need for USA-Managed Field Job Description Form

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| Field: | LEBANON | Site: | DAR EL AWLAD |
| Minimum Commitment Length (up to three years): | | One Year | |
| Date of Expected Need on the Field: <small>If Intern, specify beginning and ending dates for need (such as June 16-August 4)</small> | | As soon as possible | |
| Position Title: | Technology Teacher | | |
| <p>Brief Job Description:</p> <p>The aim of the Technology Teacher is to improve the quality of technology teaching provided to the children. This may be connected with teaching specific skills to older children, such as baking bread or carpentry (this is to be discussed according to applicant's specific skills and interests).</p> <p>This will include:</p> <ul style="list-style-type: none"> • Teaching technology to the school children in school in Grade Three and above; • Teaching the program in the carpentry workshop, developing and overseeing training programs, policies and procedures; <p>Details of Role:</p> <p>1. Teaching Technology in School</p> <ul style="list-style-type: none"> • Develop a curriculum that will cater for the needs of the children within the school in collaboration with the Head Teacher and other relevant staff. • Teach at least eight periods (six hours) of technology each week to children in Grade Three and above, encouraging children to understand the value of technical training; • Ensure that the Technology Classroom is kept clean and tidy, and that necessary materials are available; • Provide the Head Teacher with annual, semester and weekly plans, as requested; • Provide grades and written reports on children's progress at the request of the school Head Teacher. • Assist the Head Teacher in organizing a Work Experience Program once or twice a year, including pre-experience activities and follow-up for the students. <p>2. Teaching a Specific Training Skill to Older Children (e.g. Carpentry or Baking)</p> <ul style="list-style-type: none"> • Developing training programs to meet the needs of specific children; • Keep up-to-date records of trainees' details, weekly schedule, holiday arrangements, and monthly assessment observations; • Support each child in the training program, providing additional support if necessary, and ensuring that any problems are dealt with quickly and effectively; • Assist in providing careers advice to prospective trainees; • Build effective working links with other Technical Schools and local businesses; | | | |

- Ensure that tools are kept in a good condition, and are replaced if damaged or lost;
- Manage effectively any budget allocated for the training program;
- Give regular reports on the running of the program to the Field Director;
- Follow through on all Action Plan objectives set for the program in consultation with the Leadership Team.

3. Other Responsibilities

- Contribute to general Kids Alive Lebanon activities and events (e.g. Family Celebrations, Worship Evenings, etc.) and be involved in the wider Kids Alive Lebanon ministry as appropriate.
- Undertake any reasonable additional responsibilities at the request of the Field Director.

Qualifications Needed:

- Teaching Skills for Carpentry and Technology – a teaching qualification would be beneficial (but is not essential);
- The ability to communicate effectively with children and ‘get alongside’ them, support and encourage them;
- A desire to share the Bible effectively and help disciple those children that make a commitment to Christ;
- Good organizational and administrative skills;
- A commitment to work as part of a team.

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| Field Supervisor: | Mat and Suzanne Gregory |
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| Requested By: | Mat and Suzanne Gregory |
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| Date: | July 2010 |
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