

# Internship Report Form

## Hart Career Center – Internship Program

***Experience the Possibilities***

Congratulations on your Internship position! Thanks for sharing information with our office. This helps with future internship development and allows us to be of better service to IWU students.

Name \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Student Phone \_\_\_\_\_ Student e-mail \_\_\_\_\_

Class status (during Internship experience, F/So/Jr/Sr): \_\_\_\_\_ Graduation date \_\_\_\_\_

Term of Internship ( x all that apply): \_\_ Fall 20\_\_, \_\_ Spring 20\_\_, \_\_ May 20\_\_, \_\_ Summer 20\_\_,

The Internship is: \_\_Not for Credit, \_\_For Credit from \_\_\_\_\_ Department.

### INTERNSHIP ASSIGNMENT

Name of Organization: _____	
Mailing Address: _____	
On-site Supervisor Name and Title: _____	
Phone: _____	Email: _____
INTERNSHIP POSITION: _____	
Date Internship Begins: _____	Date Internship Ends: _____
	Number of on-site hours/week: _____
Will you receive any financial compensation? __Yes __ No If yes, please specify wages _____	
How did you find out about this internship? _____	

**THANKS for filling us in! Enjoy your Internship Experience.**  
***The Hart Career Center***

Return to: Laurie Diekhoff, Assistant Director/Internship Coordinator, [diekhoff@iwu.edu](mailto:diekhoff@iwu.edu)  
Hart Career Center, Illinois Wesleyan University, PO Box 2900, Bloomington, IL 61702-2900 (309) 556-3071

*For Office Only:*

Internship Report \_\_\_\_\_  eRecruit \_\_\_\_\_  
Date/Initials Date/Initials