



**OFFICE OF INTERNATIONAL PROGRAMS  
INTERNATIONAL PROJECTS AND ACTIVITIES GRANTS (IPAG)**

**Guidelines**

The International Projects and Activities Grants (IPAGs) support tenured and tenure track faculty and librarians from any IU campus for international research or other scholarly or creative projects and activities that are conducted abroad.

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PROGRAMS**

Awards are based upon:

- 1) **quality** of the proposed project or activity as evidenced by its goals, clarity, and relevance;
- 2) **plan** (preparations made, contacts initiated with colleagues and institutions abroad, etc.);
- 3) **relevance** (how this project fits into the applicant's long-term career goals and contributes to the international objectives of Indiana University);
- 4) **international dimension** of the project (the approach and methodology must involve personal and/or institutional engagement abroad and must fall within the scope of "international studies," (i.e., efforts to explain the ideas and behavior of peoples and cultures other than our own).

Awards are announced by the Dean for International Programs upon recommendation of a systemwide faculty grants committee that meets twice a year.

Applications must be submitted **before** you travel. The deadlines for submission of applications are November 1 and April 1. Announcement of awards is made one month after the deadline.

The maximum amount available for an IPAG is \$2,000. IPAG funds may be used as seed money toward a larger international project requiring external funding. Only one such grant may be received in any two-year period. Receipt of an IPAG precludes support from any other OIP grant program for the same project. IPAGs will not be awarded for conference participation or faculty exchange activities (see guidelines for "Overseas Conference Fund" and "International Exchange Affiliation Grants" on the OIP Web site at [www.indiana.edu/~intlprog/fac.html](http://www.indiana.edu/~intlprog/fac.html)).

The application packet includes a "Chair Evaluation" form that must be filled in by the chair or head of department. **Applicants should give their filled-in application, including the guidelines and supporting documents, to their chair so that he/she can complete the evaluation in a timely manner. Applicants are responsible for picking up the completed application from their chair and submitting it directly to the OIP by the deadline.**

OFFICE OF THE DEAN

Bryan Hall 104  
107 South Indiana Avenue  
Bloomington, Indiana  
47405-7000

812-855-8669  
Fax: 812-855-6884  
[intprog@indiana.edu](mailto:intprog@indiana.edu)

Completed applications should be sent to the Office of International Programs, Bryan Hall 104, IU Bloomington (Fax: 812-855-6884). For further questions, contact the OIP at 812-855-8669; e-mail: [intprog@indiana.edu](mailto:intprog@indiana.edu).



4. What makes it necessary to conduct this project abroad? Have you made the required international contacts?

5. List any other IU or outside funds already **received** for this project.

6. List any other IU or outside funds **pending** for this project.

7. Summary of any IU research support for the past five (5) years.

8. Please attach the following supplementary documents:

a. Your Curriculum Vitae (maximum of 6 pages) listing the publications or presentations made that have the most bearing on this project.

b. Letters of endorsement from colleagues or institutions abroad relating to this project.

9. BUDGET

<b>Item(s)</b>	<b>Request from IPAG (maximum \$2000)</b>	<b>Requested or received funds from other IU or outside sources</b>
Travel		
Lodging, per diem		
Supplies		
Other		
<b>Total</b>		

\*Note that equipment is not normally funded.

10. Please use this space to explain the budget:

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_



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Chair Evaluation

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1. Applicant: \_\_\_\_\_
2. Does the applicant hold a tenured or continuing tenure track appointment? \_\_\_\_\_
3. Please look over the guidelines attached to this application before filling out the evaluation form. Your statement should discuss the scholarly potential and/or achievements of the applicant and the quality and completeness of the application. What is the impact and significance of the project to the applicant's field? Will this project contribute to the applicant's professional goals? How will it also benefit your program and Indiana University?

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Typed name and title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

**Please attach your evaluation form (enclosed in a sealed envelope) to the application materials and return them to the applicant, who is responsible for submitting the completed application directly to the Office of International Programs by the deadline. Thank you very much for your evaluation.**