



LAKE SUPERIOR
STATE UNIVERSITY
COURSE CHANGE PROPOSAL

Date: *Please select the date this proposal was developed*

Course: *Enter the full current course title: e.g. BIOL131 General Biology I*

Summary of Change(s): *Summarize proposed changes, detailed changes are listed below. This form is used for changes to title, credits, lecture/lab distribution, description, prerequisite; and course deletions*

Faculty: *Faculty member representing changes, and who will be present at CC meeting*

School: *School or College this course originates from*

Semester this change is to be effective: *Must select a future semester*

Catalog changes: *List catalog changes needed if proposal is approved e.g. identify programs impacted, certificates, other requirements, general education, etc.*

Summary of responses from Form G (if applicable)

Review the comments and responses from affected schools - Form G must be submitted to informational agenda 6-weeks prior to curriculum committee action

CURRENT	PROPOSED (mark all changes)
<i>Enter the complete & current catalog course description</i>	<i>Enter the proposed course description, highlight all changes, e.g. strike-through, bold, italics, etc. List policy changes related to grading, etc.</i>

Course Assessment:

1) What are you changing?	<i>Course Changes - In brief narrative describe the changes and their rationale</i>
2) What evidence was collected/reviewed to support this change?	<i>Evidence - What data supports the change, comment on course/program assessment</i>
3) What effect is this change expected to bring?	<i>Improving Learning – What student learning outcomes will be improved by this proposal</i>
4) How will you measure that effect?	<i>Measureable Gains - How will student learning gains be assessed after this change</i>

NOTE: If the proposed change affects the requirements for a degree, certificate or minor, attach the Curriculum Committee’s **Form D: Program Change Proposal** for each affected program.

RECORD OF ACTION - Proposal for: *Enter the course name and number for this change*

This form must be submitted to the Registrar’s Office following school approval and concurrence of the dean. One copy must be submitted electronically (Word format) with the date, votes, etc. completed. The Registrar’s Office will distribute for the Curriculum Committee. An approved signed copy will be returned to the School/Department and Provost’s Office with the original kept in the Registrar’s Office, after final approval.

	Date	For	Opposed	Abstained	Absent
Departmental (Advisory) Vote:	<i>Date</i>	<i>for</i>	<i>opposed</i>	<i>abstain</i>	<i>absent</i>
School Faculty Vote:	<i>Date</i>	<i>for</i>	<i>opposed</i>	<i>abstain</i>	<i>absent</i>
College Dean's Approval:		Signed:			
Curriculum Committee Vote:					
Provost Council (Advisory) Vote:					
Provost:		Signed:			