## Libraries & Educational Technologies Supervisor Evaluation Form

## Supervisor to be evaluated: \_\_\_\_\_\_Date\_\_\_\_\_

Library and Educational Technologies faculty are strongly encouraged to offer appraisal of supervisor performance. All supervisor evaluations will remain anonymous, and will be viewed only by the supervisor of the faculty member/supervisor being evaluated. To ensure confidentiality, the evaluations will <u>not</u> be retained in library personnel files.

You may enter your evaluation narrative in the space provided on this form. If you wish to submit on a separate document, please be sure to include the name of the supervisor being evaluated and the date.

Please describe:

1. Describe how your supervisor's performance has been helpful to you and to Libraries & Educational Technologies.

2. Suggest ways in which your supervisor could improve his/her performance to help you in your job and promote the interests of our organization.

RETURN SUPERVISOR EVALUATIONS TO SUSAN THOMAS (<u>thoma2sm@jmu.edu</u>) BY JULY 31, 2007. Thank you.

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