



LIBERTY UNIVERSITY COMPLIANCE

CHARITABLE DONATION REQUEST FORM

NCAA LEGISLATION REGARDING CHARITABLE DONATIONS

NCAA Bylaw 13.15 prohibits all University staff members from participating in the following:

1. Donating memorabilia (i.e., jerseys, hats, t-shirts, autographed footballs or basketballs) to any organization, event, or activity that involves or benefits prospect aged individuals (9th -12th grade and junior college students).
2. Participating in any event in which a donation will be provided to a high school, prep school or two-year college.
3. Providing any financial contributions to a high school athletics program by participating in a fund- raising event.
4. In Men’s Basketball, donating anything to a nonprofit foundation that expends funds for the benefit of a no scholastic team or teams, prospective student-athletes or individuals associated with prospective student-athletes, regardless of whether the foundation provides funding to or services for prospective student-athletes and individuals who are not prospective student-athletes.

Name of the Organization Making the Request: _____

Contact Individual: _____ Phone Number: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Website: _____ Email: _____

What type of item(s) are being requested? (i.e., promotional materials, tickets, autographed memorabilia, etc.)

What is the purpose of the Request? (Please check the appropriate box)

Fundraiser Auction Giveaway Promotion

Date of Activity: _____ Please provide your 501(C)3 tax ID #: _____

By signing below, I acknowledge that I have read and understand the previously mentioned NCAA rules regarding impermissible fundraising activities. Furthermore, I agree to follow all guidelines set forth by NCAA and Liberty University.

Signature: _____ Date: _____

PLEASE RETURN THIS FORM BY EMAIL : MBEVINS@LIBERTY.EDU OR FAX: 434-582-2076

For Athletic Department Use

Approved Denied

Signature: _____ Date: _____