

**THE
NATIONAL
HISPANIC
UNIVERSITY**



STUDENT APPLICATION

**OFFICE OF ADMISSIONS
14271 STORY RD
SAN JOSE, CA 95127
PHONE (408) 273-2772
FAX (408) 254-1369
WWW.NHU.EDU**

APPLICATION PROCESS

Thank you for considering the National Hispanic University! We look forward to reading your application. National Hispanic University welcomes students from all ethnic, religious, and racial backgrounds. We take pride in the personal nature of our admissions process and are committed to making a fair and timely decision on your application.

If you have any questions, please do not hesitate to contact the Office of Admissions.

408-273-2772

chernandez@nhu.edu.

Whether you are applying as a freshmen or credential applicant, please make sure to review the following information. The best way to ensure your application receives prompt attention is to include all application materials when submitting your application packet. It is also a good idea to make a copy of your completed application for your records.

Freshmen

Candidates are required to satisfy the following requirements to be accepted into an undergraduate program.

- Have graduated from a recognized secondary school,
or
- Have taken the test of general education development (GED),
or
- Possess the equivalent in formal education;

- Have a minimum secondary school grade point average (GPA) from the last three years of study of 2.0 for first-time freshman, or 2.0 GPA for transfer students (on a four-point scale). Students with less than 2.0 GPA, may petition in writing to NHU admissions for consideration on a probationary admission for the first semester of enrollment. Students admitted on probation must obtain a 2.0 or better in their first semester to continue. Failure to do so may disqualify the student;

In addition, students need to provide the following to the Office of Admissions:

1. NHU admission application
2. A \$50.00 non-refundable application fee
3. An official high school transcript or an official GED test score. (Must be sent directly from originating school/agency to NHU) A student unable to provide these may complete a High School Graduation/GED Statement, attesting to having completed high school or the GED
4. One letter of recommendation
5. Statement of purpose
6. Enrollment Agreement.

Official transcripts must be sent directly to the Office of Admissions from each originating high school/agency and/or each college attended. "Issued to Student" transcripts will not be accepted.

Transfer

In addition to the items required of Freshmen applicants, **Transfer** applicants are required to provide the following to the Office of the Admissions:

- Official transcripts from each college attended, if applicable

Official transcripts must be sent directly to the Office of Admissions from each originating high school/agency and/or each college attended. "Issued to Student" transcripts will not be accepted.

Courses designated as "University of California Transferable" or "California State University Transferable" will be accepted as transferable to NHU for students transferring from an institution that is part of the California Community College System.

Transferability of other courses will be considered on a case-by-case basis. Normally, Physical Education courses and Computer Science courses that are more than 3 years old, are not transferable.

Credit for undergraduate work completed at other institutions may be accepted in partial fulfillment of the requirements for degrees at NHU. However, the work must be of acceptable quality (i.e., courses with a letter grade of C- or better); be comparable in nature, content and level of credit; and be appropriate to the student's program. An official transcript from each college attended must be submitted, along with the other required admission documents required.

International Students

In addition to the items required of Freshmen applicants as described above, **International Student** applicants, or those holding U.S. visas as students, are required to provide the following to the Office of the Admissions:

- A completed Student's Confidential Declaration of Finances Form. This declaration should be completed and signed by the applicant and his or her sponsor or guarantor.

- An original or certified copy of Bank Letter(s) verifying that the applicant, sponsor or guarantor has sufficient funds (in U.S. dollars, a minimum \$25,000 to show that the applicant will have sufficient financial resources to cover direct, and indirect expenses for the duration of the degree program). NHU currently has no scholarships or other financial aid for international students. If the minimum of \$25,000 is not met, applicant must provide written explanation as to other sources of financial stability for the duration of the degree program, and must be approved by the Director of Admissions.

- Passing TOEFL Test scores: a paper based minimum score of 450, or a minimum computer based score of 133 will require further language development courses. No additional requirements for paper based scores of 500 or above, or a computer-based TOEFL score of 173 or above.

When the Office of Admissions receives all required documentation (i.e. the information required for all applicants plus the above mentioned declaration and bank letters), the application will be evaluated and a letter of acceptance or denial will be issued.

International applicants and permanent residents should submit a certified copy of official records from each secondary or middle school, university, or professional school attended. International applicants are required to submit a general transcript evaluation with GPA calculation from a professional evaluation service. For a list of recommended evaluation agencies, please contact the Office of Admissions. A certified English translation of all documents must be provided.

Teacher Credential

Candidates are required to satisfy the following requirements to be accepted into the credential program.

- A Bachelor's Degree from an accredited institution, or a verified baccalaureate from an accredited foreign institution evaluated as comparable to a U.S. institution;
- Passing scores on the California Basic Educational Skills Test (CBEST);
- Must have earned an overall cumulative GPA of 3.0 (or higher) on a 4.0 scale in undergraduate studies. Students who do not meet this requirement must petition in writing to be considered for admission to the credential program. Students may be admitted into the credential program on a probationary status their first semester of enrollment; failure to meet the 3.0 requirement for first semester of study may disqualify the student.

In addition, students need to provide the following to the Office of Admissions:

1. NHU admission application
2. \$50 non-refundable admission fee
3. Enrollment Agreement
4. Official transcripts from all colleges attended, must be sent from the origination college to NHU
5. Two letters of recommendation
6. Statement of Purpose
7. High School Graduation Statement form; or GED Equivalency form; or equivalent.

Official transcripts must be sent directly to the Office of Admissions from each originating high school/ agency and/ or each college attended. "Issued to Student" transcripts will not be accepted.

FINANCIAL AID

The goal of the Office of Financial Aid & Scholarship, at NHU, is to deliver student aid efficiently and to ensure availability of aid for students who qualify, and without such assistance would be unable to pursue their educational goals at the NHU.

Eligibility for financial aid can include U.S. citizenship/permanent residency status, academic merit, and financial need. Financial need is the difference between the cost of attending NHU and the Expected Family Contribution (EFC, the amount the student and student's family are expected to contribute towards their education).

Approximately 70 percent of NHU's undergraduates receive some financial aid in the form of scholarships, grants, loans, college work-study, or some combination of the four.

Financial aid forms are available at the Office of Financial Aid & Scholarships. After we receive your completed Free Application for Federal Student Aid (FAFSA), the needs analysis helps us create an appropriate financial aid package – usually a combination of scholarships, grants, loans, and on-campus work.

**The FAFSA code for The National
Hispanic University is 016968.**

California residents are encouraged to submit the GPA Verification Form (available from their high school counselor or college Financial Aid Office). Students must submit a complete FAFSA and GPA Verification Form between January 1 and March 2 to apply for Cal Grant. However, students may still submit FAFSA after March 2 to apply for Federal Aid.

The financial aid application process is separate from the admission application process. Regardless of when you apply for admission, you should apply for financial aid as soon as possible.

If you have questions or need more information please contact:

Office of Financial Aid & Scholarships
14271 Story Road
San Jose, CA 95127
408-273-2708
tkubo@nhu.edu

SUBMIT YOUR COMPLETE ADMISSION APPLICATION PACKET TO:

The National Hispanic University
Office of Admissions
142171 Story Road
San Jose, CA 95127
Phone: (408) 273-2772
Fax: (408) 254-1369
Web site: www.nhu.edu

RESET FORM

STUDENT STATUS

- | | | | | |
|--|---|--|--|---|
| <input type="checkbox"/> First Time Freshmen
I'm attending college for the <u>first time</u> | <input type="checkbox"/> Transfer
I have attended another college and have earned <u>at least</u> 30 semester units | <input type="checkbox"/> Freshmen
I have attended another college but have completed <u>fewer</u> than 30 semester units | <input type="checkbox"/> Credential
I have a BA/BS and am seeking a credential | <input type="checkbox"/> Re-Applying
I have attended NHU and am returning after a period of 1+ year |
|--|---|--|--|---|

PERSONAL INFORMATION—PART A

1. Application type New Student Re-Applying NHU Graduate International Student (Please submit SEVIS Form)

2. Month and year in which you are applying Month Year

3. Full legal name

<input type="text"/>	<input type="text"/>	<input type="text"/>
Last Name	First Name	Middle Name

Previous name used/ maiden name:

4. E-mail address

5. Social security number

6. Date of birth (MM/DD/YY)

7. Place of birth

<input type="text"/>	<input type="text"/>	<input type="text"/>
City	State	Country

8. Permanent address (Please, no P.O. Box)

<input type="text"/>		
<input type="text"/>		Apartment #

<input type="text"/>	<input type="text"/>	<input type="text"/>
City	State	Zip Code

9. Mailing address (If different from permanent address)

<input type="text"/>		
<input type="text"/>		Apartment #

<input type="text"/>	<input type="text"/>	<input type="text"/>
City	State	Zip Code

10. Home phone number

Alternate phone number Work Cell Message

11. Person to contact in case of emergency

<input type="text"/>	<input type="text"/>
Last Name, First Name	Relationship

<input type="text"/>	<input type="text"/>
Emergency contact home phone:	Emergency contact alternate phone

OFFICE USE ONLY	
Office of the Registrar	
Initial _____	Date _____
Remarks _____	
Business Office	
Initial _____	Date _____

PERSONAL INFORMATION—PART B

12. What is the educational background of your parents? (Choose ONE per column)

Mother	Father	Guardian	
<input type="checkbox"/> M1	<input type="checkbox"/> F1	<input type="checkbox"/> G1	Less than High School
<input type="checkbox"/> M2	<input type="checkbox"/> F2	<input type="checkbox"/> G2	Some High School
<input type="checkbox"/> M3	<input type="checkbox"/> F3	<input type="checkbox"/> G3	High School Graduates
<input type="checkbox"/> M4	<input type="checkbox"/> F4	<input type="checkbox"/> G4	Technical Certificate
<input type="checkbox"/> M5	<input type="checkbox"/> F5	<input type="checkbox"/> G5	Some College
<input type="checkbox"/> M6	<input type="checkbox"/> F6	<input type="checkbox"/> G6	Associate's Degree
<input type="checkbox"/> M7	<input type="checkbox"/> F7	<input type="checkbox"/> G7	Bachelor's Degree
<input type="checkbox"/> M8	<input type="checkbox"/> F8	<input type="checkbox"/> G8	Masters Degree
<input type="checkbox"/> M9	<input type="checkbox"/> F9	<input type="checkbox"/> G9	Law Degree
<input type="checkbox"/> M10	<input type="checkbox"/> F10	<input type="checkbox"/> G10	Ph.D. / M.D.
<input type="checkbox"/> M11	<input type="checkbox"/> F11	<input type="checkbox"/> G11	Other: _____

13. Gender Male Female

14. Marital status
 Single Married Divorced

15. Number of dependents
 0 1 2 to 3 4 or more

16. Ethnic identity / origin (Please select only ONE)

<input type="checkbox"/> African American, Non-Hispanic	<input type="checkbox"/> White, Non-Hispanic
<input type="checkbox"/> American Indian/Alaska Native	<input type="checkbox"/> Unknown
<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> Decline to state
<input type="checkbox"/> Hispanic (Central American, Latino, South American Mexican, Mexican American, Chicano)	<input type="checkbox"/> Other- Specify _____

17. If English is your second language, how many years have you spoken English?
 3 years or less 4-7 years 8-11 years 12 years or more

18. Do you speak Spanish?
 Yes No If yes, rate your proficiency Beginner Intermediate Advanced Native

19. How did you first hear about the National Hispanic University?

<input type="checkbox"/> College/Career Fair	<input type="checkbox"/> Internet site- Specify _____
<input type="checkbox"/> College Counselor/Adviser	<input type="checkbox"/> Media (TV, Radio, Newspaper, Brochure)
<input type="checkbox"/> Friend/Relative	<input type="checkbox"/> NHU Activity- Specify _____
<input type="checkbox"/> H.S. Counselor/Adviser	<input type="checkbox"/> NHU Website
<input type="checkbox"/> Presentation	<input type="checkbox"/> Other- Specify _____

ACADEMIC INFORMATION—PART C

20. Major (Please indicate only ONE)
AA Programs

- Associate of Arts in Business Administration
- Associate of Arts in Liberal Studies
- Associate of Science in Computer Networking (Fall '05)
- Associate of Science in Math & Science (Fall '05)
- Associate of Science in Math & Science with Engineering Emphasis (Fall '05)

BA Programs:

- Bachelor of Arts in Business Administration
- Bachelor of Science in Computer Information Systems
- Bachelor of Arts in Liberal Studies / Cross Cultural Education Emphasis
- Bachelor of Arts in Liberal Studies / Child Development Emphasis

Credential Programs

Students applying to the following Credential Program must have a BA/BS degree or equivalent.

- Multiple Subject Teaching Credential
- Multiple Subject Teaching Credential - BCLAD
- Single Subject Teaching Credential
- Single Subject Teaching Credential-BCLAD
- Clear Teaching Credential
- Certificate in BCLAD
- Certificate in CLAD

Other Programs

- General Education - Transfer
- Translation Studies Certificate
- Undeclared Major

21. High School

<input style="width: 100%;" type="text"/>		<input style="width: 100%;" type="text"/>
Name of School		Graduation Date
<input style="width: 30%;" type="text"/>	<input style="width: 30%;" type="text"/>	<input style="width: 40%;" type="text"/>
City	State	Country

22. Colleges Attended

NOTE: You must submit OFFICIAL TRANSCRIPTS for EACH college listed in this section.

Name of School	Location (City, State, Country)	Degree Earned/ Date Awarded
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

****Please attach a separate sheet for additional colleges.**

I certify that the personal information given on the first two pages of the National Hispanic University Application is true to the best of my knowledge. I understand that all documents submitted in support of this application become the property of the National Hispanic University and cannot be returned, copied, or forwarded to a third party.

Signature of Applicant	Date
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Print your name <input style="width: 80%;" type="text"/>	

ADMISSION DOCUMENTS CHECK LIST

- NHU admission application
- A \$50.00 non-refundable application fee
- Official high school transcript or an official GED test score*
- Official college transcripts (if applicable)*
- One letter of recommendation
- Statement of purpose
- Enrollment Agreement
- 2nd letter of recommendation (for Teacher Credential students)
- CBEST Scores (for Teacher Credential students)

**Official transcripts must be sent directly to the Office of Admissions from each originating high school/ agency and/ or each college attended. "Issued to Student" transcripts will not be accepted.*