



OPHTHALMIC MEDICAL TECHNOLOGY

Program Application

Fall 2012

DEADLINE: July 1, 2012

Ophthalmic Medical Technology
BioScience Technology Complex
3160 PGA Blvd. Suite SC152
Palm Beach Gardens, FL 33410-2893
Department Phone: 561-207-5726
Student Advising: 561-207-5340
e-Mail: OMT@PalmBeachState.edu
Website: www.PalmBeachState.edu/OMT.xml

An Equal Access/ Equal Opportunity Institution

Program Information

About the Program

Ophthalmology derives its name from the Greek "ophthalmos," meaning, "the science of eyes." It is the field of medicine that specializes in the medical and surgical treatment of eye diseases. The *Ophthalmic Medical Technologist* assists the M. D. Ophthalmologist, eye physician and surgeon, in the evaluation of vision and treatment of patients with disorders of the eyes. Palm Beach State College is one of a limited number of institutions that offers an **Associate in Science** degree in **Ophthalmic Medical Technology (OMT)**. The program's college-level, competency-based, curriculum consists of classroom experience combined with hands-on specialized training. Students develop technical proficiency through extensive clinical internships under the supervision of a Board-Certified and licensed M. D. Ophthalmologist, including training in our own state-of-the-art medical clinic, combined with practical experience in local ophthalmic practices, clinics, and hospitals. Upon successful completion of the program, standardized examination, and clinical internships, graduates will be qualified to be certified by the Joint Commission on Allied Health Personnel in Ophthalmology as a **Certified Ophthalmic Assistant (COA®)**, **Certified Ophthalmic Technician (COT®)** or **Certified Ophthalmic Medical Technologist (COMT®)**. The program accepts its entering class through a limited access, highly competitive, admissions process during the spring of each year for admission to the following fall term.

Detailed information about the program, faculty, job outlook, schedule of course rotations, the admission process, and ophthalmic careers is available at: <http://www.PalmBeachState.edu/OMT.xml>.

Admission Requirements for Selection

The following are required for eligibility in the selection pool. Meeting criteria for selection does not guarantee admission to the OMT program. Final selection will be based on the applicant pool. If a student is selected and does not enter the program, or is not selected, the student must reapply and is not guaranteed acceptance in any subsequent selection process. PLEASE NOTE: All communication regarding your admissions status will be sent to your Palm Beach State student e-mail account.

All documentation must be on file at the Palm Beach State College Admissions Office by the application deadline of July 1, 2012.

APPLICATION

First-Time or Former Palm Beach State College Students: Submit a completed Palm Beach State College general credit application online at <http://www.palmbeachstate.edu/AdmissionsApplications.xml> and pay the one-time, non-refundable, application fee (\$30 for U.S. citizens, \$75 U.S. currency for international students) online through *PantherWeb*, in person, or by mail. Include your current and active e-mail address and state your program of study as **Ophthalmic Medical Technology AS2229**. Once submitted, a confirmation e-mail with conditions of admission will be sent to the e-mail address provided in the application. Print the confirmation page and follow the instructions therein. OMT Program Applicants must pay an additional \$20 non-refundable processing fee, (payable at the college cashier's office), and submit the paid receipt along with the completed Palm Beach State College OMT Program Application, contained in this packet (or filled it out online and print a copy), to

the college Admissions Office. Please do not drop off or mail the application to the OMT Program Department office.

Currently Enrolled Palm Beach State College Students OMT Program Applicants must pay the \$20 non-refundable processing fee, (payable at the college cashier's office), and submit the paid receipt along with the completed Palm Beach State College OMT Program Application contained in this packet (or filled out online and a copy printed), to the college Admissions Office. Please do not drop off or mail the application to the OMT Program Department office.

MAIL OR BRING THIS COMPLETED APPLICATION WITH THE PAID RECEIPT FOR FEES TO:

Palm Beach State College
Office of Admissions
4200 Congress Ave.
Lake Worth, FL 33461
Phone: 561-868-3300 Fax: 561-868-3584
E-mail: CentralAdmissions@PalmBeachState.edu
Hours: Monday - Thursday: 8:00 am to 7:00 pm,
Friday: 8:00 am to 4:00 pm (closed Fridays during the Summer Term)

ACADEMIC HIGH SCHOOL DIPLOMA OR GED

Official high school transcript (transcripts are considered official if sent directly to **Palm Beach State College Admissions Office** from the previous institution or hand delivered in an envelope sealed by the issuing institution) showing proof of a standard high school diploma, GED, or validated foreign equivalent. All applicants – new, current, and college transfer students must have their official high school or GED transcript on file at Palm Beach State College. You may download the transcript request form from our website at <http://www.palmbeachstate.edu/transcripts.xml>. Students who received a Florida GED can request their scores using the downloaded form at <http://www.palmbeachstate.edu/transcripts.xml>.

COLLEGE TRANSCRIPTS

Official college transcripts (transcripts are considered official if sent directly to Palm Beach State College from the previous institution or hand delivered in an envelope sealed by the issuing institution) from **ALL** post-secondary institutions attended must be submitted. **Official transcripts are to be mailed directly from the previous institution to the Palm Beach State College Admissions Office.** You may download the transcript request form from our website at <http://www.palmbeachstate.edu/transcripts.xml>. If you have attended college, we still require proof of a standard high school diploma, GED or validated foreign equivalent. Commercial evaluation of out of country transcripts is required and must be sent from an approved evaluating institution directly to Palm Beach State College. Information for approved evaluators is available at <http://www.palmbeachstate.edu/transcripts.xml>.

*PLEASE NOTE: ALL COURSE RE-EVALUATION APPEALS MUST BE SUBMITTED BY THE APPLICATION DEADLINE.

COLLEGE PLACEMENT

All applicants must submit placement test scores (taken within two years prior to admission) which meet minimum requirements for entrance into college level English, reading, and mathematics courses, or required remedial work (including any and all necessary college preparatory courses). Successful test scores will allow entry to the applicant pool. Transfer applicants with successful completion (C or higher) of a minimum of three college credits each in mathematics and English courses may use these scores in lieu of placement scores for eligibility consideration for the program.

GRAGE POINT AVERAGE

Students must have an overall cumulative G.P.A. of 2.6 or higher to qualify for admissions into the OMT Program.

MANDATORY OPEN HOUSE INFORMATION SESSION

Prospective applicants usually have lots of questions regarding acceptance into a new program. After viewing all of the online resources available at: www.PalmBeachState.edu/OMT.xml, the applicant is required to attend one of our Open House Information Sessions. These sessions are conveniently held from 5:00 - 6:00 p.m. on the first Thursday of each month at the Palm Beach Gardens Campus, BioScience Technology Complex, Room SC161. This is your opportunity to get to meet fellow students, faculty, and staff, and to view the facility. No appointment is necessary. This year's schedule is as follows:

Thursday, May 3, 2012

Thursday, June 7, 2012

CLINICAL OBSERVATION

Clinical observation allows the student to experience first-hand how an ophthalmic practice functions and to follow an Ophthalmic Medical Technician during the course of his or her workday. This is your opportunity to ask questions of the practitioners as well as of yourself, to better enable an applicant to evaluate if this career path is right for you. Each prospective student must plan on spending a minimum of four (4) hours in an approved Medical Ophthalmic Practice *following* attendance at the mandatory OPEN HOUSE counseling session prior to enrollment. The hosting practice will complete the *documentation of attendance* form that will be distributed to attendees at that meeting. Information on scheduling clinical observations along with a list of approved sites will be provided at the open house information session.

GENERAL EDUCATION REQUIREMENT

The following courses are required prerequisites and must be completed before the application deadline date with a "C" or better. The lecture courses are available online during summer session Term III.

BSC2085	Anatomy & Physiology I
BSC2085L	Anatomy & Physiology Lab
BSC2086	Anatomy & Physiology II
BSC2086L	Anatomy & Physiology Lab II
MCB2010	Microbiology
MCB2010L	Microbiology Lab

The following general education courses are required and must be completed with a "C" or better:

- ENC1101- English Composition I (3 credits)
- SPC1017- Fundamentals of Speech Communication (3 credits)
- MAC* - Any State Course Numbering ID beginning with MAC (3 credits)
- Humanities Elective - Refer to General Education Requirements Area 2) (3 credits)
- PSY2012- Introduction to Psychology (3 credits)

ACCEPTANCE and REGISTRATION

Applicants who are selected, will be notified approximately two weeks after the deadline date. The acceptance notice will include registration information, allowing approximately one week for registration completion. If an applicant is selected and does not complete the registration process, the applicant must reapply and is not guaranteed acceptance in any subsequent selection process. The acceptance notice will include: (1) Registration information (2) Criminal Background Check including Social Security number verification. (3) Drug screen.

After admission, the above documentation must be on file with the OMT's Program Office. All students are conditionally accepted and are required to obtain criminal background checks and drug screenings (at their own expense). Further information will be provided after being admitted into the OMT Program. Failure to provide such documentation will result in termination of the applicant's conditional acceptance.

Point System for Selection

Once all general admission criteria have been satisfied, selection of students into the OMT program will be made using a point system as follows. In the event that two or more students have the same number of selection points, a lottery system will be used for selection. You will be notified within two weeks of the close of the application deadline of the status of your acceptance.

COLLEGE DEGREE

(Associate degree or higher from a regionally accredited institution)..... 1 point

CUMULATIVE GRADE POINT AVERAGE

(2.60 or higher – Points awarded equal to the cumulative G.P.A)2.60 – 4.00

CURRENT or PREVIOUS PALM BEACH STATE COLLEGE STUDENT 1

FLORIDA RESIDENT

(Determined by student's residency classification with Admissions)..... 1

GENERAL EDUCATION COURSES- Completed with a "C" or higher by the application deadline.

ENC1101- English Composition I (3 credits) 1

SPC1017- Fundamentals of Speech Communication (3 credits) 1

MAC* - Any State Course Numbering ID beginning with MAC (3 credits)..... 1

Humanities Elective - Refer to General Education Requirements Area 2) (3 credits) 1

PSY2012- Introduction to Psychology (3 credits) 1

HEALTHCARE RELATED WORK EXPERIENCE* 1

***Please Note: A letter from your employer on company letterhead stating your position and dates of employment must be submitted along with the application. Employment must be within the past three years for a minimum of three consecutive months (see descriptive handout for more information).**

FALL 2012 OPHTHALMIC MEDICAL TECHNOLOGY PROGRAM APPLICATION



Please Type or Print Clearly (this form can be filled out online and printed) – Deadline July 1, 2012

1. **NAME** _____
LAST FIRST MIDDLE SUFFIX

2. **PALM BEACH STATE COLLEGE STUDENT ID:** _____ - _____ - _____

3. **E-MAIL ADDRESS** _____ @ _____ . _____

4. If any of your transcripts, test scores, or records are listed under any names other than those above, enter those names here:

5. **LOCAL ADDRESS:** _____ **Apt.** _____
NUMBER AND STREET ADDRESS
City _____ **COUNTY (or PROVINCE)** _____
State _____ **Zip Code** _____ - _____

6. **HOME TELEPHONE:** _____ - _____ - _____ **MOBILE PHONE:** _____ - _____ - _____

WORK PHONE: _____ - _____ - _____ **8. DATE OF BIRTH:** ____/____/____

7. **HIGH SCHOOL GRADUATE?** Yes No or **GED?** Yes No

8. COLLEGE or UNIVERSITY EDUCATION

List all postsecondary colleges or universities in which you have enrolled, even if you did not graduate.

NAME OF INSTITUTION	CITY/STATE	DATES	DEGREE	CREDIT

9. **ARE YOU CURRENTLY ENROLLED at Palm Beach State College?** Yes No

10. **ARE YOU CURRENTLY ENROLLED AT ANOTHER COLLEGE?** Yes No Please List: _____

11. **ARE YOU A FLORIDA RESIDENT?** Yes No

I understand that falsification or omission of any information may result in my dismissal or rejection from the College.

SIGNATURE OF APPLICANT

DATE