

# Thank You Sample

## Willie Wildcat

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Date

Name of Contact  
Title of Contact  
Organization Name  
Address  
City, State (Country if International) Zip/Code

Dear Name of Contact,

We met this week at \_\_\_\_\_'s Company Information Session at Northwestern University. I wanted to take the time to thank you for sharing detailed information about your organization and its internship program.

Currently, I am a member of the Northwestern Consulting Club and many of my academic projects have been focused on creating solutions to economic problems. After learning more about the emphasis on group work and the strength of your program, I know this internship would offer me an opportunity to continue to develop my experience in consulting with an excellent company. Ultimately, I see this internship with \_\_\_\_\_ as a way to determine if the field of consulting is right for me.

This week I plan to apply through CareerCat as you instructed and hope to hear from your office soon. Thank you again for this opportunity to apply for your internship program. If you have any questions about my application please contact me by email at wild@u.northwestern.edu or by phone at 847-491-3700.

Sincerely,

Willie Wildcat  
Class of \_\_\_\_\_  
Northwestern University