

Application Checklist for Counseling and Development Programs

Mental Health Counseling, School Counseling, and Human Services

- _____ 1. Contact Dr. Lisa Hollingsworth, Program Chair, at 219.989.2789 or hollings@purduecal.edu to make an appointment.
- _____ 2. Go to the following website and fill out the online application: <http://www.gradschool.purdue.edu/admissions/>. When filling out the online application, please keep in mind that paying by check could hold up your application between 2-3 weeks.
*Note that it may be to your advantage to apply for temporary (non-degree seeking) status before applying as a degree-seeking student. Speak with your advisor about these options.
- _____ 3. Complete the following forms that are available below:
- _____ a. The “Counseling and Development Supplement” from the link provided above. ***It is important that you complete the form from our website and not the one on the online application***
- _____ b. Three (3) recommendation forms completed by those who have supervised or evaluated the applicant, such as supervisors or university professors. Recommendation forms from family and friends will not be accepted. ***Download forms from the link provided above.***
- _____ c. Two (2) copies of transcripts from each and every school attended to date *(note: the request form says only 1 copy, so you will need to change it on the form before sending it to your school).
- _____ 4. Please submit all of the documents listed above to Graduate Studies in Education, Gyte ANNX-122, Purdue University Calumet, 2200 169th Street, Hammond IN 46323-2094. If you have questions, please contact 219.989-2326.