



Office Of Graduate Teacher Education  
125 Route 340, Sparkill, New York 10976-1050 (845) 398-4150

## RECOMMENDATION FORM

Master's of Science in Teaching     Master's of Science in Education     Post Master's Certificate

<p><b>To be completed by applicant:</b></p> <p>Name _____</p> <p>Address _____</p> <p>_____</p> <p>Social Security # _____</p> <p><b>Check one:</b>    <input type="checkbox"/> <b>I do</b>    <input type="checkbox"/> <b>I do not</b> waive my right to see this reference recommendation.</p> <p>Signature _____</p>	<p style="text-align: right;">(please type or print)</p> <p><b>To be completed by Recommender:</b></p> <p>Name _____</p> <p>Position _____</p> <p>Organization _____</p> <p><b>Note:</b> The person whose name appears on this form has applied for admission to a Graduate Education Program. We would appreciate it if you would supply the following information in as much detail as possible.</p>
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1. How long and in what capacity have you known the candidate?

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2. What do you consider the candidate's most outstanding strengths or characteristics?

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3. What are the candidate's chief weaknesses?

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4. In your opinion, how well has the candidate considered and prepared for the decision to enter a Master's program in education?

5. I rank the candidate in terms of her/his standing in **academics/job performance** (circle one or both).

	<b>Outstanding Top 10%</b>	<b>Above Average Next 20%</b>	<b>Average Next 40%</b>	<b>Below Average Lowest 30%</b>
Academic Performance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Verbal Communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written Communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Breadth of General Knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intelligence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work effectively with children	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Independence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to initiate ideas and actions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Capacity for planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. I recommend this candidate for Graduate Study in Education as follows:

- Strongly Recommend       Recommend with reservation  
 Recommend                       Do not recommend

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Nondiscrimination Policy**

The College does not discriminate against students, faculty, staff, and other beneficiaries on the basis of race, color, national origin, gender, age, sexual orientation, disability, marital status, genetic predisposition, carrier status, veteran status, or religious affiliation in admission to, or in the provision of its programs and services. The Section 504 Coordinator, the Title IX Coordinator, and the Age Act Coordinator is the Director of Human Resources, Marian Hall 216, ext. 4038.