

Applicant's Letter of Recommendation

To the Applicant:

This form should be given to a faculty member who is able to comment on your qualifications for graduate study. If you have been away from an academic institution for some time, this form may be given to some other person who is able to comment on your academic qualifications. For the convenience of the person completing this form, you should include a stamped envelope addressed to:

Graduate Studies
Sarah Lawrence College
1 Mead Way
Bronxville, New York 10708-5999

Type or print.

Applicant's name: Ms. Mr. _____
Surname First name Middle name

Please Note

This address should be the same as the local mailing address on your Application for Admission.

Address: _____
Street and number Apartment

City State Zip or postal code Country

Telephone

Proposed Program (for Writing students, indicate genre): _____
Specify MA MS MFA
 MEd MA/MSW
 MA/JD

Semester applying for: Fall _____
Year

Name of person who will be submitting this recommendation: _____

Under the Family Education Rights and Privacy Act of 1974 (the Buckley Amendment), which gives students the right to inspect and review their educational records, students may waive their rights to see specific confidential statements and letters of recommendation. In the belief that applicants, and the person from whom the evaluation is requested, may wish to preserve the confidentiality of those evaluations; we are giving you an opportunity to sign one of the following statements. If neither statement is signed, the right to examine this letter is automatically retained.

A. I waive my right to examine this letter. _____
Signature

B. I do not waive my right to examine the letter. _____
Signature

To the Recommender:

This form is submitted to you for an opinion of the applicant's qualifications for graduate work. If possible, please compare the applicant with others known to you who have attended or are now applying for admission to this school. If the applicant has signed statement (B) or if the applicant has signed neither statement (A) or (B), this letter will be available for the applicant's examination should the applicant enroll at Sarah Lawrence College.

Please Note

Alternatively, you may submit your recommendation on official letterhead.

Type or print.

Please rate how the applicant compares with other students for whom you have written letters of recommendation for graduate study by checking the appropriate boxes on the continuum below:

A. Intellectual ability: No basis for judgment Low Average Very good Excellent (top 5%)

B. Motivation for graduate study: No basis for judgment Low Average Very good Excellent (top 5%)

Signature

Title or position

Institution

Date