

# SIMPSON COLLEGE



## OFFICE OF FINANCIAL ASSISTANCE 2012-2013 Student Verification Worksheet

Your FAFSA has been selected for review in a process called “verification.” In this process we will compare information from your FAFSA with your 2011 federal IRS tax return transcript (along with your spouse’s if you are married, or parents’ if you are considered dependent for federal aid purposes). If there are differences between your FAFSA and the documents provided, Simpson College will make the necessary corrections. Your financial assistance may be delayed due to missing or incomplete information. Your verification process must be completed within 30 days of your last day of attendance in order to receive financial assistance.

### WHAT YOU SHOULD DO:

1. Collect your (and your spouse’s or parents’) financial documents (IRS tax transcripts, W-2.).
2. Call the office of financial assistance if you have questions about completing this worksheet (800-362-2454 x1664 or 961-1664).
3. Read and complete all sections that apply to you. Make sure you collect all required signatures.

### A. Student Information

_____ <i>Last Name</i>	_____ <i>First Name</i>	_____ <i>M.I.</i>	
_____ <i>Address (include apt. #)</i>	_____ <i>City</i>	_____ <i>State</i>	_____ <i>Zip Code</i>
_____ <i>Date of Birth</i>	_____ <i>E-mail Address</i>	_____ <i>Home Phone (include area code)</i>	_____ <i>Cell Phone</i>

### B. Family Information

You are only considered an independent student if you:

- Were born before January 01, 1989
- Are admitted into a degree program beyond a Bachelor’s degree
- Are married
- Have children who receive more than half of their support from you
- Have dependents other than children who receive more than half of their support from you
- Are an orphan/ward of the court
- Are a veteran of the U.S. Armed Forces or currently serving on active duty (for purposes other than training).
- Are an emancipated minor or unaccompanied youth

- ☐ **Dependent Students:** List the people in your parents’ household, include: (a) yourself and your parent(s) (including stepparent) even if you don’t live with your parents; (b) your parents’ other children, even if they don’t live with your parent(s), if (1) your parents provide more than half of their support from July 1, 2012 through June 30, 2013, or (2) the children would be required to provide parental information when applying for federal student aid; and (c) other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2012 through June 30, 2013.
- ☐ **Independent Students:** List the people in your household, include: (a) yourself, and your spouse if you have one; (b) your children, if you will provide more than half of their support from July 1, 2012 through June 30, 2013; and (c) any other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2012 through June 30, 2013.

**Write the names of ALL household members.** Also write in the name of the college for any family member who will be attending college at least half time between July 1, 2012 and June 30, 2013, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College Attending in 2012-13
		Self	Simpson College

Please complete reverse side.

### C. Tax Forms and Income Information

All tax filers must submit a copy of their 2011 federal IRS tax return transcript. Tax filers can request a transcript free of charge from the IRS in one of three ways. Note: If student/parent(s) filed an amended 2011 tax return you must contact our office.

Online	Telephone	Paper Request Form-IRS 4506T-EZ
Go to <a href="http://www.irs.gov">www.irs.gov</a>	Call IRS at 1-800-908-9946. You will be prompted to enter your Social Security Number and street address.	Download a form at <a href="http://www.irs.gov/pub/irs-pdf/f4506tez.pdf">http://www.irs.gov/pub/irs-pdf/f4506tez.pdf</a>
In the online section of the homepage click <b>"Order a Tax Return or Account Transcript."</b> Make sure to request the "IRS tax return transcript" and not the "IRS tax account transcript".	Select "Option 2" to request an IRS Tax Transcript and enter "2011".	Mail or fax the completed IRS Form to the appropriate address or fax number.
If successfully validated, tax filers can expect to receive a paper IRS Tax Return Transcript within 5 to 10 days, which must then be forwarded along with this form to the office of financial assistance.	If successfully validated, tax filers can expect to receive a paper IRS Tax Return Transcript within 5 to 10 days, which must then be forwarded along with this form to the office of financial assistance.	If successfully validated, tax filers can expect to receive a paper IRS Tax Return Transcript within 5 to 10 days, which must then be forwarded along with this form to the office of financial assistance.

Check the box for those people who **DID NOT AND ARE NOT REQUIRED** to file a 2011 federal income tax return. If you **DID NOT** file a tax return you must submit copies of your 2011 W-2 forms or other earning statements.

☐ You      ☐ Your father (step)      ☐ Your mother (step)

Name of Employer	Student Earnings	Parent Earnings

### D. Additional Information\*

\*Please list below any child support that was **paid** out in 2011 because of divorce or separation or as a result of a legal requirement. Don't include support for children in your (or your parents') household. Please note you must include the name of the person to whom the child support was paid along with the name and age of children for whom the child support was paid.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support was Paid	Amount of Child Support Paid in 2011

**\*In 2010 or 2011, did you, your parents or anyone in your parent's household receive Food Stamps-Supplemental Nutrition Assistance Program (SNAP)?**

☐ Yes (Provide documentation from the state agency that issued the food stamp benefits.)

☐ NO

### E. Signatures

By signing this worksheet, I (we) certify that all the information reported on this worksheet is complete and correct. If dependent, at least one parent must sign. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature (Dependent Students Only)      Date

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Office of Financial Assistance  
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