

# Computer S. Resume

**Current:** 1501 State Street ▪ Marshall, MN 56172 ▪ 507-537-6221

**Permanent:** 1501 Robin Street ▪ Stillwater, MN ▪ [computersample@hotmail.com](mailto:computersample@hotmail.com)

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## SYSTEMS ANALYST ▪ PROGRAMMER

### QUALIFICATIONS

- Excellent program debugging and problem analysis skills; proven ability to assess problems and trouble shoot issues
- Capacity to interpret and communicate technical concepts to non technical users
- Demonstrated ability to provide technical assistance and training to computer users
- Directs students and staff members in the operation of peripheral equipment

### TECHNOLOGY

**Languages:** Java, C, C++, Visual Basic, Oracle, SQL, HTML

**Operating Systems:** Windows 95, 98, ME, 2000, XP; Mac OS; MS-DOS, Unix

**Software:** Microsoft Office Suite, Microsoft FrontPage, Norton, McAfee, Photoshop, Dreamweaver, MacroMedia Flash

**Hardware:** Pentium and equivalent systems, Macintosh, scanners, CD writers, Zip drives, Hewlett Packard and Lexmark printers

### EDUCATION

**Bachelor of Science**, Southwest Minnesota State University, Marshall, MN May 2009

- **Major:** Computer Science **GPA 3.65**
- **Minor:** Mathematics

### Relevant Coursework

- Programming Languages ▪ Software Engineering ▪ Information and Knowledge Management
- Operating Systems and Networks

### COMPUTER EXPERIENCE

**Computer Tech**, Computer Services 8/07-Present

Southwest Minnesota State University, Marshall, MN

- Offered technical assistance to students and faculty using the systems and programs in computer labs
- Fielded questions about Microsoft Office productivity software, email application and Internet browsers
- Aided students and faculty in using peripheral equipment, like scanners, modems and printers

**Programming Intern** 9/07-5/08

Sample Company, Location, MN

- Reviewed existing programs to determine compliance and changed code as needed
- Created documentation for system applications
- Utilized Visual Basic

### ACTIVITIES

Math and Computer Science Club

9/06-Present