

Semester _____

Remission % _____

Units _____

**TUITION REMISSION BENEFIT AWARD APPLICATION
UNIVERSITY OF THE PACIFIC**

STUDENT: _____ **ID#:** _____

ADDRESS: _____

ELIGIBILITY:

Employee eligible for tuition remission benefits:

Employee Name: _____ ID#: _____

Full-Time: _____ Part-Time: _____ Date of Hire at Pacific*: _____

Employee's Department: _____

Employed at another eligible 4-year accredited college or University prior to Pacific?

_____ College or University previously employed at

_____ Dates of Employment

Eligible Student is: _____
Employee

_____ Spouse/Domestic Partner

_____ Child

If Child: Age: _____

Date of Birth: _____

Lived in Household at least 5 years? _____

(Child must have lived in the household of the employee or in the household of the employee's current spouse/ domestic partner for at least five consecutive years prior to admission and currently be an eligible dependent – refer to policy for details and exceptions.)

Please read tax information from Controller's Office regarding tuition remission, which could be a taxable benefit in some cases. When students receive other sources of payment for tuition (scholarships, grants, assistantships, etc.) the total combined with tuition remission will not exceed 90%.

Tuition eligibility benefits are subject to change depending on information obtained from employee, spouse/domestic partner, or dependent during enrollment at the University.

**In a qualified, eligible position per policy.*

DEGREES EARNED BY STUDENT APPLICANT:

Bachelor: ___ Granted By: _____
Name of School Date

Masters: ___ Granted By: _____
Name of School Date

Doctorate: ___ Granted By: _____
Name of School Date

CREDENTIALS OR SPECIAL CERTIFICATES COMPLETED BY STUDENT APPLICANT:

_____	Date	_____	Date
_____	Date	_____	Date

CURRENT ENROLLMENT INFORMATION:

COURSES THIS SEMESTER: **TOTAL UNITS:** _____

(If courses are unknown, please estimate number of units)

Semester: **Fall:** _____ **Spring:** _____
 Summer I: _____ **Summer II:** _____ **Summer III:** _____

Currently Enrolled as: Undergraduate _____ Graduate _____ Doctoral _____ Certificate _____

SCHOOL:

Eberhardt School of Business: _____	School of Pharmacy & Health Sciences: _____
The College (College of the Pacific): _____	Conservatory of Music: _____
School of Engineering & Computer Science _____	Research & Graduate Studies: _____
Benerd School of Education: _____	School of International Studies: _____
Professional & Continuing Education/LLL: _____	McGeorge School of Law _____

Note: A Tuition Remission Form is required to be turned in to HR before each semester begins.

APPLICANT'S SIGNATURE: _____ **DATE:** _____

APPROVED – HUMAN RESOURCES: _____ **DATE:** _____

DISAPPROVED – HUMAN RESOURCES: _____ **DATE:** _____

PLEASE COMPLETE BOTH SIDES AND RETURN TO HUMAN RESOURCES
(Please refer to plan document for complete details of the Tuition Remission Program)

HUMAN RESOURCES/FINANCIAL AID USE ONLY BELOW: