

**PERSONNEL POLICIES COMMITTEE  
FACULTY HANDBOOK CHANGE REQUEST FORM**

FROM:

EFFECTIVE DATE (Term/Year):  BYLAWS CHANGE?

TYPE OF ACTION:

EXACT WORDING OF CHANGE: **(Give section # in current Handbook for location of text.)** If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted.

JUSTIFICATION:

IMPACT: Indicate any positive or negative consequences. Please also indicate any other Handbook sections that may be inconsistent with the proposed change(s).

ACTIONS: (HW – Handbook Website)	Date
Submitted to PPC by <input style="width: 300px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>
PPC Initial Action <input style="width: 300px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>
Campus_L Faculty Review	<input style="width: 100px; height: 20px;" type="text"/>
Post to HW Proposals Section	<input style="width: 100px; height: 20px;" type="text"/>
PPC Action following Faculty Review <input style="width: 300px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>
Update HW Proposals Section	<input style="width: 100px; height: 20px;" type="text"/>
Faculty Senate <input style="width: 300px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>
Chancellor <input style="width: 300px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>
Update HW Proposals Section	<input style="width: 100px; height: 20px;" type="text"/>
Board of Trustees <input style="width: 300px; height: 20px;" type="text"/>	<input style="width: 100px; height: 20px;" type="text"/>
Update HW Proposals Section	<input style="width: 100px; height: 20px;" type="text"/>
Move to HW Legislative Section	<input style="width: 100px; height: 20px;" type="text"/>
Incorporate into official Handbook	<input style="width: 100px; height: 20px;" type="text"/>