

CMB Seminar Evaluation Form

I am a: Faculty Evaluator Student Evaluator

Speaker : _____ Date : _____

1 =Poor 2 =Fair 3 =Good 4 =Very Good 5 =Superior

Please mark each area below with a score (1) through (5)

INTRODUCTION

- _____ Gained attention
- _____ Established credibility
- _____ Provided background information
- _____ Has a smooth transition

BODY

- _____ Main points clear
- _____ Well organized
- _____ Narrowed topic adequately
- _____ Showed adequate supporting data

CONCLUSION

- _____ Summarized main points
- _____ Conveyed significance of the work
- _____ Stimulated audience response

QUESTIONS AND ANSWERS

- _____ Gave clear, concise answers
- _____ Handled questions effectively

VISUAL AID USAGE

- _____ Clear, legible, appropriate
- _____ Handled effectively
- _____ Clarified ideas

DELIVERY

- _____ Articulate, clear, concise
- _____ Spoke loudly enough to be heard
- _____ Language concrete, simple, correct
- _____ Confident, pleasant
- _____ Interested and enthusiastic
- _____ Frequent eye contact
- _____ Developed ideas clearly

OVERALL

- _____ Properly timed
- _____ Suitable to audience
- _____ Well prepared

COMMENTS

What three (3) strengths did you find in this presentation?

What three (3) areas need improvement?

Any additional comments.

Evaluator's Name: _____

(Please fill out your name. Your feedback will remain anonymous. This section will be removed before the student receives your evaluation- this is for CMB's internal records only. Thank you!)

Please return to the CMB office, C141C Given, no later than one week after the seminar date.

Thank You.