

Business Continuation and Disaster Recovery: What We Learned From 9/11



In the of shadow September 11, 2001, many federal offices are reevaluating disaster recovery plans and concerning themselves with the broader issues of business continuity. This seminar will focus on preparedness, recovery, and service continuity in digital environments for federal staff members who write disaster recovery plans or those who provide input into such plans.

The program will include general overviews of the topic from the private and government sectors and real-world scenarios from federal information centers and libraries that have survived physical disasters and electronic interruptions.



Date Wednesday, December 11, 2002

Time 9:00 a.m. - 4:30 p.m. (Registration begins at 8:30 a.m. There is no entry to the Library of Congress prior to 8:30 a.m.)

Place Mumford Room, 6th floor, Madison Building, The Library of Congress—Use the Main Entrance at 1st Street and Independence Avenue, S.E., Washington, D.C.

Metro Capitol South (Orange and Blue Lines)

Sponsor FLICC Content Management Working Group
CENDI IT Security and Privacy Working Group
CENDI Education and Training Working Group

Registration \$80.00—Visit the FLICC Educational Programs Web site at <http://www.loc.gov/flicc/feveform.html> to register online or call the FLICC Office at (202) 707-4800.

Note that non-U.S. federal organizations will need to pay by check made out to Information International Associates, Inc. No credit cards accepted.

Request ADA Accommodations five business days in advance at (202) 707-6362 TTY or ACA@loc.gov.

Information Call FLICC (202) 707-4800; TTY (202) 707-4995

Cancellations Cancellations must be called into the FLICC office (202-707-4800) 48 hours prior to the start of an educational program or the full fee will be charged.

FLICC/CENDI Joint Seminar—Business Continuation and Disaster Recovery

Name _____ Title _____

Organization _____

Address _____

City, State, Zip _____

Phone and Fax (include area code) Phone: _____ Fax _____

FEDLINK Members: FEDLINK ID _____ FY2003 IAG#2003 _____ Email _____

Registration Fee:

- Bill the registration fee to my existing FEDLINK Education/Training (FT) account.
- Establish an FT account or increase the funding in my existing FT account and bill the account for the workshop/program fee. Attached is an FY2003 IAG Amendment Request Transfer Pay Account Adjustment form to move funds from another of my agency's FY2003 FEDLINK accounts.

Other Federal Agencies (Non-FEDLINK Members)

- Attached is a standard government training form (e.g. SF182 or DD1556) or other billable document from my agency for the amount of the workshop/program. This amount covers **the registration fee plus the FEDLINK administrative service fee of 7.75%**. The Library of Congress will invoice my agency based on this document.

Register online at
<http://www.loc.gov/flicc/feveform.html>
or fax this form to
FLICC Attn: FPE Registration
Library of Congress
(202) 707-4825

Your registration is not complete until all appropriate documentation is received by FEDLINK and/or your account has been verified. If you will use a training form or purchase order, the originals must be submitted on site at registration.

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DRAFT AGENDA

- 8:30am Registration**
- 9:00am Welcome and the Federal Library Perspective**
(Susan M. Tarr, Executive Director, FLICC)
Welcome and the CENDI Perspective
(Kent Smith, CENDI Chair/Deputy Director, National Library of Medicine)
- 9:30am An Introduction to Business Continuation and Disaster Recovery**
(Allen Carey, International Data Corporation)
- 10:00am Continuing the Business of Government**
(Ronald Miller, Transition Planning Office, Office of Homeland Security)
- 10:30am Break**
- 10:45am What Have We Learned from 9/11: The Private Sector Perspective**
(Barbara Allen, SunGard Professional Solutions)
- 11:15am Recovery from the World Trade Center Disaster:**
(Susan Mitchell, U.S. Customs Service, NY Field Office)
- 12:00noon Lunch (on your own)**
- 1:00pm Real World Scenarios: Lessons Learned for Federal Agency Disaster Planning**
Physical Disasters
National Agricultural Library (Gary McCone)
Department of the Treasury Library (Michael Conklin)
Electronic Interruptions
U.S. Geological Survey/Department of Interior (Ellen Findley)
Environmental Protection Agency (George Bonina)
- 2:30pm Planning for Continuity**
(Steve Kaisler, U.S. Senate)
- 3:00pm Break**
- 3:15pm Q&A and General Discussion**
(with a panel of federal real-world scenario speakers)
- 4:00pm Developing Online Resources to Support Disaster Planning**
(Barry Wheeler, Library of Congress)
- 4:30pm Wrap Up and Adjourn**

FLICC plans to build an active community service for sharing disaster recovery plans and locating experts who can help others develop plans. As part of the seminar, FLICC will present a proposal to start a small set of Web-based services designed to support the federal community as we work on disaster planning for our mission critical infrastructure and information services. Plan to be in on the ground floor of this exciting new resource.