SECTION 1 – COMPLETED BY TEMPORARY HOURLY EMPLOYEE (NON-STUDENT)							
· ·	Are you a new UW employee? Yes No						
Are you currently employed elsewhere on campus? Yes No (If yes, you do not need to complete a new I-9 Form) Have you been separated from UW for more than 6 months? Yes No (If yes, you must complete a new I-9 Form)							
		First Name:		Middle Name:			
Date of Birth:	Gender: ☐ Male ☐	Female	Phone Number:	Email Address (very important):			
Mailing Address:			Emergency Contact Name:				
			Emergency Contact Phone # 1:				
County:			Emergency Contact Phone # 2:				
I certify that the information above is accurate.							
Employee Signature: Date:							
1 3				within 2 business days with important			
payron mormation and	instructions rega	raing Online	Timesneets, Direct Deposit,	Affirmative Action Form, and W-4 Form.			
SECTION 2 – COMPLETED BY SUPERVISOR OR HIRING OFFICIAL							
SECTIO	ON 2 - COM	PLETED	BY SUPERVISOR OF	R HIRING OFFICIAL			
	ON 2 — COM Campus Box:		ry Timesheet Approvers:	R HIRING OFFICIAL Backup Timesheet Approvers: (UW NetID):			
Appointing Dept: I understand that I must policy. Temporary hour 12-month consecutive p	Campus Box: It monitor the how If employees are period that begins	Prima (UW Ne urs of my tele imited to we so with their co	ry Timesheet Approvers: http:	Backup Timesheet Approvers:			
Appointing Dept: I understand that I must policy. Temporary hour 12-month consecutive papproved. I have substitute 12 month consecutive papproved.	Campus Box: It monitor the housely employees are period that begins mitted a comple	Prima (UW Ne urs of my tele imited to we so with their co	ry Timesheet Approvers: http:	Backup Timesheet Approvers: (UW Netl D): ensure compliance with university hours (excluding overtime) during the hours date unless an extension is pre-			
Appointing Dept: I understand that I muss policy. Temporary hour 12-month consecutive p approved. I have subsection (Box 358526) Supervisor Signature NOTE TO SUPERVISORA	Campus Box: It monitor the housely employees are period that begins mitted a complete.	Prima (UW Ne urs of my te e limited to we s with their of eted Temp	ry Timesheet Approvers: etID): imporary hourly employee to working a maximum of 950 in original UW temporary employ orary Employment Form ibmit this form along with the	Backup Timesheet Approvers: (UW Netl D): ensure compliance with university hours (excluding overtime) during the hours date unless an extension is pre- to UW-Bothell Human Resources Date: e following to your Payroll Coordinator:			
Appointing Dept: I understand that I mus policy. Temporary hour 12-month consecutive papproved. I have substitute [Box 358526] Supervisor Signature NOTE TO SUPERVISORA U.S. Citizens a	Campus Box: It monitor the housely employees are beriod that begins mitted a completion. HIRING OFFICIA and Permanent	Prima (UW Ne urs of my tel e limited to w s with their of eted Temp	ry Timesheet Approvers: atID): Imporary hourly employee to vorking a maximum of 950 to original UW temporary employ orary Employment Form bibmit this form along with the I-9 Form (No copies of	Backup Timesheet Approvers: (UW Netl D): ensure compliance with university hours (excluding overtime) during the howment date unless an extension is pre- to UW-Bothell Human Resources Date: e following to your Payroll Coordinator: employment authorization documents)			
Appointing Dept: I understand that I mus policy. Temporary hour 12-month consecutive papproved. I have substitute [Box 358526] Supervisor Signature NOTE TO SUPERVISORA U.S. Citizens a	Campus Box: It monitor the hood of the monitor the hood of the complete of th	Prima (UW Ne urs of my te e limited to we s with their of eted Temp	ry Timesheet Approvers: etID): Imporary hourly employee to working a maximum of 950 is original UW temporary employ orary Employment Form Ibmit this form along with the I 1-9 Form (No copies of the copies)	Backup Timesheet Approvers: (UW Netl D): ensure compliance with university hours (excluding overtime) during the hours date unless an extension is pre- to UW-Bothell Human Resources Date: e following to your Payroll Coordinator: employment authorization documents) listed under No. 10)			
Appointing Dept: I understand that I mus policy. Temporary hour 12-month consecutive papproved. I have substitute [Box 358526] Supervisor Signature NOTE TO SUPERVISORA U.S. Citizens a	Campus Box: It monitor the housely employees are period that begins mitted a complete. It will be a complete begins of the complete beg	Prima (UW Ne urs of my tele e limited to we s with their of eted Temp AL- Please su Residents: Form UW 3 Form & Att	ry Timesheet Approvers: atID): Imporary hourly employee to vorking a maximum of 950 to original UW temporary employ orary Employment Form bibmit this form along with the I-9 Form (No copies of	Backup Timesheet Approvers: (UW Netl D): ensure compliance with university hours (excluding overtime) during the hours date unless an extension is pre- to UW-Bothell Human Resources Date: e following to your Payroll Coordinator: employment authorization documents) listed under No. 10) in tax treaty)			
Appointing Dept: I understand that I mus policy. Temporary hour 12-month consecutive papproved. I have substitute [Box 358526] Supervisor Signature NOTE TO SUPERVISORA U.S. Citizens a	Campus Box: It monitor the housely employees are period that begins mitted a complete. It will be a complete begins of the complete beg	Prima (UW Ne urs of my tele e limited to we s with their of eted Temp AL- Please su Residents: Form UW 3 Form & Att	ry Timesheet Approvers: atID): Imporary hourly employee to working a maximum of 950 in a maximum of 950	Backup Timesheet Approvers: (UW Netl D): ensure compliance with university hours (excluding overtime) during the hours date unless an extension is pre- to UW-Bothell Human Resources Date: e following to your Payroll Coordinator: employment authorization documents) listed under No. 10) in tax treaty)			
Appointing Dept: I understand that I muss policy. Temporary hour 12-month consecutive p approved. I have substitute [Box 358526] Supervisor Signature NOTE TO SUPERVISOR/ U.S. Citizens a Non-Resident	Campus Box: It monitor the housely employees are beriod that begins mitted a complete. It monitor the housely employees are beriod that begins mitted a complete. It must be a complete begins of the compl	Prima (UW Ne urs of my tele e limited to we swith their of eted Temp AL- Please su Residents: Form UW Form (if no	ry Timesheet Approvers: atID): Imporary hourly employee to working a maximum of 950 in a maximum of 950	Backup Timesheet Approvers: (UW Netl D): ensure compliance with university hours (excluding overtime) during the hyment date unless an extension is pre- to UW-Bothell Human Resources Date: e following to your Payroll Coordinator: employment authorization documents) listed under No. 10) In tax treaty) (1)			
Appointing Dept: I understand that I muss policy. Temporary hour 12-month consecutive p approved. I have substitute [Box 358526] Supervisor Signature NOTE TO SUPERVISOR/ U.S. Citizens a Non-Resident	Campus Box: It monitor the housely employees are beriod that begins mitted a complete. It monitor the housely employees are beriod that begins mitted a complete. It must be a complete begins of the compl	Prima (UW Ne urs of my tele e limited to we swith their of eted Temp AL- Please su Residents: Form UW 3 Form & Att Form (if no	ry Timesheet Approvers: etID): Imporary hourly employee to working a maximum of 950 in the principle of th	Backup Timesheet Approvers: (UW Netl D): ensure compliance with university hours (excluding overtime) during the hyment date unless an extension is pre- to UW-Bothell Human Resources Date: e following to your Payroll Coordinator: employment authorization documents) listed under No. 10) In tax treaty) (1)			