

4-H Committee/Group Accountability Form

Name of Group/Committee _____ Program Year: _____

Leadership of committee/group:

Name	Role	Phone	Email

Educational Activity Plan

Educational Learning Activity	When?
<i>Examples: Photography tour; Showmanship clinic</i>	<i>April 12</i>

EVALUATION
(to be completed by 4-H Educator)

Checklist of things to be submitted at the end of the 4-H year: (if applicable)

From the Treasurer's Manual

NOTES:

- | | | | |
|----------------------------------|------------------------------|-----------------------------|--|
| Chart of Accounts (pg. 39) | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |
| Annual Inventory Report (pg. 40) | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |
| Annual Financial Report (pg. 41) | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |
| Audit Form (pg. 43) | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |
| Meeting Minutes | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |

Committee/Group Progress

	Exceeded	Met Standard	Needs Improvement	NOTES
How well did the committee/group utilize youth to teach, organize, or facilitate 4-H efforts?				
How often and effectively did the committee/group meet during the 4-H year?				
How well did the committee/group communicate their efforts to appropriate audiences?				
How well did the committee/group engage with the county 4-H program?				

Exceeded - went above the minimum requirements; Met Standard - completed the minimum; Needs Improvement - did not meet the minimum requirement resulting in probation.