

**University of Wisconsin – Superior**  
**Student Organization**  
**Recognition of Agency Statement (ROAS)**

As a Student Organization advisor, I authorize \_\_\_\_\_ to perform as an agent of the University during the term of the student organization field trip specified below. This authorization is valid for the period starting on \_\_\_\_/\_\_\_\_/\_\_\_\_ and ending on \_\_\_\_/\_\_\_\_/\_\_\_\_.

**Scope of agency:** The above named agent is authorized and expected to take all necessary and appropriate actions to preserve and protect the human and financial assets of the University with respect to this trip during the term of this agreement.

**Objective:** The objective(s) of this trip is(are):

(example – “to participate in a student leadership conference”):

**Nature, dates and destination(s):** The nature, dates and destination(s) of this trip is:

(example – “participants will travel, via car, to Houghton, MI, leaving on 4/7/03 and returning on 4/9/03.”):

**Liability protections afforded:** The University will defend and protect the agent from liability due to actions made in good faith and performed within the scope of this agreement.

**Consequences of failure to perform:** The agent shall bear responsibility up to and including separation from the University in the event that the agent fails to perform the duties assigned within the scope of this agreement.

For the Agent:

_____	_____	____/____/____
Signature	Printed Name	Date

For the University:

_____	_____	____/____/____
Advisor Signature	Printed Name	Date

Cc: \_\_\_\_\_