



Insurance Specialist

Certificate of Accomplishment

Requirements 2008-2009

Courses may be subject to prerequisites and minimum grade requirements. Check online at bellevuecollege.edu/catalog/courses.

Course Number	Course Title	Credits
BUS 141▲	Introduction to Insurance.....	2
BUS 245▲	Principles of Property & Liability Insurance.....	5
BUS 246▲	Personal Insurance.....	5
BUS 247▲	Commercial Insurance.....	5
BUS 248▲	Insurance Code & Ethics.....	2
EXPRL 191	Academic Internship Experience.....	V 2-5*
GRAND TOTAL	21-24

▲ - Course number and/or title change begins Summer 2008. Courses with previous number/title are still applicable. For more information visit: www.bellevuecollege.edu/ccn.

*Please Note: Students must complete a minimum of 2 credits in EXPRL 191

Program Chair: Frank Hatstat fhatstat@bcc.ctc.edu 425-564-2485

Use Degree Audit to track your progress toward completion of this certificate at: www.bellevuecollege.edu/da/
Please refer to <http://www.bellevuecollege.edu/programs/degrees/certificates/> for latest certificate updates and further information.

All coursework applied to this certificate must be approved by program chair.
Submit completed form to Enrollment Services when applying for graduation.



Insurance Specialist
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COMPLETION WORKSHEET 2008-2009

Student Name: _____

SID: _____

Program Requirements			Approved Substitution/Transfer Credit						
Courses may be subject to minimum grade requirements and prerequisites									
Course	Course Title	Cr	School	Course	Cr	QTR	YR	Grade	Gen Ed Met Yes/No
BUS 141▲	Introduction to Insurance	2							
BUS 245▲	Property & Liability Insurance	5							
BUS 246▲	Personal Insurance	5							
BUS 247▲	Commercial Insurance	5							
BUS 248▲	Insurance Code & Ethics	2							
EXPRL 191	Academic Internship Experience	V 2-5							
TOTAL:		21-24							

This form must be fully completed, signed and submitted to Enrollment Services when applying for graduation.

Student Signature: _____ Program Chair Signature: _____ Date: _____

Credit Evaluation and Graduation

Students who plan to apply credits from other institutions to this certificate should meet with the Program Chair of the program for approval.
 Official transcript from prior institution(s) must be submitted to Enrollment Services in the school's sealed envelope when applying for graduation.
 Certificate course substitutions or transferred-in credits must be indicated in the certificate advising/completion worksheet by the Program Chair.
 A copy of the certificate advising/completion worksheet **signed by the Program Chair** must be submitted along with the graduation application.
 Student must submit an application and completed certificate advising/completion worksheet for each certificate by the last day of the quarter you plan to graduate.

Questions? <http://www.bellevuecollege.edu/enrollment/graduation/faqs/#section2>

Date Updated: 1/30/08