

BOWDOIN COLLEGE

REQUEST FOR A LEAVE OF ABSENCE

Students who wish to pursue non-academic activities for one or two semesters may apply to the Office of the Dean of Student Affairs for a Leave of Absence. Please refer to the current College Catalogue to review policies governing a Leave of Absence.

\_\_\_\_\_  
(Name) (Class) (Campus Mailing Address)

\_\_\_\_\_  
(Home Mailing Address)

I request a Leave of Absence for (indicate year): Fall Semester \_\_\_\_\_ Spring Semester \_\_\_\_\_

I am requesting a Leave of Absence for the following reason(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Attach additional pages to this document if necessary.)

\_\_\_\_\_  
(Date) (Signature)

Advisor's Signature: \_\_\_\_\_

Dean's Signature: \_\_\_\_\_

Return completed form to the Office of the Dean of Student Affairs, Moulton Union.

**PLEASE SEE THE REVERSE SIDE FOR THE CONDITIONS GOVERNING A LEAVE OF ABSENCE.**

## LEAVES OF ABSENCE

A Leave of Absence allows students to interrupt their Bowdoin education to pursue non-academic alternatives. The conditions governing leaves are as follows:

1. Students should be in good academic and social standing at the end of the semester immediately prior to the start of the leave.
2. Leaves begin at the start of a regular semester and may not extend beyond two semesters.
3. Leave extensions, terminations, or cancellations must have the approval of a dean.
4. Students on official leave are not considered enrolled at Bowdoin. Unless authorized by the Dean of Student Affairs to remain, students are expected to leave the College community.
5. Students on leave may not transfer academic credit to Bowdoin for course work taken.

Bowdoin expects students to return at the conclusion of their leave. Readmission is unnecessary, and individuals retain financial aid eligibility if they adhere to College deadlines.

A Leave of Absence entitles a student to the following benefits which are not available to those who resign from the College:

- Students need not apply for readmission to the College.
- Students qualified for financial aid may receive it immediately upon returning to the College. It is the student's responsibility, however, to file for financial aid at the appropriate time. Check with the Student Aid Office for details.
- In order to ensure receipt of pre-registration material and other important information, please provide the Office of Student Records with your off-campus mailing address.