

Practicum Orientation & Practicum Student Evaluation Form
Bloomsburg University
Master of Education in Counseling

The top portion of this form is to be completed by the student and the remainder of the form is to be completed by the student's Site Supervisor.

Student Name: _____ Date: _____

Faculty Practicum Instructor: _____

Faculty Group Supervisor: _____

Track Emphasis:	Elementary Counseling	Semester:	Summer	20__
(Circle one)	Secondary Counseling		Fall	20__
	Student Affairs		Spring	20__

(Check one)

Mid-term evaluation: _____

Final evaluation: _____

Summer evaluation: _____

SITE SUPERVISORS: Please complete the following evaluation for the practicum student listed above.

Practicum Site (School) Name: _____

Please Print Your Name: _____

Job Title: _____

Signature: _____

COMPETENCIES: There are six competency areas to evaluate for students completing practicum/internship hours: Assessment, Communication, Counseling/Intervention, Critical Thinking, Diversity and Professional Conduct. Components of each competency are identified with 'S' for skills, 'K' for knowledge and 'PA' for Professional Attitude.

Please use the following scale in completing the items below.

High Pass = 1 (A grade) Pass = 2 (B grade) Marginal/Remediate = 3 (C grade)
Professionally Unsuitable = 4* (D grade or below)

*Students who receive this mark in a COMPOSITE AREA or as a FINAL GRADE may be dismissed from the practicum site, graduate program, or both.

I. Assessment Competencies

An ongoing, interactive process service to describe, conceptualize, characterize, and predict relevant aspects of a client and/or school system; including needs assessment, strengths, and weaknesses. (1 = High Pass, 2= Pass, 3 =Marginal/Remediate, 4 =Professionally Unsuitable)

Components: (S)	Engaging Individual Students	1	2	3	4	
(S)	Engaging the Multiple Students/Groups	1	2	3	4	
(S)	Interviewing	1	2	3	4	
(S)	Test Administration	1	2	3	4	N/A
(S)	Report Writing	1	2	3	4	N/A
(K)	Conceptualization of Data and Integration of Information	1	2	3	4	
<i>Composite Evaluation of Assessment Competency:</i>		<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	

Comments (required for Component or Composite scores of 3 or 4):

II. Communication Competencies

Verbal Communication – is professional, respectful, culturally sensitive, and attentive. Verbal communication is consistent with non-verbal communication and there is recognition of values conveyed in communication.

Written Communication- writing is timely, clear, adequately organized, uses appropriate grammar and terminology, acknowledges sources of information, gaps in information, and appreciates the context and purpose of the message(s).

(1 = High Pass, 2= Pass, 3 =Marginal/Remediate, 4 =Professionally Unsuitable)

Components: (S)	Verbal Communication	1	2	3	4
(S)	Written Communication	1	2	3	4
(S)	Necessary Documentation of Professional Services	1	2	3	4

Composite Evaluation of Communication Competency: 1 2 3 4

Comments (required for Component or Composite scores of 3 or 4):

III. Counseling/Intervention Competency

Activities that promote, restore, sustain or enhance positive function or a sense of well being in students or student systems through preventative, developmental or remedial services.

(1 = High Pass, 2= Pass, 3 =Marginal/Remediate, 4 =Professionally Unsuitable)

Components: (S)	Direct Student Services Through Individual Counseling	1	2	3	4	
(S)	Direct Student Services Through Group Counseling	1	2	3	4	N/A
(S)	Direct Student Services Through Programs/Presentations to Groups of Students	1	2	3	4	N/A
(S)	Communication of Empathy and Respect; the Ability to Establish Rapport	1	2	3	4	
(S)	Repair of Ruptures and Ability To Address Strains in Counseling Relationships	1	2	3	4	
(S)	Ability to Professionally Conclude or Terminate Counseling Relationships	1	2	3	4	
(S)	Ability to Provide Referrals	1	2	3	4	N/A
(S)	Coordination with Other Service Providers	1	2	3	4	N/A
(K)	Knowledge of Theories of Counseling/Intervention and Related Techniques	1	2	3	4	
(K)	Conceptualization of Data and and Synthesis of Information	1	2	3	4	

Composite Evaluation of Counseling/Intervention Competency: 1 2 3 4

Comments (required for Component or Composite scores of 3 or 4):

IV. Critical Thinking Competency

The deliberate use of cognitive skills that increase the probability of a desirable outcome including: purposeful, self-reflective, reasoned, goal directed and problem solving thinking. (1 = High Pass, 2= Pass, 3 =Marginal/Remediate, 4 =Professionally Unsuitable)

Components: (S) Formulating Inferences and Hypotheses and Calculating Likelihoods	1	2	3	4
(S) Considering Risks and Benefits; Using Knowledge of Particular Context and or Tasks Involved	1	2	3	4
(S) Ability to Evaluate Own Thinking Process	1	2	3	4
(PA) Willingness to Invest the Time to Pause and Reflect Before Taking Professional Action	1	2	3	4
(PA) Ability to accept critical feedback during supervision and integrate feedback into professional practice	1	2	3	4

Composite Evaluation of Critical Thinking Competency: 1 2 3 4

Comments (required for Component or Composite scores of 3 or 4):

V. Diversity Competency

Being aware of the existence of difference and having an appreciation of the complexity and multi-dimensionality of diversity and culture. This is defined as, but not limited to, race, ethnicity, disability, social class, gender, sexual orientation and age. This means having the knowledge, skills and attitudes necessary to understand the worldview of culturally different

clients. It is also important to understand the potential impact and meaning of cultural and individual differences on professional services provided.

(1 = High Pass, 2= Pass, 3 =Marginal/Remediate, 4 =Professionally Unsuitable)

Components: (S)	Understanding the Role of Difference (Sensitivity to culture & other differences in making assessments of health and pathology; knowledge of client cultures; appreciation of sociopolitical system and its treatment of diverse groups)	1	2	3	4
(S)	Respectfully Engages People of Diverse Backgrounds	1	2	3	4
(K)	Awareness of Self: Assumptions, Values, Biases and the Impacts Thereof	1	2	3	4
(PA)	Sensitive Approach to the Integration of Diversity Knowledge in Professional Behavior	1	2	3	4

Composite Evaluation of Diversity Competency: 1 2 3 4

Comments (required for Component or Composite scores of 3 or 4):

VI. Professional Conduct Competency

Professional conduct is determined by how well the student meets the demands of the position. It includes exemplary professional behavior in all interactions, and includes a strong understanding of the ACA Code of Ethics (and the ethics for school counselors, if placement is in an elementary or secondary school setting).

(1 = High Pass, 2= Pass, 3 =Marginal/Remediate, 4 =Professionally Unsuitable)

Components: (PA)	Openness and Commitment to Self-Evaluation and Life-Long Learning	1	2	3	4
(PA)	Cooperation and Collaboration with Other Professionals	1	2	3	4
(PA)	Appreciation of Student's Own Role As a Trainee within the School System	1	2	3	4

(PA)	Recognition of Use and Limits of Supervision	1	2	3	4
(PA)	Conscientiousness, timeliness, and motivation in Conducting Professional Activities (Work Ethic)	1	2	3	4
(PA)	Punctuality, Attendance, Appearance, and Ability to Meet Basic Job Requirements.	1	2	3	4
(PA)	Counselors are alert to the signs of their own physical, mental and emotional problems and refrain from offering or providing professional services when such impairment is likely to harm a client or others.	1	2	3	4
(K)	Understanding of Confidentiality and Laws Surrounding Confidentiality	1	2	3	4
(K)	Knowledge of ACA Code of Ethics, School Counseling Ethics (if applicable), and Familiarity with State Laws Regarding Mental Health and Counseling/Educational Services, etc.	1	2	3	4

Composite Evaluation of Professional Conduct Competency: 1 2 3 4

Comments (required for Component or Composite scores of 3 or 4):

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TOTAL COMPOSITE EVALUATION SCORE:

Please select a grade that reflects the seven components (assessment, communication, counseling, critical thinking, diversity and professional conduct) listed above. This will be used to assign course grade to the student for their practicum experience.

Circle one only.

- 1 (= A grade)
- 1.5 (= A- grade)
- 2 (= B+ grade)
- 2.5 (= B grade)
- 2.75 (= B- grade)
- 3 (= C grade)
- 4 (= D grade)

Comments (required for scores of 2.75, 3, or 4): _____

Supervisor Signature: _____

Date: _____