



Employment Incentive Scheme (Payroll Tax Rebate) EISPR3 Registration Form

State Revenue Office
Department of Treasury and Finance

Use this form to register for EISPR3.

IMPORTANT: before completing this registration form, please read the [EISPR3 Guideline](#).

Who should complete this form?

- a) Employers registered to pay Payroll Tax in Tasmania who anticipate recruiting additional employees between 10 December 2012 and 30 June 2014;
- b) New Payroll Tax registrants;
- c) Payroll Tax registrants who are **members of a group** may either submit:
 - one form for the entire group; or
 - a separate form for each member of the group.

Where a new Payroll Tax registrant becomes a member of a group after 10 December 2012, a separate form should be submitted for that member of the group as an individual claimant for the rebate.

This completed form must be forwarded to the State Revenue Office (SRO) no later than 21 July 2014.

Personal Information Protection Statement

Personal information is collected by the Commissioner of State Revenue and used for the purpose of administering the [Taxation Administration Act 1997](#). You are required to provide this information under the relevant provisions of that Act.

Your personal information may only be disclosed in accordance with the provision of the Taxation Act, and will be managed in accordance with the [Personal Information Protection Act 2004](#). You may access your personal information on request to the Commissioner of State Revenue. A fee may be charged for this service.

1. Your organisation

Note: Insert partnership or company details where applicable.

Trading name	<input type="text"/>
ABN	<input type="text"/>
Payroll tax registration number	600 - <input type="text"/>

2. Your postal address

Address line 1	<input type="text"/>	
Address line 2	<input type="text"/>	
Suburb/town	<input type="text"/>	
State	<input type="text"/>	Postcode <input type="text"/>

3. Your contact details (if these details change, please notify the SRO immediately)

Contact person	<input type="text"/>	
Work telephone	<input type="text"/>	Include area code if outside Tasmania. Can be a mobile.
Fax number	<input type="text"/>	Include area code if outside Tasmania.
Email address	<input type="text"/>	

4. Are you a member of a group?

- Yes ► Go to question 5
No ► Go to question 6

5. Are you submitting this form for the entire group or as an individual member of the group?

- Entire Group
Individual Group Member

6. Your FTE Base Employment as at 10 December 2012

Refer to the [Guideline](#) for more information about calculating your FTE Base Employment.

FTE Base Employment (as at 10 December 2012)*	<input type="text"/>
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* If you are a new registrant for Payroll Tax after 10 December 2012, your FTE Base Employment should also be determined as at the 10 December 2012.

7. What frequency do you pay Payroll Tax? (EISPR3 will be paid with the same frequency)

i.e. Monthly, Quarterly, Bi-Annually or Annually

8. Where should your Payroll Tax rebate be deposited?

Name of financial institution

BSB

 -

Account name

Account number

9. Declaration

By signing below, you are declaring that:

- the information provided in this form is true and accurate;
- you have read the conditions relating to EISPR3; and
- you understand that there may be court-imposed penalties for deliberately giving false or misleading information.

Signature

Full name

Position

Street address line 1

Street address line 2

Suburb/town

State

Postcode

Date

 / /

How to lodge the claim form and supporting documentation:

Fax

(03) 6234 3357

Post

State Revenue Office
GPO Box 1374
Hobart Tas 7001

In person

Level 3
80 Elizabeth Street, Hobart
(weekdays, 9:00am to 4:00pm)

More Information or assistance from the State Revenue Office

Telephone

(03) 6166 4400 (1800 001 388 for Tas-based callers outside the 62 area)

Email

taxhelp@treasury.tas.gov.au