

**Boston College
Arts and Sciences
Kindle Purchase Approval Form**

Approval is required from the Department Chair *and* the Dean for the purchase and reimbursement of an Amazon Kindle or similar device.

Please complete this form and obtain the appropriate signature.

Employee Name: _____

Department Name: _____

Job Title: _____

Kindle Model: _____

Price: _____

Department Chair's Approval: Yes ☐ No ☐

Chairperson's Signature

Date

Dean's Approval: Yes ☐ No ☐

Dean's Signature

Date

Please submit this form to AP with the appropriate expense report documentation for reimbursement.